

**MEETING MINUTES
SEPTEMBER 10, 2007**

OPENING OF MEETING: The regularly scheduled bi-monthly public meeting of the Board of Supervisors of the Township of Spring was called to order by Chairman Vaughan at 7:30 p.m. in the Meeting Room of the Municipal Building located at 2800 Shillington Road, Cornwall Terrace, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Messrs. Dallas, Dettra, Kreider, Templin and Vaughan were present. Also present were: James Lillis, Esquire, Leon Mazurie, Sgt. Joseph Shivers, James Moll, Sheryl Kressler, Stanley Blankenbiller, Patti Smith, Karen Krater, Grant Smith, Don Schlosser, Erma Bailey Miller, Jed and Vicki Kerns and Erin Negley of the Reading Eagle.

MINUTES: A motion was made by Mr. Dallas, second by Mr. Kreider, approving Minutes dated August 27, 2007. Upon roll call, all Supervisors voted affirmatively.

OPERATIONS:

Business Office:

Bills for Approval: Mr. Dallas made the motion, second by Mr. Kreider, approving payment of bills, from various Township accounts, as listed by the Township Treasurer:

General Fund - \$441,378.81
Refuse Tax Fund - \$21,631.19
Sewer District #2 Fund - \$421.20
Sewer District #3 Fund - \$71,085.26
Fire Protection Fund – \$34,403.10
Capital Fund Account - \$39,229.80
Recreation Fund - \$28,342.00

Upon roll call, all Supervisors voted affirmatively. However, Mr. Vaughan abstained on Check #065365.

Financial Reports: All members received copies of the current financial reports.

Parks and Recreation Department:

Purchase Order – Werner Farmhouse: As recommended by Mr. Mazurie, a motion was made by Mr. Kreider, second by Mr. Dettra, to approve Purchase Order #01441, in the amount of \$7,978.00, for American Painters to paint the Werner Farmhouse, including the metal roof. Upon roll call, all Supervisors voted

affirmatively. Mr. Mazurie noted that the farmhouse had not been painted for approximately 18 years.

Parks and Recreation Manager – Satisfactory Probation Completed (9/7/07): As recommended by the Director of Operations, a motion was made by Mr. Dettra, second by Mr. Kreider, approving a \$1,000.00 pay increment for Ms. Judy Houck, effective September 10, 2007, having successfully completed her 180 day probationary period. Upon roll call, all Supervisors voted affirmatively.

PUBLIC WORKS:

Engineering/Planning Department:

Royal Oaks – Escrow Release #6: As recommended by Great Valley Consultants, a motion was made by Mr. Dallas, second by Mr. Kreider, approving Escrow Release #6 for Royal Oaks Subdivision, in the amount of \$281,506.45, leaving a remaining balance of \$190,541.79. Upon roll call, all Supervisors voted affirmatively.

Golden Hills (Lilyfield) – Escrow Release: Although a letter requesting an escrow release was received from the attorney for Golden Hills Development Corporation, it was recommended by Mr. Moll and Mr. Vaughan that the Township refrains from requesting the release from PennDOT until erosion issues along Fritztown Road are addressed. Therefore, a motion was made by Mr. Dallas, second by Mr. Kreider, to send a letter to the applicant to that effect. Upon roll call, all Supervisors voted affirmatively.

Holloway Subdivision – Waiver Requests: As recommended by the Planning Commission, a motion was made by Mr. Dallas, second by Mr. Kreider, granting a waiver of **Section 703(D)(1)**, to not require existing ground contours be shown for the residue portion of Lot 1. Upon roll call, all Supervisors voted affirmatively.

A motion was made by Mr. Kreider, second by Mr. Dallas, to grant a waiver of **Section 1004(K) and (Q)** approving a 26-foot wide cartway with stone shoulders extending to 33 feet. Upon roll call, all Supervisors voted affirmatively. Mr. Moll explained that the Planning Commission had originally recommended that the Board of Supervisors deny the request based on erroneous information. Mr. Dallas noted for the record that his vote had changed from a negative vote, as a member of the Planning Commission, to affirmative based on the updated information.

