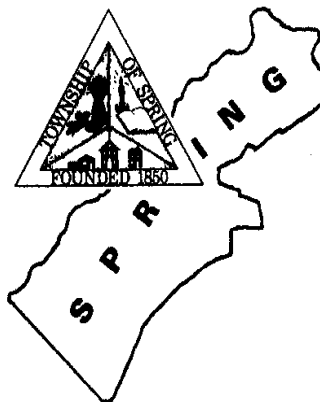


BOARD OF SUPERVISORS



TOWNSHIP OF SPRING

BERKS COUNTY, PA
2800 SHILLINGTON RD.
READING, PA 19608
Tel. (610) 678-5393
Fax. (610) 678-4571
Website: springtwpberks.org

MEETING MINUTES

November 23, 2009

OPENING OF MEETING: The regularly scheduled bi-monthly meeting of the Board of Supervisors was called to order by Chairman Kreider, at 7:30 p.m., in the Meeting Room of the new Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Supervisors Kreider, Dallas and Smith were present. Mr. Vaughan and Mr. Collins did not attend. Also present were: James Lillis, Esquire, Chief Ross, James Moll, John Groller, Judy Houck, Sheryl Rowan, Eric Vorgity, Madelyn Fudeman, Esq., Bryan Eschelman, Brenden Eschelman, Noah Templin, Randy Templin, Steve Melniczek, Peter Melniczek, Greg Ganikon and Chris Reber of the Reading Eagle.

OPEN TO THE FLOOR:

Madelyn Fudeman, Esquire:

Glen Gery – Purchase of Capacity: With regard to reserving sewer capacity for a new development in Lower Heidelberg, Ms. Fudeman questioned whether the Board would consider 25 percent of the reservation cost up front and tapping fees as needed. The Solicitor asked for a formal request from Lower Heidelberg to the Township Infrastructure Committee. A copy of the Tapping Fee Resolution will be forwarded to Attorney Fudeman.

Broadcasting Square Documents and Resolution #2009-31: Although Broadcasting Square has been in operation for many years, inspections and documentation of infrastructure improvements; including roads, sewage, storm water, etc., have not been resolved until this point. As recommended by the Engineering and Planning Services Department, Director of Public Works, the Solicitor and others, the following motions were made:

(1) A motion was made by Mr. Dallas, second by Ms. Smith, to accept a check, in the amount of \$8,500.00 from GH Spring Ridge Associates, Inc. (GH), to be used toward future sanitary sewage inspections, and other costs that may be incurred by the Township, as a result of the acceptance of these various dedications. Upon roll call, all Supervisors present voted affirmatively.

(2) A motion was made by Ms. Smith, second by Mr. Dallas, adopting Resolution #2009-31, thereby, accepting dedication of North Meridian Boulevard and a portion of Broadcasting Road as Township roads. Upon roll call, all Supervisors present voted affirmatively.

(3) A motion was made by Mr. Dallas, second by Ms. Smith, to accept Bill of Sale (Traffic Signals); Bill

of Sale (Sewer – Target); Bill of Sale (Sewer – GH & Wendy’s); Deed of Dedication (Broadcasting Road); Deed of Dedication (N. Meridian Boulevard); Sewer Easement (GH & Wendy’s); Sewer Easement (Target); Sidewalk Easement (GH & Wendy’s); Signal Easement (GH). Upon roll call, all Supervisors present voted affirmatively.

(4) A motion was made by Ms. Smith, second by Mr. Dallas, accepting the Highway Occupancy Permit Assignment from GH. Upon roll call, all Supervisors present voted affirmatively.

(5) A motion was made by Mr. Dallas, second by Ms. Smith, to release security in the amount \$543,544.12, in full satisfaction of all remaining issues with Broadcasting Square. Upon roll call, all Supervisors present voted affirmatively.

MINUTES: A motion was made by Ms. Smith, second by Mr. Dallas, approving the Minutes of November 9, 2009. Upon roll call, all Supervisors present voted affirmatively.

TOWNSHIP MANAGER:

Business Office: (Reported by Mr. Groller in the absence of Mr. Mazurie.)

Bills for Approval: A motion was made by Mr. Dallas, second by Ms. Smith, approving payment of bills, as listed by the Township Treasurer, from the following accounts:

General Fund - \$142,294.67
Street Lighting Tax Fund - \$1,571.96
Refuse Tax Fund - \$7,696.94
Sewer District #2 Fund - \$261.00
Sewer District #3 Fund - \$82,754.71
Fire Protection Fund – \$15,154.50
Capital Fund Account - \$69,930.91

Upon roll call, all Supervisors present voted affirmatively.

Financial Reports: The Supervisors received copies of the current financial report for review. There were no questions.

