

# BOARD OF SUPERVISORS



## TOWNSHIP OF SPRING

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### MEETING MINUTES

**APRIL 14, 2008**

**OPENING OF MEETING:** The regularly scheduled bi-monthly meeting of the Board of Supervisors was called to order by Chairman Dallas, at 7:30 p.m. in the Meeting Room of the Municipal Building, located at 2800 Shillington Road, Cornwall Terrace, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Supervisors Collins, Dallas, Kreider, Smith and Vaughan were present. Also present were: James Lillis, Esquire; Leon Mazurie, Chief Ross, James Moll, Sheryl Kressler, Jim Pilkerton, Greg Ganikon, Harold and Tina Buck, Theodore Nowak and Steve DeLucas of the Reading Eagle.

Chairman Dallas announced that an Executive Session was held prior to the meeting to discuss matters of personnel.

#### **OPEN TO THE FLOOR:**

**Tina Buck, 234 Wheatfield Road:** Mrs. Buck requested that the Township require Mr. Greth to comply with the final plan of Wheatfield Run. In response, Chairman Dallas informed her that the Township has met with Mr. Greth, with regard to this issue, and will advise her of any progress.

**Theodore Nowak, 3703 Regency Drive:** Although Mr. Nowak has reported a person living out of his vehicle in the field behind his residence to the Police and Codes Departments, the situation has continued for over a month. Mr. Nowak expressed health and maintenance concerns. The Township Codes Department confirmed that a Notice of Violation was forwarded to the individual, as of this date, and the Township has delivered a list of agencies to assist him. It is understood by Chairman Dallas that the vehicle is actually parked on property owned by this individual.

**MINUTES:** A motion was made by Mr. Kreider, second by Mr. Collins, approving the Minutes of March 20, 2008 (special meeting) and March 24, 2008. Upon roll call, all Supervisors voted affirmatively.

#### **OPERATIONS:**

##### **Business Office:**

**Bills for Approval:** A motion was made by Vaughan, second by Ms. Smith, approving payment of bills, from the following Township accounts, as listed by the Township Treasurer:

General Fund - \$349,005.83  
Fire Hydrant Tax Fund - \$8,240.83  
Refuse Tax Fund - \$28,319.34  
Sewer District #3 Fund - \$43,640.31  
Traffic Impact Fund - \$2,806.68  
Fire Protection Fund - \$18,474.35  
Capital Fund Account - \$992.25

Upon roll call, all Supervisors voted affirmatively.

**Financial Reports:** All Supervisors received copies of the current financial reports.

**Termination of Employment:** As recommended by the Director of Operations, a motion was made by Mr. Vaughan, second by Mr. Kreider, terminating the employment of Cesar Tamayo, part-time custodian, effective immediately. Upon roll call, all Supervisors voted affirmatively.

**Employment Part-Time Custodian:** As recommended by the Director of Operations, a motion was made by Mr. Collins, second by Mr. Kreider, employing Harold Myers, Jr., of Bernville, Pennsylvania, as part-time custodian, at an hourly rate of \$10.00, (maximum 20 hours/week), effective June 2, 2008. Upon roll call, all Supervisors voted affirmatively.

**Parks and Recreation Department:**

**Purchase Order #01708 – Equipment Trailer:** A motion was made by Mr. Kreider, second by Mr. Vaughan, approving Purchase Order #01708, to MGS Incorporated, in the amount of \$3,182.00, for a 16-foot equipment trailer. Upon roll call, all Supervisors voted affirmatively. This is a budgeted item and under State Contract.

**Facilities/Public Property:**

**Vinemont Fire Station – Proposal for Professional Services:** Great Valley Consultants has submitted a proposal for professional services to perform a physical plant study of the Vinemont Fire Station. As recommended by the Director of Operations, a motion was made by Mr. Kreider, second by Ms. Smith, to retain the services of Great Valley Consultants for site investigation, analysis and recommendations, at a cost of \$3,600.00. Upon roll call, all Supervisors voted affirmatively.

**PUBLIC WORKS:**

**Engineering/Planning Department:**

**One Meridian, Phase I – Reaffirmation:** The approved land development plans for One Meridian, Phase I, consisting of two (2) office and two (2) bank buildings, have been previously reaffirmed. However, the 90-day period for recording the plans has, again, expired. A motion was made by Mr. Vaughan, second by Mr. Collins, reaffirming approval of the One Meridian, Phase I, land development plans. Upon roll call, all Supervisors voted affirmatively. The plans will be held until outstanding Township invoices have been paid.

**Grings Hill Estates, Section 5 – Final Plan Approval:** While the Planning Commission has recommended approval of the Grings Hill Estates, Section 5, final plan, Mr. Moll informed the Supervisors that the applicant has requested a waiver of the Township recreation fee. The applicant contends that stormwater improvements were made in lieu of the recreation fee. In order to consider the request further, a motion was made by Mr. Vaughan, second by Mr. Collins, to table action on the final plan for two (2) weeks. Upon roll call, all Supervisors voted affirmatively.

**Reedy Estates Annexation Plan – Approval:** As recommended by the Planning Commission, a motion was made by Mr. Vaughan, second by Ms. Smith, approving the Reedy Estates Annexation Plan for Lot #36 with the condition that all outstanding invoices shall be paid to the Township prior to release of the plan for recording. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Kreider, who abstained.

