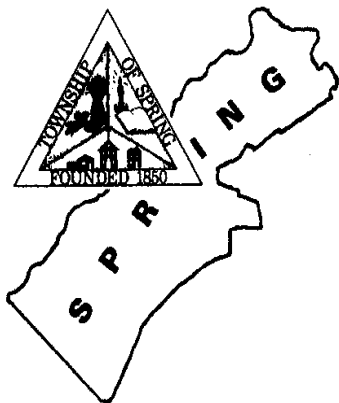


BOARD OF SUPERVISORS



TOWNSHIP OF SPRING

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MEETING MINUTES

July 27, 2009

OPENING OF MEETING: The regularly scheduled bi-monthly meeting of the Board of Supervisors was called to order by Chairman Kreider, at 7:30 p.m., in the Meeting Room of the Municipal Building, located at 2800 Shillington Road, Cornwall Terrace, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Supervisors Collins, Dallas, Kreider, Smith and Vaughan were present. Also present were: James Lillis, Esquire, Leon Mazurie, Chief Ross, James Moll, Sheryl Rowan, Judy Houck, Celia Colby, Duane Daniels, Tina and Harold Buck, Steve Larkin and Chris Reber of the Reading Eagle.

OPEN TO THE FLOOR:

Duane Daniels, PA Department of Health: Mr. Daniels asked whether the Board of Supervisors would consider permitting the PA Department of Health to use one bay of the Municipal Garage as a drive-through immunization clinic, for the purpose of administering free flu shots (and possibly H1M1 vaccines) in the fall. Solicitor Lillis requested that insurance information and other documentation be provided to the Township. The Supervisors will advise Mr. Daniels of their decision within the next month.

MINUTES: A motion was made by Mr. Dallas, second by Mr. Vaughan, accepting the revised draft of the Meeting Minutes, dated July 13, 2009. Upon roll call, all Supervisors voted affirmatively.

PENNSYLVANIA CIVIL WAR ROAD SHOW: Celia Colby, Spring Township Librarian, has been contacted by the Civil War Pennsylvania 150 organization (the Commonwealth's official planning committee), offering Spring Township, and the library, the opportunity to host a Civil War Road Show exhibit commemorating the 150th anniversary of the Civil War. The exhibit is contained in a 53-foot expandable tractor-trailer. Hosts chosen for the road show would receive the show, between the years 2011 and 2015, at no cost, but must provide two additional programs and volunteers. The Supervisors and Director of Parks, Recreation and Public Facilities discussed possible locations, such as Cacoosing Meadows during Fall Fest. A motion was made by Mr. Dallas, second by Ms. Smith, to proceed as a partner with the Spring Township Library to pursue the opportunity of hosting the Pennsylvania Civil War Road Show. Upon roll call, all Supervisors voted affirmatively.

TOWNSHIP MANAGER:

Business Office:

Bills for Approval: A motion was made by Mr. Collins, second by Ms. Smith, approving payment of bills, as listed by the Township Treasurer, from the following accounts:

General Fund - \$618,963.31
Street Lighting Tax Fund - \$28,029.99
Fire Hydrant Tax Fund - \$6,208.93
Refuse Tax Fund - \$114,983.32
Sewer District #2 Fund - \$440.82
Sewer District #3 Fund - \$85,018.89
Traffic Impact Fund - \$2,632.20
Fire Protection Fund - \$69,132.75
Capital Fund Account - \$571,266.30

Upon roll call, all Supervisors present voted affirmatively. Mr. Vaughan abstained on Check #071144.

Financial Reports: The Supervisors received copies of the current financial report for review. There were no questions.

Authorization to Obtain Financing: A motion was made by Ms. Smith, second by Mr. Collins, authorizing the Director of Financial Services and the Solicitor to accept financing for the upcoming renovation project. Upon roll call, all Supervisors voted affirmatively.

Tax Collection Committee Delegates – Resolution #2009-25: As required by Act 32, a motion was made by Mr. Collins, second by Ms. Smith, adopting Resolution #2009-25, appointing Diane Richards, Christine Schlosman and Michael Martin (Wilson School District officials) as delegates to the Tax Collection Committee, representing the Township. Upon roll call, all Supervisors voted affirmatively.

Authorization to Proceed – New Administration Building: A motion was made by Mr. Collins, second by Ms. Smith, directing the Township Manager to issue Notices to Proceed to the respective contractors renovating the new Administration Building, pending review of the necessary documentation by the Solicitor. Upon roll call, all Supervisors voted affirmatively.