It was understood that the waiver request for **Section 1004(N)**, regarding the length of the cul-de-sac, was withdrawn.

Mogel/Kerns Subdivision - Final Plan: A motion was made by Mr. Dallas, second by Mr. Kreider, to approve the Mogel/Kerns Subdivision Final Plan with the following conditions:

- (1) Applicant agrees in writing that the EPA notification relating to the proposed wells appear on the deeds for the proposed lots;
- (2) Applicant posts the funds and enters into an improvements agreement, or similar vehicle, for improvements that are necessary for the subdivision;
- (3) Applicant receives DEP approval of the planning module;
- (4) Outstanding invoices are paid to the Township.

Upon roll call, all Supervisors voted affirmatively. Solicitor Lillis emphasized that it is imperative that the Codes Department review the notes on the plan prior to issuing building permits.

Wheatfield Run – Revision to Plan of Record: As recommended by the Planning Commission, a motion was made by Mr. Dallas, second by Mr. Templin, approving the Wheatfield Run Revision to Plan of Record. Upon roll call, all Supervisors voted affirmatively. Changes to the plan consist of notations regarding the

Weller Subdivision and alterations to the easement providing access thereto.

R. Weller Subdivision – Final Plan: As recommended by the Planning Commission, a motion was made by Mr. Dallas, second by Mr. Kreider, approving the R. Weller Subdivision Final Plan, with the condition that the Wheatfield Run Revision to Plan of Record is recorded prior to recording the Weller Subdivision Final Plan. Upon roll call, all Supervisors voted affirmatively.

Time Extensions: As recommended by the Planning Commission, a motion was made by Mr. Dallas, second by Mr. Kreider, to approve the following time extension requests, with the understanding that no additional time extensions would be granted on these plans unless there is compelling cause beyond the control of the applicant:

**Grings Hill Estates, Section 5, Final Plan to December 10, 2007 (3rd extension)
Weis Markets Final Land Development Plan, to December 2, 2007 (6th extension)
Overlook Mountain Preliminary Plan, to December 10, 2007 (3rd extension)**

Upon roll call, all Supervisors voted affirmatively.

Road Services Department/WWTP:

Purchase Order #01442 – I&I Spy System: As recommended by the Infrastructure Committee, a motion was made by Mr. Kreider, second by Mr. Templin, approving Purchase Order #01442, to Exeter Supply Company, in the amount of \$3,950.00, for the purchase of five (5) I&I spy meters, including software, to monitor infiltration and inflow in low flow manholes and locate sump pump flows into the Township sewer system. Upon roll call, all Supervisors voted affirmatively.

Purchase Order #01444 – Map Module for WinCan 8: As recommended by the Director of Public Works, a motion was made by Mr. Kreider, second by Mr. Dettra, approving Purchase Order #01444, to Telepipe Services, Inc., in the amount of \$3,600.00, for the purchase of a Map Module for WinCan 8, to allow transfer of GIS data into WinCan software thereby creating an inspection record of televised sewer pipes. The Director requested that an additional \$2,400.00 be included on this Purchase Order for training. Upon roll call, all Supervisors voted affirmatively.

Infrastructure Committee:

GP7 Permit Application (Vehicular Stream Crossing Permit): As recommended by the Infrastructure Committee, a motion was made by Mr. Dallas, second by Mr. Kreider, authorizing Systems Design Engineering to apply for a GP7 permit from PennDOT. Upon roll call, all Supervisors voted affirmatively. This permit will allow the Township to cross a stormwater swale at the end of Lincoln Avenue, on the east side of West Wyomissing Boulevard, to perform routine maintenance of a Township sewer line.

