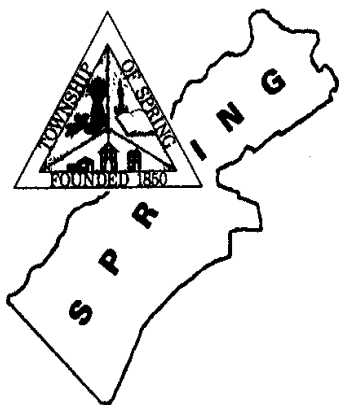


# BOARD OF SUPERVISORS



## TOWNSHIP OF SPRING

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### MEETING MINUTES

**May 26, 2009**

**OPENING OF MEETING:** The regularly scheduled bi-monthly meeting of the Board of Supervisors was called to order by Chairman Kreider, at 7:30 p.m., in the Meeting Room of the Municipal Building, located at 2800 Shillington Road, Cornwall Terrace, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Supervisors Collins, Dallas, Kreider, Smith and Vaughan were present. Also present were: James Lillis, Esquire, Leon Mazurie, Chief Ross, James Moll, Sheryl Rowan, Todd Babcock, Gregory Davis, Jr., Esquire, Craig Bonenberger, John Forde, Michael Trio, Susan Quigley (court reporter) by speaker phone, and Chris Reber, of the Reading Eagle.

**OPEN TO THE FLOOR:** No comments or questions were heard from the floor.

**MINUTES:** A motion was made by Mr. Collins, second by Ms. Smith, approving the Minutes of May 11, 2009. Upon roll call, all Supervisors voted affirmatively.

#### **TOWNSHIP MANAGER:**

##### **Business Office:**

**Year to Date - Financial Progress Report:** Chairman Kreider read the following report:

Through April 30<sup>th</sup> 2009, the Township of Spring general fund has collected 32.54% of its annual budgeted revenues and expended 26.22% of its annual budgeted costs. At this point in time, revenues and inter-fund transfers in have exceeded expenditures and inter-fund transfers out by approximately \$146,500. The revenue collection percentage is on track for the 4 month period while the expenditure percentage is 21% favorably below estimates showing the results of focused cost containment practices being utilized Township wide.

With the discount real estate tax collection period now completed, it should be noted that the Township has collected 86.8% of its 2009 assessed tax bills through this time period, which is an increase of 1% over 2008.

For the same aforementioned period, sewer fund revenue and inter-fund transfers is slightly below expectation at 31.4% of the annual budgeted amount and expenditures and inter-fund transfers out is favorably below expectation at 27.49% of the annual budget.

**Bills for Approval:** A motion was made by Mr. Dallas, second by Mr. Collins, approving payment of bills, as presented by the Township Treasurer, from the following accounts:

**General Fund - \$198,685.84**  
**Street Lighting Tax Fund - \$28,117.45**  
**Fire Hydrant Tax Fund – 6,542.57**  
**Refuse Tax Fund - \$19,253.59**  
**Escrow Account - \$3,458.13**  
**Sewer District #2 Fund - \$51,045.23**  
**Sewer District #3 Fund - \$43,818.81**  
**Fire Protection Fund – \$16,327.88**  
**Capital Fund Account - \$21,668.75**

Upon roll call, all Supervisors present voted affirmatively.

**Financial Reports:** The Supervisors received copies of the current financial report for review.

**Renovation of New Administration Building – Authorization to Open Bids:** A motion was made by Mr. Vaughan, second by Mr. Collins, authorizing the Township Manager to publicly open bids for renovation of the new administration building at 2:00 p.m. on June 1, 2009. Upon roll call, all Supervisors voted affirmatively. Recommendations to award contracts will be presented to the Supervisors for their consideration during the June 8, 2009 Board meeting.

