

BOARD OF SUPERVISORS



TOWNSHIP OF SPRING

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MEETING MINUTES FEBRUARY 11, 2008

OPENING OF MEETING: The regularly scheduled bi-monthly meeting of the Board of Supervisors was called to order by Chairman Dallas, at 7:30 p.m. in the Meeting Room of the Municipal Building, located at 2800 Shillington Road, Cornwall Terrace, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Supervisors Collins, Dallas, Kreider, Smith and Vaughan were present. Also present were: James Lillis, Esquire, Leon Mazurie, Lt. Shivers, James Moll, Sheryl Kressler, Nancy Pachuillo, Fred Hess, Al Moatz, and Valdis Lacis of the Reading Eagle.

EXECUTIVE SESSION: Chairman Dallas announced that the Board of Supervisors had met in Executive Session on February 11, 2008 to discuss matters of personnel.

MINUTES: A motion was made by Mr. Vaughan, second by Mr. Collins, approving the Minutes of the regular bi-monthly meeting of January 28, 2008 and the duly advertised special meeting of January 31, 2008. Upon roll call, all Supervisors voted affirmatively.

OPERATIONS:

Business Office:

Bills for Approval: A motion was made by Mr. Vaughan, second by Ms. Smith, approving payment of bills, from various Township accounts, as listed by the Township Treasurer:

General Fund - \$240,795.34
Refuse Tax Fund - \$31,168.94
Sewer District #2 Fund - \$6,304.40
Sewer District #3 Fund - \$180,756.32
Traffic Impact Fund - \$9,563.73
Fire Protection Fund - \$15,067.98

Upon roll call, all Supervisors voted affirmatively.

Financial Reports: All Supervisors received copies of the current financial reports.

Permanent Employment Status Offer: As recommended by the Director of Operations, a motion was made by Mr. Kreider, second by Mr. Collins, directing that Randy Rubright, Enforcement Officer, receive an offer of permanent employment status, as well as a \$1,000.00 increment, in accordance with memo dated August 8, 2007 to the Board of Supervisors. Upon roll call, all Supervisors voted affirmatively.

Summer Intern Recommendation: As recommended by the Codes Coordinator, a motion was made by Mr. Collins, second by Mr. Vaughan, approving the summer employment of Laura Mursch, of Blandon, Pennsylvania, currently a student at Kutztown University, from mid-May through August, 2008, extended if needed, at an hourly rate of \$9.00. Upon roll call, all Supervisors voted affirmatively. (Budgeted item)

Bid Opening Authorization – Yard Residual Contract: A motion was made by Mr. Vaughan, second by Ms. Smith, authorizing the Director of Operations to act on behalf of the Board of Supervisors, to open bids for the Yard Residual Contract at 10:00 a.m., February 13, 2008, in a public meeting. Upon roll call, all Supervisors voted affirmatively. The Township is the lead agency for this contract for the Berks County Cooperative Purchasing Council, of which the Township is a member.

Parks and Recreation Department:

Playground Equipment – Purchase Order #01682: A motion was made by Mr. Vaughan, second by Ms. Smith, approving Purchase Order #01682, to Bitting Recreation, Harrisburg, Pennsylvania, in the amount of \$146,108.00, for the purpose of replacing all of the existing playground equipment at Colony Park. Upon roll call, all Supervisors voted affirmatively. (Budgeted item, COSTARS Contract)

ExMark Zero Turn Mower – Purchase Order #01686: A motion was made by Mr. Kreider, second by Mr. Collins, approving Purchase Order #01686, to Walker’s Mower and Equipment, Reading, Pennsylvania, in the amount of \$11,156.99, for the purchase of one ExMark Zero Turn Mower with 72” deck, and 25 hp Kubota diesel engine. Upon roll call, all Supervisors voted affirmatively. (PA State Contract)

Facilities/Public Property:

AED Maintenance Service Agreement, Purchase Order #01687: A motion was made by Ms. Smith, second by Mr. Dallas, approving Purchase Order #01687, to Metron Emergency Response Systems, Chicago, Illinois, in the amount of \$9,500.00 (\$1,900.00 per year for 5 years) for a Technical Service Agreement covering seven (7) AED units placed within the Municipal Building. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Collins, who voted no. The cost will be divided among the departments where the units are located.

Community Center/Library Feasibility Study – Proposal/Contract: As recommended by the Director of Operations, a motion was made by Mr. Vaughan, second by Mr. Collins, authorizing the appropriate Township official to execute the Community Center/Library Feasibility Proposal/Contract from George J. Donovan AIA & Associates, in the amount of \$9,100.00. Upon roll call, all Supervisors voted affirmatively.

PUBLIC WORKS:

Engineering/Planning Department:

2101 Old Lancaster Pike – Bed and Breakfast – Special Exception: The existing log dwelling on this property had originally been constructed for the purpose of operating a Bed and Breakfast in the future. David and Brenda Gelsinger have applied for a Special Exception to operate the Bed and Breakfast at this time. In accordance with the recommendation by the Planning Commission, a motion was made by Mr. Vaughan, second by Mr. Kreider, recommending that the Zoning Hearing Board grant the Special Exception with the condition that the applicants demonstrate full compliance with all Township regulations including the bed and breakfast provision under **Section 321(B) (13)(d)** of the Zoning Ordinance, which states “In no case shall meals be served to persons not staying in a bed and breakfast unit.” Upon roll call, all Supervisors voted affirmatively.

