

BOARD OF SUPERVISORS



TOWNSHIP OF SPRING

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MEETING MINUTES JANUARY 14, 2008

OPENING OF MEETING: The regularly scheduled bi-monthly meeting of the Board of Supervisors was called to order by Chairman Dallas, at 7:30 p.m. in the Meeting Room of the Municipal Building located at 2800 Shillington Road, Cornwall Terrace, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Supervisors Collins, Dallas, Kreider, Smith and Vaughan were present. Also present were: James Lillis, Esquire, Leon Mazurie, Lt. Shivers, James Moll, Sheryl Kressler, Bill Hanson, Greg Ganikon and David Kostival of the Reading Eagle.

OPEN TO THE FLOOR:

Bill Hanson, 2619 Garfield Avenue: Mr. Hanson previously spoke with Mr. Vaughan regarding traffic safety in the vicinity of Township schools and voiced his concern to the Board of Supervisors.

MINUTES: A motion was made by Mr. Vaughan, second by Mr. Kreider, approving the Minutes of December 27, 2007. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Collins and Ms. Smith, who abstained. A motion was made by Mr. Vaughan, second by Mr. Kreider, approving the Reorganization Minutes of January 7, 2008. Upon roll call, all Supervisors voted affirmatively.

OPERATIONS:

Business Office:

Bills for Approval: Mr. Kreider made the motion, second by Mr. Collins, approving payment of bills, from various Township accounts, as listed by the Township Treasurer:

General Fund - \$222,982.05
Fire Hydrant Tax Fund - \$6,275.55
Refuse Tax Fund - \$30,967.72
Sewer District #2 Fund - \$1,953.29
Sewer District #3 Fund - \$38,955.31
Traffic Impact Fund - \$22,065.06
Fire Protection Fund - \$14,851.08

Upon roll call, all Supervisors voted affirmatively. However, Mr. Vaughan abstained on Check #066392 only.

Financial Reports: All Supervisors received copies of the current financial reports.

Auditors Agreements: As recommended by the Director of Operations, a motion was made by Mr. Vaughan, second by Ms. Smith, authorizing the appropriate Township official to execute an agreement with Reinsel, Kuntz & Leshner, of Wyomissing, Pennsylvania, to perform certain services such as the 2007 audit of the Township's governmental activities, business-type activities and other major fund information, at a cost not to exceed \$26,500.00 (per letter of January 3, 2008). Upon roll call, all Supervisors voted affirmatively.

As recommended by the Director of Operations, a motion was made by Mr. Vaughan, second by Ms. Smith, authorizing the appropriate Township official to execute an agreement with Reinsel, Kuntz & Leshner, of Wyomissing, Pennsylvania, to perform an audit of Lillian B. Cramsey, Tax Collector for the Township of Spring, for the year ending December 31, 2007, at a cost not to exceed \$3,800.00 (per letter dated January 3, 2008). Upon roll call, all Supervisors voted affirmatively.

Parks and Recreation Department:

Bid Advertisements – Concession Stand Operation and Mowing Contract: As requested by Mrs. Houck, a motion was made by Mr. Collins, second by Mr. Vaughan, authorizing advertisement of bid specifications for a mowing contract for certain Township owned parcels. Upon roll call, all Supervisors voted affirmatively.

As requested by Mrs. Houck, a motion was made by Mr. Vaughan, second by Mr. Kreider, authorizing Mrs. Houck to prepare specifications for an operational contract for the Cacoosing Meadows concession stand, and postpone advertising until the Board has reviewed said specifications. Upon roll call, all Supervisors voted affirmatively.

Facilities/Public Property:

Relocation of Campus Utility Line: In order for PPL to proceed with the relocation of their electric lines for the Township's upcoming campus project, and as recommended by Mr. Vaughan, as Roadmaster, a motion was made by Ms. Smith, second by Mr. Collins, to place the utility lines underground rather than above ground. Upon roll call, all Supervisors voted affirmatively.

Feasibility Review and Cost Analysis – Community Center/Library: As recommended by the Director of Operations, a motion was made by Mr. Vaughan, second by Mr. Kreider, directing George Donovan & Associates (the architectural firm retained by the Township) to perform and develop a feasibility review and cost analysis for the community center/library project. Upon roll call, all Supervisors voted affirmatively.

PUBLIC WORKS:

Engineering/Planning Department:

Brubaker Subdivision – Withdrawal of Plan: The Township has received a request from the surveyor, and confirmation from the owner, to withdraw this plan from consideration. A motion was made by Mr. Vaughan, second by Mr. Kreider, formally accepting the withdrawal of the Brubaker Subdivision plan. Upon roll call, all Supervisors voted affirmatively.

Lakeside Park II Subdivision – Withdrawal of Plan: A Letter of Withdrawal has been received from the applicant to withdraw this plan from consideration. A motion was made by Mr. Kreider, second by Mr. Vaughan, formally accepting the withdrawal of the Lakeside Park II Subdivision plan. Upon roll call, all Supervisors voted affirmatively.

Spring Towne Center Office Building – Extension of Time: A motion was made by Mr. Kreider, second by Mr. Collins, granting an extension of time for the Spring Towne Center Office Building project to April 29, 2008. Upon roll call, all Supervisors voted affirmatively.

SOLICITOR:

Western Berks Ambulance Association – License Agreement: A motion was made by Mr. Vaughan, second by Mr. Kreider, approving the content of a License Agreement, with minor modifications, between the Western Berks Ambulance Association, and the Township, allowing the WBAA to store up to two (2) vehicles in the former West Lawn Borough garage. Upon roll call, all Supervisors voted affirmatively.

OLD BUSINESS: No old business to report.

NEW BUSINESS: No new business to report.

WORKSHOPS/TRAINING REQUESTS: A motion was made by Ms. Smith, second by Mr. Collins, approving the following workshop/training requests:

Officer Heere

Lamp Examination Workshop, 1/17/08, at no cost

Tire Forensics Workshop, 1/24/08, at no cost

Detectives Long and Schappell

Detective and New Criminal Investigator, 2/25/08, 2/29/08, \$790.00

Lt. Shivers and Lt. Troutman, Sgt. Van Etten, Ann Correll

Accreditation Training Conference, 3/17/08-3/19/08, \$100.00

Lt. Shivers and Lt. Troutman

Property Room Management, 4/21/08, at no cost

Detectives Long and Riegel

Enhancing Investigations w/Telephonic Information

2/4/08-2/8/08, at no cost

Detectives Long and Schappell

Identifying Deceptive Behavior, 2/20/08-2/22/08, at no cost

J. Houck

Keystone Athletic Field Managers' Conference, 2/15/08, \$45.00

Tracy Daniels

GASB Training

Supervisors Smith, Collins and Kreider

PSATS Introductory Course and Refresher

Supervisors Smith and Collins

PSATS Convention

Upon roll call, all Supervisors voted affirmatively.

There being no further business, Chairman Dallas adjourned the meeting at 7:50 p.m.

Sheryl Kressler, Township Secretary