2010 Proposed Budget: A presentation by the Director of Financial Services clearly indicated that the Township took a proactive approach to offset the struggling economy while continuing to provide the same level of service to the residents. As a result of management and directors responding by reducing their budgets significantly, the 2010 Township budget is \$25,666,051.00, which is a 2.61% decrease from 2009, and reflects no increases in tax rates or fees for service (trash, recycling, sewer, etc.). Mr. Groller, and the Township staff, was commended for their efforts. As recommended by the Director of Financial Services, a motion was made by Mr. Dallas, second by Ms. Smith, that the 2010 proposed budget, in the amount of \$25,666,051.00, be laid on the table for public scrutiny until the December 14, 2009 meeting of the Board of Supervisors. Upon roll call, all Supervisors present voted affirmatively.

Parks and Recreation Department:

Pavilion Rental Policy & Revised Fee Schedule: As recommended by the Parks and Recreation Board, a motion was made by Ms. Smith, second by Mr. Dallas, approving changes in the pavilion rental policy and the fee schedule, as listed. Upon roll call, all Supervisors voted affirmatively. A copy of the Park Facility Reservation Policy and revised fee schedule are attached hereto and made a part hereof.

Comprehensive Parks, Recreation and Open Space Plan Committee: A public meeting for review of the draft Comprehensive Parks, Recreation and Open Space Plan will be held on Wednesday, December 2, 2009, at 7:00 p.m., in the Meeting Room of the Administration Building. The public is welcome to attend and participate in the planning process.

PUBLIC WORKS:

Engineering/Planning Department:

Beverly Professional Building – Escrow Release #2 (Final): As recommended by Great Valley Consultants, a motion was made by Mr. Dallas, second by Ms. Smith, approving Escrow Release #2 (final) for the Beverly Professional Building, in the amount of \$7,757.12. Upon roll call, all Supervisors present voted affirmatively. Since there is no need for maintenance security, this releases all financial security and leaves a zero balance.

CVS Pharmacy – Hearing Date for Conditional Use Hearing: The applicant (Summit Realty Advisors, LLC) has requested conditional use approval for a retail store on the property of Savage Kia, at the intersection of Shillington Road and Iroquois Avenue. A motion was made by Ms. Smith, second by Mr. Dallas, setting the date and time of the Conditional Use Hearing for Monday, January 11, 2010, at 8:15 p.m. Upon roll call, all Supervisors voted affirmatively.

Road Services Department/WWTP/Infrastructure Committee:

0.8 WWTP Upgrade Project - Payment Requests: As recommended by the Infrastructure Committee, a motion was made by Mr. Dallas, second by Ms. Smith, approving the following payment requests, from A.N. Lynch, (Contract B – Electrical):

- (1) Payment Application #7, in the amount of \$4,976.58, for completion of minor electrical work.
- (2) Payment Application #8, in the amount of \$10,949.03, for release of retainage.

Upon roll call, all Supervisors present voted affirmatively. The 0.8 WWTP upgrade project is complete.

SOLICITOR:

Body Zone Pump Station – Maintenance Agreement: Body Zone pump station issues will be completely resolved to the satisfaction of the Township engineers when a surge tank is installed inside the Body Zone pump station facility. In order to proceed with acceptance of the pump station and release of any remaining security, a motion was made by Ms. Smith, second by Mr. Dallas, authorizing approval of a Maintenance Agreement, accepting dedication of the pump station and releasing approximately half of the remaining funds being held as security for completion of improvements, contingent upon payment of all outstanding invoices to the Township. Upon roll call, all Supervisors present voted affirmatively.

Sinking Spring/Township of Spring Bulk Sewage Agreements: For many years, the Township of Spring and Sinking Spring Borough have cooperated in providing sewage to Township and Borough residents and businesses. In an effort to clarify the various connections at or along the Borough/Township line in which the Sinking Spring WWTP is serving Township of Spring users, and the Township of Spring WWTP is serving Borough users, a motion was made by Mr. Dallas, second by Ms. Smith, approving the following Agreements:

- (1) **Bulk Sewage Agreement by the Borough of Sinking Spring and the Township of Spring.**
- (2) **Bulk Sewage Agreement by the Township of Spring and the Borough of Sinking Spring.**

Upon roll call, all Supervisors present voted affirmatively.

NEW BUSINESS:

9-1-1 Records Agreement: The Township has received a proposed 9-1-1 Records Agreement from the Berks County Emergency Services. Action was tabled for further review by the Solicitor.

There being no further business, Chairman Kreider adjourned the meeting at 8:09 p.m.

Respectfully submitted,

Sheryl Rowan, Township Secretary