108 Forrest Drive – Detached Garage – Dimensional Variance: The applicant, Nancy Pachuillo, has requested two (2) variances for relief to the following provisions of the Zoning Ordinance: **Section 305(F)**, maximum building coverage, and **Section 305(G)**, front yard setback, in order to sanction a detached garage recently erected on the property. In accordance with the recommendation by the Planning Commission, a motion was made by Mr. Collins, second by Ms. Smith, recommending that the Zoning Hearing Board grant the aforementioned variances. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Dallas and Mr. Vaughan, who voted no. (Motion passed 3-2)

Weis Store #175 – Extension of Time (#8): As recommended by the Planning Commission, a motion was made by Ms. Smith, second by Mr. Collins, granting an extension of time for the Weis Store #175 Final Plan to May 12, 2008. Upon roll call, all Supervisors voted affirmatively. Mr. Moll added that the applicant provided a letter to the Planning Commission describing the difficulties they have had in obtaining approval of the Erosion and Sediment Pollution Control Plan and NPDES permit.

Chairman Dallas commented that due to the economy, stringent regulations by DEP and the Conservation District, and the time it takes to evaluate the plans, the Planning Commission discussed and concluded they would take a more lenient approach in recommending extensions of time to the Board of Supervisors.

Sign Waiver -2747 Century Boulevard: Spring Ridge PRD regulations govern zoning issues for this property. The applicant has requested a waiver to place a sign on the adjoining lot in addition to existing signs on the property. The size of the sign is larger than permitted in the PRD and, therefore, not in compliance with the PRD Ordinance. A motion was made by Mr. Vaughan, second by Mr. Collins, denying the applicant's sign waiver request for 2747 Century Boulevard. Upon roll call, all Supervisors voted affirmatively to deny the waiver.

Sign Exemption – St. Peter's United Church of Christ: The Zoning Ordinance includes a statement which indicates the Township may exempt directional signs, for places of worship, from the standard regulations. St. Peter's United Church of Christ has applied for an exemption for two (2) directional signs, one located along Penn Avenue at the intersection with Dwight Street and the other along Van Reed Road at the intersection with Dwight Street. However, the application does not specify the dimensions of the signs. A motion was made by Mr. Vaughan, second by Mr. Dallas, directing the applicant to complete and re-submit the application. Upon roll call, all Supervisors voted affirmatively.

Road Services Department/WWTP/Infrastructure Committee:

Old Lancaster Pike Sewer Extension – Payment Estimate #2: As recommended by the Infrastructure Committee, a motion was made by Mr. Kreider, second by Mr. Collins, approving Payment Estate #2, payable to Tru-Line Contractors, Inc., in the amount of \$133,773.66. Upon roll call, all Supervisors voted affirmatively. This project is 70 percent (70%) complete.

PACC Contract - Resolution #2008-08: As recommended by the Roadmaster/Director of Public Works, a motion was made by Mr. Kreider, second by Mr. Collins, adopting Resolution #2008-08, which allows the Township to participate in the PACC (PA Capital City) Automotive and Equipment Contract administered by the City of Harrisburg. Upon roll call, all Supervisors voted affirmatively. Through this contract, the Township will have the ability to purchase goods, materials, equipment or services with another local procurement unit. Participation in this contract, also, eliminates preparation of specifications and advertising costs.

Conditional Offer of Employment: Having accepted the conditional offer of employment and having successfully completed the pre-employment physical, substance abuse testing and appropriate background checks, a motion was made by Mr. Collins, second by Ms. Smith, approving the employment of Randy Fultz, at a starting rate of \$14.29 per hour. Upon roll call, all Supervisors voted affirmatively.

PUBLIC SAFETY:

Police Department:

Vehicle Radios – Purchase Order #01694: As requested by Lt. Shivers, a motion was made by Mr. Collins, second by Mr. Vaughan, authorizing payment of Purchase Order #10694, to Radio Maintenance, Inc., Reading, Pennsylvania, in the amount of \$6,978.00, for three (3) Kenwood TK7690 two-way mobile radios for installation in three (3) police vehicles purchased at the end of 2007. Upon roll call, all Supervisors voted affirmatively. (PA State Contract)

PLCB Grant: The Police Department is currently eligible to apply for an enforcement grant through the Pennsylvania Liquor Control Board. This grant pays the overtime rate for patrol officers targeting underage drinking offenses. In the past the entire cost of the overtime was covered by this grant. This year the Township would incur a cost sharing match requirement equal to 25 percent (25%) of the total (\$11,500.00). A motion was made by Mr. Collins, second by Mr. Vaughan, approving the matching grant of 25 percent (25%), in the amount of \$2,875.00. Upon roll call, all Supervisors voted affirmatively.

SOLICITOR:

Accepting Jennifer Court – Prescott Estates Subdivision – Resolution #2008-09: A motion was made by Mr. Vaughan, second by Mr. Kreider, adopting Resolution #2008-09, thereby accepting Jennifer Court, located in the Prescott Estates Subdivision, into the Township Road and Highway System. Upon roll call, all Supervisors voted affirmatively.

OLD BUSINESS: No old business to report.

NEW BUSINESS: No new business to report.

WORKSHOPS/TRAINING REQUESTS: A motion was made by Mr. Kreider, second by Mr. Vaughan, approving the following workshop/training requests:

- D. Rentschler – Wastewater Sampling Seminar, March 10, 2008, at a cost of \$245.00.**
- J. Dallas, J. Vaughan, A. Kreider, W. Collins – 2nd Annual Berks Municipal Officials Dinner, February 21, 2008, no cost for the first 125 officials who respond.**

Upon roll call, all Supervisors voted affirmatively.

There being no further business, Chairman Dallas adjourned the meeting at 8:10 p.m.

Sheryl Kressler, Township Secretary