

BOARD OF SUPERVISORS



TOWNSHIP OF SPRING

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MEETING MINUTES

JUNE 23, 2008

OPENING OF MEETING: The regularly scheduled bi-monthly meeting of the Board of Supervisors was called to order by Chairman Dallas, at 7:30 p.m. in the Meeting Room of the Municipal Building, located at 2800 Shillington Road, Cornwall Terrace, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Supervisors Collins, Dallas, Kreider, Smith and Vaughan were present. Also present were: James Lillis, Esquire; Leon Mazurie, Chief Ross, James Moll, Fire Commissioner Schach, Sheryl Kressler, Dorothy and Harlan Martzall, Greg Ganikon, Chris Gutshall, TSVFD Lieutenant Angstadt, Firefighters Rhoads and Yeager and Chief Roth, Anne Misak of the Clean Water Fund, Derrick Hix and Spencer Shaak of the Reading Eagle.

FIREFIGHTER RECOGNITION: Fire Commissioner Schach read a letter (a copy of which is attached to these Minutes) commending a crew from the Township of Spring Volunteer Fire Department for rescuing one of their own during a fire at the Reading Hospital on July 5, 2007. Lieutenant Angstadt was injured. Chief Roth, Lieutenant Stoudt and Firefighters Rhoads and Yeager participated in his rescue, assisted by members of the Wyomissing Fire Department. The aforementioned members of the TSVFD were honored at the American Red Cross – Annual American Heroes Breakfast, on June 18, 2008, and each was presented with a glass plaque. A plaque was, also, received from Senator O’Pake. The Supervisors were pleased to recognize these firefighters for their heroic efforts.

CLEAN WATER FUND PRESENTATION: The Clean Water Fund, together with several other agencies, has compiled nine (9) different model municipal water resource ordinances. Ms. Misak’s power point presentation listed and described each ordinance. The Clean Water Fund is willing to work with the Township to develop similar ordinances for enactment. These ordinances will be given consideration by the Board. Mr. Moll is the contact person.

OPEN TO THE FLOOR: No comments were received from the floor.

MINUTES: A motion was made by Ms. Smith, second by Mr. Collins, approving the Minutes of June 9, 2008. Upon roll call, all Supervisors voted affirmatively.

OPERATIONS:

Business Office:

Bills for Approval: A motion was made by Mr. Vaughan, second by Mr. Kreider, approving payment of bills, from the following Township accounts, as listed by the Township Treasurer:

General Fund - \$182,312.56
Street Lighting Tax Fund - \$28,650.33
Fire Hydrant Tax Fund - \$6,275.55
Refuse Tax Fund - \$21,686.01
Park Capital Outlay Fund - \$10,074.00
Sewer District #2 - \$1,896.09
Sewer District #3 Fund - \$49,955.88
Traffic Impact Fund - \$1,804.51
Fire Protection Fund - \$16,632.12
Capital Fund Account - \$4,657.50

Upon roll call, all Supervisors voted affirmatively.

Financial Reports: All Supervisors received copies of the current financial reports.

Offer of Employment: As recommended by the Director of Operations, a motion was made by Mr. Collins, second by Mr. Kreider, to offer the position of Financial Manager to John Groller, Douglassville, Pennsylvania, at a salary of \$77,000.00, including two (2) weeks vacation, three (3) personal days and immediate medical coverage. Upon roll call, all Supervisors voted affirmatively. Mr. Groller has successfully completed a physical, substance abuse test and background check.

Parks and Recreation Department:

RFP Engineering Services: As requested by the Parks and Recreation Manager, a motion was made by Mr. Vaughan, second by Mr. Kreider, permitting distribution and open Requests for Proposals from engineering firms for the Kerry Irwin Renovation Project. Upon roll call, all Supervisors voted affirmatively. The Requests for Proposals will be developed once the master site plan has been approved by the Board of Supervisors.

PUBLIC WORKS:

Engineering/Planning Department:

Spring Ridge West Lot #5 – Escrow Release No. 2: As recommended by Great Valley Consultants, a motion was made by Mr. Kreider, second by Mr. Collins, approving Spring Ridge West Lot #5, Escrow Release No. 2, in the amount of \$26,250.83, leaving a remaining balance of \$13,684.91. Upon roll call, all Supervisors voted affirmatively.