**21 Montello Road Minor Subdivision – Final Plan Approval:** As recommended by the Planning Commission, a motion was made by Mr. Vaughan, second by Mr. Kreider, approving the 21 Montello Road Minor Subdivision final plan with the following conditions: (1) Applicant executes an Improvements Agreement with financial security; (2) Applicant executes a Stormwater Management Agreement; (3) Applicant contributes to the Stormwater Management Fund; (4) Planning Module exemption or approval, if necessary, is obtained from DEP; and (5) Outstanding invoices are paid to the Township. Upon roll call, all Supervisors voted affirmatively.

**Giant Food Store – Gas Station – Waivers/ Extension of Time:** As recommended by the Planning Commission, a motion was made by Mr. Vaughan, second by Ms. Smith, granting the following: a waiver of the preliminary plan requirements to be permitted to make a single-stage submittal (**Sections 503 and 605**), a waiver of the requirement to perform a topographic survey of the entire property, concentrating only on the areas to be improved (**Section 630 (D)(1)(a)**), and an extension of time to July 30, 2008. Upon roll call, all Supervisors voted affirmatively.

**Jacob Hayward, Reading Boulevard – Waiver of Subdivision Process:** Mr. Hayward has requested permission to convey a portion of his property to a neighboring parcel by eliminating the subdivision process. The Planning Commission failed to pass a motion whereby a formal recommendation would be made to the Board of Supervisors. Subsequent to discussion, a motion was made by Mr. Dallas, second by Mr. Collins, to deny the waiver request. Upon roll call, all Supervisors voted affirmatively with the exception of Ms. Smith, who voted no.

**Spring Towne Center Office – Extension of Time:** As recommended by the Planning Commission, a motion was made by Mr. Kreider, second by Mr. Collins, granting an extension of time for the Spring Towne Center Office preliminary plan to July 31, 2008. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Vaughan, who voted no.

**Official Township Map:** As recommended by the Township staff, a motion was made by Ms. Smith, second by Mr. Kreider, accepting the proposal from Urban Research and Development Company (URDC) to prepare an official Township map, at a cost of \$3,800.00. Upon roll call, all Supervisors voted affirmatively. An official Township map would allow the Township to identify certain road improvements, which may be necessary in the future, trails, and utility rights-of-way or easements. Chairman Dallas will work with the engineer to develop a committee to work with the URDC.

**Emergency Repair Contract – Authorization to Bid:** A motion was made by Ms. Smith, second by Mr. Kreider, authorizing Mr. Moll to advertise for bids for the Emergency Repair Contract. Upon roll call, all Supervisors voted affirmatively.

**Road Services Department/WWTP/Infrastructure Committee:**

**Liquid Fuels Update:** Mr. Vaughan reported that the Township has issues with PennDOT Municipal Services as far as liquid fuel funds for Township road work. A meeting has been scheduled with PennDOT for April 25, 2008. Mr. Vaughan expects the Township road contract will be delayed for at least six (6) weeks. The BCPWA is working with PennDOT, as well.

**PUBLIC SAFETY:**

**Police Department:**

**Cody Systems Update – Purchase Order #01710:** A motion was made by Mr. Vaughan, second by Ms. Smith, to approve Purchase Order #01710 for the Cody Bar Coding System upgrade of record management software and required hardware, installation and training, in the amount of \$8,015.00. Upon roll call, all Supervisors voted affirmatively.

**Police Vehicles – Purchase Order #01709:** A motion was made by Mr. Kreider, second by Mr. Collins, approving Purchase Order #01709, to Warnock Fleet, in the amount of \$67,107.00, for three (3) 2008 Dodge Charger police vehicles with equipment options. Upon roll call, all Supervisors voted affirmatively. (State Contract)

**Monthly Report:** Chief Ross provided copies of his Monthly Report for review by the Board.

**Township of Spring Volunteer Fire Department:**

**Authorization to Sell Excess Fire Equipment:** As requested by Fire Commissioner Schach, a motion was made by Mr. Kreider, second by Ms. Smith, authorizing the Fire Commissioner to take the necessary steps to sell surplus fire equipment (Engine 85 - 1986 Series Pumper, and Utility 85-1993 Utility Truck). Upon roll call, all Supervisors voted affirmatively.

**SOLICITOR:**

**Authorization to Convey Excess Property to Western Berks Ambulance:** A motion was made by Mr. Vaughan, second by Ms. Smith, to table authorization to convey excess property to Western Berks Ambulance, pending receipt of additional information. Upon roll call, all Supervisors voted affirmatively.

**OLD BUSINESS:** No old business to report.

**NEW BUSINESS:** No new business to report.

**WORKSHOPS/TRAINING REQUESTS:** A motion was made by Ms. Smith, second by Mr. Kreider, approving the following workshop/training requests:

**B. Ulrich, S. Ehrlich, J. Oswald, P. Bliudzius – The Community Planning Course, \$110 per person**

**D. Pchola – Polymer and Chemical Feed Basics, June 18, 2008, \$100.00**

**M. Vododian – Pesticide Training, April 17, 2008, no cost**

**J. Schach – Fire Investigator, May 28-30, 2008, \$248.00**

**J. Schach – Fire Sprinkler Seminar, May 5-9, 2008, \$140.00**

**L. Mazurie – Open Records Act, April 28, 2008, \$35.00**

**L. Mazurie – Recent Changes in Employment Law & Regulations, April 29, 2008, no cost**

**L. Mazurie, J. Moll – DEP/DCNR's Outdoor Lighting Planning Issues  
for Municipalities, April 29, 2008, no cost**

**J. Bensinger, J. Moll – GIS for the Environment, May 22, 2008, \$225.00 per person**

Upon roll call, all Supervisors voted affirmatively.

There being no further business, Chairman Dallas adjourned the meeting at 8:30 p.m.

Respectfully submitted,

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Sheryl Kressler, Township Secretary