PUBLIC SAFETY DEPARTMENT:

Police Department: (Report by Sgt. Shivers in the absence of Chief Messner)

Handicapped Parking Permit – 2264 Cleveland Avenue: Having received all appropriate fees and documentation, and as recommended by Chief Messner, a motion was made by Mr. Dettra, second by Mr. Kreider, approving a handicapped parking permit request for Hope Kirlin, at 2264 Cleveland Avenue. Upon roll call, all Supervisors voted affirmatively.

31st Annual Lions Halloween Parade (10/24/07, raindate 10/25/07): As recommended by Chief Messner, a motion was made by Mr. Kreider, second by Mr. Templin, approving the Road Closure/Usage Application and a waiver of the permit and fire police fees associated with this event, as requested by the Spring Township Lions and Lioness Clubs. Upon roll call, all Supervisors voted affirmatively.

West Wyomissing Chapel – Road Closure/Usage Application (9/22/07): As recommended by Chief Messner, a motion was made by Mr. Kreider, second by Mr. Dallas, approving a Road Closure/Usage Application from Robert Ulrich, on behalf of the West Wyomissing Chapel, to close Morwood Avenue between Reading Boulevard and Garfield Avenue for a neighborhood block party. The appropriate fee and proper documentation have been submitted. Upon roll call, all Supervisors voted affirmatively.

SOLICITOR:

Agreement with Sinking Spring Borough/Sinking Spring Terrace Sewage – Ordinance #347: A motion was made by Mr. Vaughan, second by Mr. Kreider, to adopt Ordinance #347 authorizing the Township to enter into an Intergovernmental Agreement with the Borough of Sinking Spring and Sinking Spring Municipal Authority for the purpose of allowing the Township to extend its sanitary sewage system into the Sinking Spring Terrace area of the Borough, and provide bulk sewage service for up to ten (10) homes in Sinking Spring Terrace. Upon roll call, all Supervisors voted affirmatively.

Agricultural Security Area Committee: A motion was made by Mr. Dallas, second by Mr. Vaughan, reaffirming the previous Agricultural Security Area Committee and appointing the following members: **Alan Keider, Chairman, George Mack, Georgette Veeder, Diane Young, James Balthaser and Benjamin Hartman.** Upon roll call, all Supervisors voted affirmatively. The Committee will begin the procedures necessary for recent applicants to be included in the Township Agricultural Security Area.

Termination of Sewer Collection Cost Agreement – 1131 Old Fritztown Road: Payments were deferred on the Jarius property at 1131 Old Fritztown Road until such time as this undeveloped property was sold for development. Accordingly, a check was received by the Township for \$14,836.64 in satisfaction of the deferred amount. A motion was made by Mr. Templin, second by Mr. Dettra, authorizing the appropriate Township official to execute the Termination of Sewer Collection Cost Agreement. Upon roll call, all Supervisors voted affirmatively.

OLD BUSINESS: No old business to report.

NEW BUSINESS:

Part-Time Custodian: As recommended by the Director of Operations, a motion was made by Mr. Dallas, second by Mr. Kreider, to hire Cesar Tamayo, of Exeter, Pennsylvania, for the position of part-time custodian, at an hourly rate of \$10.50, for not more than twenty (20) hours per week. Upon roll call, all Supervisors voted affirmatively. Mr. Tamayo will begin September 17, 2007.

Reports for Review: The Supervisors received reports from the Township of Spring Volunteer Fire Department, the Township of Spring Library and the Chief of Police.

Workshops/Training Requests:

A motion was made by Mr. Kreider, second by Mr. Templin, approving the request of J. Dallas to attend the Center for Community Leadership Zoning Basics Course. Upon roll call, all Supervisors present voted affirmatively with the exception of Mr. Dallas, who abstained.

There being no further business, Chairman Vaughan adjourned the meeting at 8:25 p.m.

Sheryl Kressler, Township Secretary