**IT Hardware/Software – Execute Contract with Omega Systems (P.O. #BO-0003):** As recommended by the Township Manager, a motion was made by Mr. Dallas, second by Ms. Smith, to execute a contract with Omega Systems for IT hardware and software for the new administration building (P.O. #BO-0003), in the amount of \$21,751.44. Upon roll call, all Supervisors vote affirmatively. The majority of the current equipment and software will remain in the Municipal Building for the Police Department. (COSTARS)

**Furniture – Execute Contract with C&S Medical (P.O. #BO-0004):** As recommended by the Township Manager, a motion was made by Mr. Collins, second by Ms. Smith, to execute a contract with C&S Medical for a variety of office furniture, in the amount of \$38,629.00, for the new administration building. Upon roll call, all Supervisors voted affirmatively. When compatible with the needs of the Police Department, furniture was retained in the existing Municipal Building in order to reduce moving expenses. (COSTARS)

**PUBLIC WORKS:**

**Engineering/Planning Department:**

**David Greth Subdivision – Final Plan:** As recommended by the Planning Commission, a motion was made by Mr. Vaughan, second by Ms. Smith, approving the David Greth Subdivision Final Plan, with the condition that the applicant pays any outstanding Township invoices prior to releasing the plan for recording. Upon roll call, all Supervisors voted affirmatively.

**One Meridian, Phase I – Plan Reaffirmation:** Although this plan was previously reaffirmed, the 90-day period for recording has expired. A motion was made by Mr. Collins, second by Mr. Vaughan, reaffirming the One Meridian, Phase I Final Plan. Upon roll call, all Supervisors voted affirmatively.

**One Meridian, Phase I – Escrow Release #1:** As recommended by Great Valley Consultants, a motion was made by Mr. Collins, second by Mr. Vaughan, approving Escrow Release #1 for One Meridian, Phase I, in the amount of \$724,722.43, with the condition that before the release is made the applicant pays all outstanding Township fees and invoices. Upon roll call, all Supervisors voted affirmatively. Remaining balance is \$19,496.15.

**SOLICITOR:**

**Codes Enforcement Appointment – Resolution #2009-20:** A motion was made by Mr. Collins, second by Mr.

Vaughan, to adopt Resolution #2009 authorizing the Codes Enforcement Officer/Director of Zoning and Codes to take any and all appropriate action to enforce several Township Ordinances and Codes, including the Subdivision and Land Development Ordinance. Upon roll call, all Supervisors voted affirmatively.

**Records Retention (Tapes and Recordings) – Resolution #2009-21:** A motion was made by Mr. Dallas, second by Mr. Vaughan, adopting Resolution #2009-21, which provides for destruction and/or reuse of tapes and recordings, used as tools for assisting in preparation of official meeting minutes for Board of Supervisors meetings, Planning Commission meetings, and various committee meetings once the minutes have been approved at a public meeting.. Upon roll call, all Supervisors voted affirmatively.

**OLD BUSINESS:** Nothing to report.

**NEW BUSINESS:**

**Berks County Conservancy – 2009 Municipal Leadership Award:** The Township has been selected by the Berks County Conservancy as a recipient of their 2009 Municipal Leadership Award, recognizing the Township's efforts and commitment to natural resources in the community through updating the Zoning Ordinance to incorporate conservation measures. Mr. Moll was commended for a job well done.

At this time, the Board of Supervisors recessed prior to the scheduled hearing.

**MERIDIAN BOULEVARD INVESTORS, L.P. – ONE MERIDIAN BOULEVARD**  
**APPLICATION TO MODIFY SUPERVISORS' 8/23/07 DECISION**  
**AMENDING SPRING RIDGE TENTATIVE PRD PLAN**

Solicitor Lillis opened the proceedings and listed exhibits being entered into the record. No one indicated a desire to be recognized as a party to these proceedings. Mr. Trio (Professional Land Planner) was accepted as an expert in his field and subsequently testified.

Testimony and evidence were entered into the stenographic records. A copy of the transcript will be incorporated, by reference, into these Minutes when completed, and available for inspection in the Engineering and Planning Services Department of the Township of Spring Municipal Building.

Supervisor Dallas suggested a walkway linking the parking lot of the main building to the restaurant parking lot. This suggestion was satisfactory to the applicants.

A motion was made by Mr. Vaughan, second by Ms. Smith to adjourn the hearing at 8:45 p.m. Upon roll call, all Supervisors voted affirmatively.

It was agreed that the Supervisors would withhold their decision until the next meeting.

There being no further business, Chairman Kreider adjourned the meeting at 8:50 p.m.

Respectfully submitted,

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Sheryl Rowan, Township Secretary