

BOARD OF SUPERVISORS



TOWNSHIP OF SPRING

BERKS COUNTY, PA
2800 SHILLINGTON RD.
READING, PA 19608
Tel. (610) 678-5393
Fax. (610) 678-4571
Website: springtwpberks.org

MEETING MINUTES DECEMBER 27, 2007

OPENING OF MEETING: The regularly scheduled bi-monthly meeting of the Board of Supervisors was called to order by Chairman Vaughan, at 7:30 p.m. in the Meeting Room of the Municipal Building located at 2800 Shillington Road, Cornwall Terrace, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Messrs. Dallas, Kreider, Templin and Vaughan were present. Also present were: Joan London, Esquire, Lt. Shivers, James Moll, Sheryl Kressler, Tracy Daniels, Patti Smith, Officers Marchut and Makosch, William Hanson, Dana Edwards, Michael Gring, Tina Gring, Scott Miller, Joan Weber, William Weber and Katelyn Marchut.

POLICE DEPARTMENT PROMOTIONS: Officers Marchut and Makosch were described by Lt. Shivers as showing the highest degree of dedication to their profession, and the residents of Spring Township, throughout their careers. These officers scored first and second, respectively, on a difficult written exam and interview. As a result, Lt. Shivers announced that both officers have been promoted to the rank of Sergeant. Sgts. Marchut and Makosch were congratulated by the Supervisors on their well deserved promotions.

NATIONAL NIGHT OUT – RECOGNITION: Sgt. Marchut presented Lt. Shivers with a National Night Out 2007 National Award recognizing outstanding participation in America's National Night Out Against Crime, presented to the Township of Spring. The Supervisors commended Sgts. Marchut and Makosch for their work in connection with organizing National Night Out in 2007.

MINUTES: A motion was made by Mr. Dallas, second by Mr. Kreider, approving the Minutes of December 10, 2007. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Templin, who abstained.

OPERATIONS:

Business Office:

Bills for Approval: Mr. Dallas, made a motion, second by Mr. Templin, approving payment of bills, from various Township accounts, as listed by the Township Treasurer:

General Fund - \$176,240.66
Fire Hydrant Tax Fund - \$7,310.54
Refuse Tax Fund - \$106,838.15

Sewer District #2 Fund - \$24,292.32
Sewer District #3 Fund – \$432,642.63
Traffic Impact Fund - \$187.50
Fire Protection Fund - \$12,053.78
Recreation Fund - \$21,721.74

Upon roll call, all Supervisors voted affirmatively. However, Mr. Vaughan abstained on Check #066263 only.

Financial Reports: All members received copies of the current financial reports.

2008 Budget Adoption – Resolution No. 2007-36: As recommended by the Township Treasurer, a motion was made by Mr. Kreider, second by Mr. Dallas, adopting Resolution No. 2007-36, approving the 2008 budget in the amount of \$38,802,920.00. Upon roll call, all Supervisors voted affirmatively. Mrs. Daniels explained that the proposed budget had been increased by \$6,840.00 due to the purchase of approximately sixty (60) Storz connectors for installation on the remaining Township fire hydrants.

Parks and Recreation Department:

Park Facility Rental Policy: As recommended by the Parks and Recreation Board, a motion was made by Mr. Dallas, second by Mr. Templin, adopting the park facility rental policy using the ActiveNet Software System, as requested by Judy Houck, Parks & Recreations Manger, by memorandum dated December 21, 2007. Upon roll call, all Supervisors voted affirmatively.

Printing Proposal: As requested by the Parks and Recreation Department, a motion was made by Mr. Dallas, second by Mr. Kreider, accepting the proposal submitted by Precision Graphics, Inc. for printing the Township “Communicator” and the Parks and Recreation Brochure for the calendar year 2008. Upon roll call, all Supervisors voted affirmatively.

Facilities/Public Property:

Western Berks Ambulance Association Request – West Lawn Borough Garage: A motion was made by Mr. Dallas, second by Mr. Templin, permitting the Western Berks Ambulance Association to house one or two ambulances in the former Borough of West Lawn garage and authorizing the Solicitor to prepare a draft license agreement allowing Western Berks Ambulance Association to utilize the former Borough garage. Upon roll call, all Supervisors voted affirmatively.

West Lawn Borough Garage Recommendation: As recommended by the Director of Operations, a motion was made by Mr. Dallas, second by Mr. Kreider, authorizing Mr. Mazurie to investigate the interest of Western Berks Ambulance Association in gaining ownership/possession of the former West Lawn Borough garage located on Belmont Avenue. Upon roll call, all Supervisors voted affirmatively.

PUBLIC WORKS:

Engineering/Planning Department:

Chapel Hill Road Right of Way Dedication – Resolution #2007-35: A motion was made by Mr. Dallas, second by Mr. Vaughan, approving Resolution #2007-35 accepting additional right-of-way for Chapel Hill Road along the frontage of the Mogel/Kerns Subdivision, to an ultimate width of 60 feet. Upon roll call, all Supervisors voted affirmatively.

Land Displays – Stipulation and Agreement: As recommended by the Sign Committee, a motion was made by Mr. Dallas, second by Mr. Templin, authorizing the Township to enter into a Stipulation and Agreement with Land Displays permitting three (3) billboards along the eastern side of S.R. 222, with the condition that the Stipulation and Agreement be amended to reflect the following acceptable billboard locations:

1. **Location No. 15, as designated on Great Valley Consultants Drawing No. 3011-1775-E-001, dated October 8, 2003.**
2. **The northern portion of property having PIN No. 4374-04-94-6536.**
3. **The northern portion of property having PIN No. 4374-04-90-0679.**

Upon roll call, all Supervisors voted affirmatively. Mr. Dallas commented that it was an excellent agreement, limiting the

amount of signage on S.R. 222 in Spring Township. Chairman Vaughan commended the Sign Committee on their work in this matter.