Municibid Program: The Municibid Program enables municipalities to solicit quotes electronically when selling equipment or supplies, thereby increasing the advertising area and potentially increasing the sales value of the item(s) being sold. As recommended by the Township Manager, a motion was made by Mr. Dallas, second by Mr. Collins, authorizing the Township to join the Municibid Program, at a cost of \$200.00. Upon roll call, all Supervisors voted affirmatively.

Parks and Recreation Department:

PPL Agreement – Shiloh Hills Park: As recommended by the Director of Parks, Recreation and Public Facilities, a motion was made by Mr. Dallas, second by Mr. Collins, authorizing the appropriate official to execute the PPL Right-of-Way Agreement for Shiloh Hills Park. Upon roll call, all Supervisors voted affirmatively.

Facilities/Public Property:

Asbestos Testing Proposal: Engineers from Barry Isett & Associates performed a preliminary investigation of the HVAC system in the Municipal Building and have reason to believe that portions of the HVAC ductwork may contain asbestos. As recommended by the Township Manager, a motion was made by Ms. Smith, second by Mr. Dallas, authorizing the appropriate official to execute the proposal from Barry Isett & Associates to perform a more thorough inspection and testing of the HVAC ductwork insulation, at a cost of \$750.00. Upon roll call, all

Supervisors voted affirmatively.

PUBLIC WORKS:

Engineering/Planning Department:

Hofmann Tract Offices – Approval of Sewage Agreement & Planning Module (Resolution #2009-24):

A motion was made by Mr. Vaughan, second by Ms. Smith, approving execution of a sewer agreement, with the City of Reading, for providing treatment and conveyance of wastewater generated on the Hofmann Tract Offices site. Upon roll call, all Supervisors voted affirmatively.

A motion was made by Mr. Vaughan, second by Mr. Dallas, authorizing completion of the Planning Module, by the Township, for Hofmann Tract Offices, and approving Resolution #2009-24, for submittal of said Planning Module to the state. Upon roll call, all Supervisors voted affirmatively.

Emergency and Routine Maintenance, Repairs & Replacement Contract: A motion was made by Mr. Vaughan, second by Mr. Collins, approving Change Order #1 to the 2008 Contract for Emergency and Routine Maintenance Repairs and Replacement of Township Facilities and Public Works, with Schlouch, Inc., extending the contract for one year at the same prices. Upon roll call, all Supervisors voted affirmatively.

Road Services Department/WWTP/Infrastructure Committee:

West Wyomissing Drainage – Area A – Payment Request #4 (Final): As recommended by Great Valley Consultants and the Infrastructure Committee, a motion was made by Mr. Dallas, second by Mr. Collins, to approve Payment Request #4 (final), to A.H. Moyer, in the amount of \$3,720.00, for completion of West Wyomissing Drainage Improvements – Area A. Upon roll call, all Supervisors voted affirmatively.

PUBLIC SAFETY:

Township of Spring Volunteer Fire Department:

Display Certificate of Affiliation: Township Firefighter, Gary Riegel, as President of the Berks County Professional Firefighters, IAFF Local 4755, requested approval from the Board of Supervisors to display the Certificate of Affiliation on the wall within the main entrance hallway of the Township of Spring Central Fire Station. A motion was made by Mr. Vaughan, second by Mr. Collins, to table the decision on this issue. Upon roll call, all Supervisors voted affirmatively.

SOLICITOR:

Assessment Ordinance: An Ordinance (and agreement) has been drafted allowing for residents who have been assessed with curb and sidewalk repair costs, by the Township, to pay their bills in installments over a two (2) year period. This Ordinance will be distributed for review, by the Supervisors, and advertised for adoption at the next meeting.

OLD BUSINESS: Nothing to report.

NEW BUSINESS:

Western Berks Ambulance: Mr. Mazurie and Mr. Collins will be attending a meeting on July 28, 2009 with WBA and municipal representatives within the area served by WBA. They requested input and direction from the Board regarding a proposal from Western Berks Ambulance to charge a flat fee of \$30.00 per household for ambulance coverage. Ms. Smith pointed out that if the WBA could not financially continue to operate, the burden would fall on the Township. Mr. Vaughan was concerned that this fee would take away the ability of residents to make their own decisions with regard to ambulance service. Should the Township pay the total cost, a tax increase would be necessary, and the fee could, conceivably, increase each year. Chairman Kreider questioned whether the Township would then be represented on the WBA board. Currently, the Township contributes \$25,000.00 annually for equipment and \$10,000.00 for fuel. Mr. Vaughan prefers to continue to purchase capital equipment. Supervisors Vaughan and Dallas suggested that perhaps other municipalities could “step up to the

plate.” No official action was taken.

There being no further business, Chairman Kreider adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Sheryl Rowan, Township Secretary