Chris Gutshall – Low Pressure Sewer System: As recommended by the Infrastructure Committee, a motion was made by Mr. Vaughan, second by Ms. Smith, approving the construction of a low pressure system for Mr. Gutshall’s future home, which will be located at the end of Beverly Street, and two (2) additional lots along Beverly Street, subject to the following conditions: (1) final review and approval of Grant of Easement by the Solicitor and Mr. Moll, (2) no permit for the connection to the Township system will be issued unless the permit includes the conditions that Mr. Gutshall provides security for completion of the system and restoration, if required, as well as security for inspection costs, and (3) payment of all outstanding Township invoices. Upon roll call, all Supervisors voted affirmatively.

Road Services Department/WWTP/Infrastructure Committee:

Enviro-Site Push Camera – Purchase Order #79: As recommended by the Infrastructure Committee, a motion was made by Mr. Kreider, second by Mr. Collins, approving Purchase Order #79, to PA Public Works Equipment, in the amount of \$8,189.00, for the purchase of an Enviro-Site Push Camera, with recording capabilities. Upon roll call, all Supervisors voted affirmatively. The push camera will be used to televise on-lot systems, storm sewer lines, manholes

and sewer laterals. (PACC Contract)

John Deere 410J Backhoe – Purchase Order #03754: A motion was made by Mr. Kreider, second by Ms. Smith, approving Purchase Order #03754, to Plasterer Equipment Company, for the purchase of a 2008 John Deere 410J Backhoe, in the amount of \$49,581.65 (balance due in 2009). Upon roll call, all Supervisors voted affirmatively. Total cost for the new backhoe is \$79,720.00, less trade in of \$31,000.00 and deferred payment charge of \$861.65. (PACC Contract)

0.8 MGD Plant Upgrade Project (WWTP): As recommended by the Infrastructure Committee, a motion was made by Mr. Collins, second by Mr. Kreider, to award contracts for the 0.8 MGD Plant Upgrade Project as follows: **CONTRACT A** – LB Industries, Inc, Hellertown, Pennsylvania, total base bid and alternate bid items 1 and 3, totaling \$1,151,350.00; **CONTRACT B** – A.N. Lynch Co., Inc., Spring City, Pennsylvania, base bid \$206,743.10. Upon roll call, all Supervisors voted affirmatively. There are sufficient budgeted funds to complete this project.

2007 Sewer Repairs and Rehabilitation Contract: As recommended by the Infrastructure Committee, a motion was made by Mr. Kreider, second by Ms. Smith, approving the request of Mr. Rehab, Inc. to perform work, under the contract for this project, utilizing two full-time crews working 12 hours each, Monday through Thursday, with the condition that if the Township receives any complaints from residents regarding noise, the night-time shift work will cease. Upon roll call, all Supervisors voted affirmatively.

Reedy Estates Sanitary Sewer Lines: As recommended by the Infrastructure Committee, a motion was made Ms. Smith, second by Mr. Collins, accepting dedication of sewer lines located within the Reedy Estates Subdivision, subject to the Township receiving a Deed of Dedication, Bill of Sale and Right of Way Plan or Easement Description. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Kreider, who abstained. The lines have been televised and are in good order.

Joint Municipal Authority of Wyomissing Valley (JMA): As recommended by the Director of Public Works, a motion was made by Mr. Kreider, second by Mr. Collins, authorizing the application for a JMA matching grant, in the amount of \$12,500.00. The Township would have to match the \$12,500.00. Upon roll call, all Supervisors voted affirmatively. This grant has been received by the Township, in the past, and would be used to remove inflow and infiltration from sewer lines located in the West Lawn area of the Township.

Iroquois Avenue Bridge – Proposal Design Services: As recommended by the Transportation Advisory Committee (4-1 vote), a motion was made by Mr. Kreider, second by Mr. Vaughan, accepting a proposal from Great Valley Consultants to provide design services for a possible bridge over the Norfolk Southern tracks, connecting Iroquois Avenue to Penn Avenue, at a cost of \$6,494.00.

Discussion: Mr. Dallas did not recommend this expenditure and agreed with Mr. Fulmer (Township Engineer) that the project would be cost prohibitive. Mr. Kreider, however, did not believe it was a large amount of money to spend to determine whether a bridge could be built at that location, and a bridge may eliminate the need for improvements at Penn Avenue and Dwight Street. Mr. Ganikon, of 100 Dwight Street, suggested that a bridge could have many advantages such as another place to cross the tracks and eliminating traffic generated by the proposed Hofmann Tract Offices.