Traffic Ordinance No. 351: The West Lawn Merger Agreement requires that the Township's Traffic Ordinance be updated to include all pertinent information pertaining to the former Borough of West Lawn. As recommended by Mr. Moll, a motion was made by Mr. Kreider, second by Mr. Templin, to enact the updated Traffic Ordinance No. 351. Upon roll call, all Supervisors voted affirmatively.

West Wyomissing Drainage Evaluation: As recommended by the Infrastructure Committee, a motion was made by Mr. Kreider, second by Mr. Vaughan, authorizing Great Valley Consultants to perform a drainage evaluation and design for two sub-areas within the West Wyomissing drainage basin, at a cost not to exceed \$27,100.00. Upon roll call, all Supervisors voted affirmatively.

Evergreen Hill Estates – Final Plan: The Planning Commission had recommended approval of the Evergreen Hill Estates Subdivision final plan in April, 2007. The Board of Supervisors did not take action on the plan due to outstanding issues, which have since been resolved. A motion was made by Mr. Dallas, second by Mr. Templin, approving the Evergreen Hill Estates final plan, with the following conditions:

1. **Applicants enter into an Improvements Agreement complete with adequate financial security for the required subdivision improvements.**
2. **The Township Solicitor's review indicates the Homeowners' Association Agreement is adequate.**
3. **The Township Solicitor's review indicates the grading easements are adequate.**
4. **Applicants pay all outstanding invoices to the Township.**

Upon roll call, all Supervisors voted affirmatively.

Road Services Department/WWTP/Infrastructure Committee:

Collection System Root Treatment – Purchase Order #11: As recommended by the Infrastructure Committee, a motion was made by Mr. Kreider, second by Mr. Templin, approving Purchase Order #11, to Dukes Root Control, West Syracuse, New York, for the treatment of 2,000 feet of 8" sanitary sewer lines for root problems, in the amount of \$3,180.00. Upon roll call, all Supervisors voted affirmatively.

PUBLIC SAFETY DEPARTMENT:

Township of Spring Volunteer Fire Department:

Fire Hydrant Storz Connections – Purchase Order #01681: A motion was made by Mr. Templin, second by Mr. Kreider, approving Purchase Order #01681, to Berks Emergency Equipment, Shillington, Pennsylvania, for 60 additional Storz connections to be installed on Township fire hydrants, in the amount of \$6,840.00. Upon roll call, all Supervisors voted affirmatively.

Large Diameter Fire Hose – Purchase Order #01680: A motion was made by Mr. Dallas, second by Mr. Templin, approving Purchase Order #01680, to Berks Emergency Equipment, Shillington, Pennsylvania, for 1000 feet of large diameter hose and couplings, at a cost of \$6,350.00. Upon roll call, all Supervisors voted affirmatively. Fire Commissioner Schach obtained the required three written bids, and Berks Emergency Equipment was the low bidder.

SOLICITOR:

Snow Removal Ordinance No. 350: A motion was made by Mr. Kreider, second by Mr. Templin, adopting Ordinance No. 350, which increases the fine for failure to remove snow and ice from sidewalks, from \$10.00 to \$35.00. Upon roll call, all Supervisors voted affirmatively.

Repealer Ordinance No. 352: A motion was made by Mr. Kreider, second by Mr. Dallas, adopting Ordinance No. 352, repealing, extending, coordinating and modifying certain Ordinances of the former Borough of West Lawn and incorporating them into the Township of Spring Ordinances. Upon roll call, all Supervisors voted affirmatively.

OLD BUSINESS:

Roadmaster – Use of Township Vehicle: A motion was made by Mr. Dallas, second by Mr. Kreider, authorizing the Township Roadmaster to drive a Township vehicle, while commuting from home to work, from December 1st through April 15th each year or his designate. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Vaughan, who abstained.

NEW BUSINESS:

Employment of Intern: As recommended by Mrs. Bensinger, a motion was made by Mr. Kreider, second by Mr. Templin, to employ Kyriaki Chatzidimitriou as an intern, at the rate of \$9.00 per hour, during her spring semester at Kutztown University, from January through mid May, 2008. Upon roll call, all Supervisors voted affirmatively.

WORKSHOPS/TRAINING REQUESTS: A motion was made by Mr. Dallas, second by Mr. Kreider, approving the following workshop/training requests:

- J. Houck and T. Hettinger – 2008 PRPS Conference, March 8 to March 12, 2008, \$1,588.00**
- Sgts. Makosch and Marchut and Officer Lake – First Line Supervision Training, \$825.00**
- Sgt. Peterson and Officer Hlavac – GLOCK Armorers Course, January 16, 2008, \$300.00**

Upon roll call, all Supervisors voted affirmatively.

Mr. Templin thanked the Board of Supervisors for allowing him the opportunity to serve as Supervisor. He considers it an honor and would be willing to serve again, if needed, in the future. Chairman Vaughan offered Mr. Templin the appreciation of the Board for his service to the Township.

There being no further business, Chairman Vaughan adjourned the meeting at 8:10 p.m.

Sheryl Kressler, Township Secretary