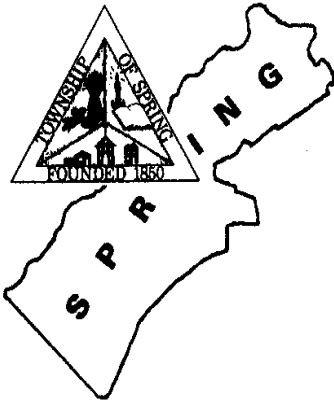


BOARD OF SUPERVISORS
DRAFT



TOWNSHIP OF SPRING

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MEETING MINUTES

May 11, 2009

OPENING OF MEETING: The regularly scheduled bi-monthly meeting of the Board of Supervisors was called to order by Chairman Kreider, at 7:30 p.m., in the Meeting Room of the Municipal Building, located at 2800 Shillington Road, Cornwall Terrace, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Supervisors Collins, Dallas, Kreider, Smith and Vaughan were present. Also present were: Chief Ross, James Moll, Sheryl Rowan, Greg Ganikon, Bob Stackhouse and Derrick Hix, of the Reading Eagle.

OPEN TO THE FLOOR: No comments or questions were heard from the floor.

MINUTES: A motion was made by Mr. Collins, second by Mr. Vaughan, approving the Minutes of April 27, 2009. Upon roll call, all Supervisors voted affirmatively.

TOWNSHIP MANAGER:

Business Office:

Bills for Approval: A motion was made by Mr. Vaughan, second by Mr. Dallas, approving payment of bills, as presented by the Township Treasurer, from the following accounts:

General Fund - \$207,293.99
Refuse Tax Fund - \$21,836.51
Sewer District #2 Fund - \$7.71
Sewer District #3 Fund - \$29,399.64
Traffic Impact Fund - \$1,715.50
Fire Protection Fund - \$36,769.61
Capital Fund Account - \$290,105.78
Sinking Fund - \$152,913.76

Upon roll call, all Supervisors present voted affirmatively.

Financial Reports: The Supervisors received copies of the current financial report for review.

Landlord Property Delinquent Sewer Billing Policy: A motion was made by Mr. Vaughan, second by Mr.

Collins, adopting a delinquent sewer account landlord notification policy, which is attached hereto for further reference. Upon roll call, all Supervisors voted affirmatively with the exception of Ms. Smith, who voted no.

Advertise and Bid Fiber Optic Installation Authorization: A motion was made by Mr. Dallas, second by Mr. Collins, authorizing bids for fiber optic connection between the current Administration Building and former Credit Union Building, now owned by the Township. Upon roll call, all Supervisors voted affirmatively.

Re-Lamping and Shield Installation Project – Red Caboose Park: A motion was made by Mr. Collins, second by Ms. Smith, authorizing the Director of Parks and Recreation and Public Facilities to advertise and open bids for the Red Caboose Park Re-Lamping and Shield Installation project (softball/football fields only). Upon roll call, all Supervisors voted affirmatively. (Proposed bid opening – June 15, 2009)

PUBLIC WORKS:

Engineering/Planning Department:

Sinking Spring Permit Fee Waiver: The engineer for the Sinking Spring Wastewater Treatment Plant expansion has requested that the Township waive their standard building permit fee. A motion was made by Mr. Dallas, second by Ms. Smith, to table action on this request until the Township receives proper notification from Sinking Spring Borough. Upon roll call, all Supervisors voted affirmatively.

Wilson School District – High School Master Plan – Waiver Request and Final Plans (Phase I): As recommended by the Planning Commission, a motion was made by Mr. Collins, second by Ms. Smith, approving the requested waiver to utilize aluminized corrugated steel pipe (ACSP) within the privately owned and maintained detention facilities. Upon roll call, all Supervisors voted affirmatively.

As recommended by the Planning Commission, a motion was made by Mr. Dallas, second by Mr. Collins, to approve the Wilson High School Master Plan, Phase I, final plans, with the following conditions:

- (1) **The execution of an Operations and Maintenance Agreement for the privately owned stormwater controls and BMPs, Section 703,**
- (2) **Recording of the Post-Construction Stormwater Management Plan,**
- (3) **The applicant making the necessary contribution to the Township's Stormwater Control and BMP Operation and Maintenance Fund for the required inspections, and**
- (4) **All outstanding Township costs are paid.**

Upon roll call, all Supervisors voted affirmatively.

Road Services Department/WWTP/Infrastructure Committee:

0.8 mgd WWTP Upgrade Project:

(1) **Contract A/General Mechanical – Payment Request #7:** As recommended by the Infrastructure Committee, a motion was made by Mr. Collins, second by Ms. Smith, approving Payment Request #7, to L.B. Industries in the amount of \$100,785.50, for work performed as part of the contract from March 24, 2009 to April 24, 2009. Upon roll call, all Supervisors voted affirmatively.

(2) **Contract B/Electrical – Payment Request #6:** As recommended by the Infrastructure Committee, a motion was made by Mr. Dallas, second by Mr. Collins, approving Payment Request #6, to A.N. Lynch Company, Inc., in the amount of \$12,233.80, for work performed as part of the contract through April 17, 2009. Upon roll call, all Supervisors voted affirmatively.

(3) **Contract B/Electrical – Change Order #1 (Revised):** As recommended by the Infrastructure Committee, a motion was made by Mr. Collins, second by Ms. Smith, approving Change Order #1, which has been revised from the original request of \$12,877.69 to \$12,237.56, for a net decrease of \$640.13. Upon roll call,

all Supervisors voted affirmatively.

0.8 mgd WWTP Upgrade Project Update: As a result of the upgrades associated with this project, Mr. Vaughan reported that the WWTP is in compliance, organic loading is down considerably, and nitrogen levels are well within the required limits. The Supervisors were invited to attend the next advertised Infrastructure Committee meeting, at the WWTP, for a tour of the upgraded facilities.

Building and Barn Demolition - Empire Services – Payment Request #1: As recommended by the Roadmaster/Director of Public Works, a motion was made by Ms. Smith, second by Mr. Collins, approving Payment Request #1, from Empire Services, in the amount of \$23,941.80, for work completed through April 30, 2009. Upon roll all, all Supervisors voted affirmatively.

PennDOT Pre-Construction Meeting: The Roadmaster attended a PennDOT pre-construction meeting with regard to overlay work on Old Fritztown Road, from the Lancaster County line to Rt. 422. Approximately 56 manholes will be impacted, and will require risers. PennDOT advised Mr. Vaughan to work out the details with the contractor (EJB). PennDOT, also, plans to work on Van Reed Road from State Hill Road to Spring Ridge Drive.

PUBLIC SAFETY:

Police Department:

Bike Rodeo: A motion was made by Mr. Vaughan, second by Mr. Dallas, permitting the use of the municipal parking lot area for a bike rodeo on June 6, 2009, from 8:00 a.m. to 12:00 noon. Upon roll call, all Supervisors voted affirmatively.

OLD BUSINESS: Nothing to report.

NEW BUSINESS: Nothing to report.

There being no further business, Chairman Kreider adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Sheryl Rowan, Township Secretary