Upon roll call, Supervisors Smith, Kreider and Vaughan voted affirmatively. Supervisors Dallas and Collins voted no. Motion passed 3-2. Mr. Dallas asked that the study process be expedited and added that he would alert the Hofmann Tract developer.

PUBLIC SAFETY:

(Note: Mr. Vaughan left the meeting at 8:12 p.m. and returned at 8:14 p.m.)

Police Department:

Purchase Orders (3): Chief Ross requested approval of the following purchase orders, relating to the recently purchased

police vehicles:

P.O. #01930 – A motion was made by Ms. Smith, second by Mr. Collins, approving Purchase Order #01930, to SETINA Manufacturing, in the amount of \$1,799.29. Upon roll call, all Supervisors voted affirmatively.

P.O. #01931 – A motion was made by Mr. Collins, second by Ms. Smith, approving Purchase Order #01931, for emergency equipment to outfit three (3) 2008 Dodge Chargers, in the amount of \$8,203.26. Upon roll call all Supervisors voted affirmatively.

P.O. #01932 – A motion was made by Mr. Collins, second by Mr. Kreider, approving Purchase Order #01932, to First Mobile Technologies, in the amount of \$3,037.47. Upon roll call, all Supervisors voted affirmatively.

Offer of Employment: A motion was made by Mr. Collins, second by Mr. Kreider, approving an offer of employment to Jason M. Stevenson, Wernersville, Pennsylvania, for the position of Probationary Patrol Officer, at a salary \$51,948.00, per contract, effective June 30, 2008. Upon roll call, all Supervisors voted affirmatively.

Temporary Road Closure Request – Run for Sam: A road closure request was received for the Run for Sam foot race, on Sunday, August 24, 2008, to temporarily close Tulpehocken Road, between 10:00 a.m. and 11:00 a.m. The Supervisors had safety concerns with regard to Sunday morning traffic in the area and Penn State seniors returning to classes. The race was planned without the Township’s knowledge of the race route. A motion was made by Mr. Kreider, second by Ms. Smith, approving the temporary road closure request. Upon roll call, Supervisors Kreider and Smith voted affirmatively. Supervisors Dallas, Collins and Vaughan voted no. Motion failed. Chief Ross will inform race organizers that the road closure request was denied.

SOLICITOR:

Weis Markets, Inc. – Liquor License Transfer: The Township has received an application for an intermunicipal liquor license transfer from Weis Markets, Inc. to transfer a liquor license, from another business in the County, to the Weis Markets store in Broadcasting Square, thereby allowing the sale of malted beverages, primarily beer, in a restaurant setting within the supermarket. A motion was made by Mr. Dallas, second by Mr. Vaughan, to schedule a public hearing, on the liquor license transfer, for July 14, 200, at 7:00 p.m., prior to the regular meeting of the Board of Supervisors at 7:30 p.m. Upon roll call, all Supervisors voted affirmatively.

OLD BUSINESS: No old business to report.

NEW BUSINESS:

CDBG – Grant Application: As recommended by the Director of Operations, a motion was made by Mr. Collins, second by Mr. Vaughan, authorizing the appropriate Township official to execute contracts, application for various funding cycles and a request for CDBG grant money, for use only in the West Lawn and Springmont areas of the Township, as follows:

2006-2008 Funding Cycle -

\$150,000.00 – sanitary sewer and storm water project in West Wyomissing

\$100,000.00 – renovation of Kerry Irwin playground

2009-2011 Funding Cycle -

\$70,000.00 – continue renovation of Kerry Irwin playground, remaining funds to the West Lawn playground

\$150,000.00 – continue upgrading sanitary sewers in the West Lawn and Springmont areas

Upon roll call, all Supervisors voted affirmatively.

WORKSHOPS/TRAINING REQUESTS: A motion was made by Mr. Kreider, second by Mr. Vaughan, approving the following workshop/training request:

Officer McCreary – Digital Photography, Penn State/Harrisburg, November 5, 2008.

Upon roll call, all Supervisors voted affirmatively.

There being no further business, Chairman Dallas adjourned the meeting at 8:20 p.m.

Respectfully submitted,

Sheryl Kressler, Township Secretary