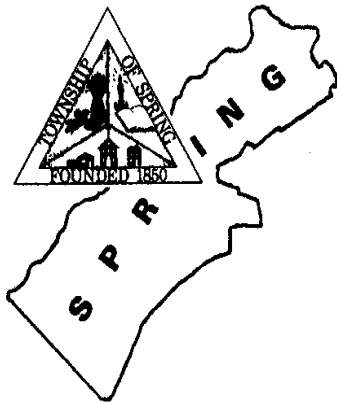


# BOARD OF SUPERVISORS



## TOWNSHIP OF SPRING

**BERKS COUNTY, PA**

2850 WINDMILL RD.

READING, PA 19608

Tel. (610) 678-5393

Fax. (610) 678-4571

Website: [springtwpberks.org](http://springtwpberks.org)

### REORGANIZATION MEETING MINUTES

**JANUARY 4, 2010**

**OPENING OF MEETING:** The 2010 Reorganization Meeting of the Board of Supervisors was called to order by Solicitor Lillis, at 7:30 p.m. in the Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

**OATHS OF OFFICE:** The Honorable Jeffrey L. Schmehl, President Judge of the Berks County Court of Common Pleas, administered the Oath of Office to the following Supervisors - William J. Collins, Jr., Kyle M. Hummel, Norman Bosold, and Tax Collector, Lillian B. Cramsey.

The meeting opened with the Pledge to the Flag.

**CHAIRMAN PRO-TEM:** A motion was made by Mr. Vaughan, second by Ms. Smith, appointing Solicitor Lillis as Chairman Pro-Tem. Upon roll call, all Supervisors voted affirmatively.

Solicitor Lillis requested a roll call for attendance: Supervisors Bosold, Collins, Hummel, Smith and Vaughan were present. Also present were: James Lillis, Esquire, Leon Mazurie, James Moll, Sheryl Rowan, Judy Houck, Greg and Linda Ganikon, Harold and Tina Buck, Tom and Lillian Cramsey, Rex Kissinger, Barbara Bosold, Kerry Hummel, Vicki Hummel, Peter Bruce and Marian Hummel.

**ELECTION OF CHAIRMAN:** A motion was made by Mr. Collins, second by Mr. Bosold, nominating Ms. Smith to serve as Chairman of the Board of Supervisors in 2010. Nominations were closed. Upon roll call, all Supervisors voted affirmatively to appoint Ms. Smith as Chairman.

**ELECTION OF VICE CHAIRMAN:** A motion was made by Mr. Vaughan, second by Mr. Bosold, nominating Mr. Collins, as Vice-Chairman of the Board of Supervisors in 2010. Nominations were closed. Upon roll call, all Supervisors voted affirmatively to appoint Mr. Collins, as Vice-Chairman.

**APPOINTMENTS:** As requested by Supervisor Bosold, individual motions were made for each of the appointments, bonds, and resolutions itemized on the Reorganization Agenda, as follows:

<b>No. on Agenda</b>	<b>Motion by:</b>	<b>Second:</b>	<b>Appointment:</b>	<b>Affirmative Vote:</b>	<b>Negative Vote:</b>	<b>Abstain</b>
8	Collins	Vaughan	Township Manager – Leon W. Mazurie	Unanimous		
9	Collins	Vaughan	Township Secretary – Sheryl L. Rowan	Unanimous		
10	Collins	Vaughan	Township Treasurer – Tracy L. Daniels	Smith Collins Vaughan	Bosold Hummel	
11	Collins	Vaughan	Assistant Township Secretary – Leon W. Mazurie	Unanimous		
12	Collins	Vaughan	Assistant Township Treasurer – Kelly A. Reifsnnyder	Smith Collins Vaughan		Bosold Hummel
13	Collins	Vaughan	Township Solicitor – James M. Lillis and Kozloff Stoudt	Smith Collins Vaughan	Bosold Hummel	
14	Collins	Hummel	Bond for Township Manager - \$100,000.00	Unanimous		
15	Collins	Hummel	Bond for Treasurer and Assistant Treasurer - \$1,000,000.00 each	Unanimous		
16	Collins	Vaughan	Bond for Secretary, Assistant Secretary, Treasurer and Board of Supervisors - \$5,000.00/each	Unanimous		
17	Collins	Hummel	Bond for Tax Collector - \$17,165,766.00	Unanimous		
18	Collins	Vaughan	Resolution #2010-01 – Naming Depositories	Unanimous		
19	Collins	Hummel	Resolution #2010-02 – Withdrawal of Funds	Unanimous		
20	Collins	Hummel	Resolution #2010-03 – Naming Collector of Unpaid Real Estate Taxes, etc. – Lillian Cramsey	Unanimous		
21	Collins	Vaughan	Resolution #2010-04 – Naming of Chief Administrative Officer for Township Pension Plan (uniformed and non-uniformed) – Tracy Daniels	Smith Collins Vaughan	Bosold Hummel	
22	Collins	Hummel	Resolution #2010-05 – Police Pension	Unanimous		
23	Collins	Vaughan	Resolution #2010-06 – Fee Schedule	Unanimous		
24	Collins	Vaughan	Resolution #2010-07 – Naming of Auditing Firm – Reinsel, Kuntz and Leshner	Bosold Smith Collins Vaughan	Hummel	
25	Collins	Vaughan	Set Meeting Dates	Unanimous		
26	Collins	Vaughan	Emergency Management Coordinator & Assistant – Thomas Bausher and John Schach	Unanimous		
27	Collins	Vaughan	Member and Alternate to West Side EMA – Vaughan and Collins	Smith Collins Vaughan	Bosold Hummel	

28	Collins	Hummel	William Myers – Zoning Hearing Board (1/7/13)	Unanimous		
29	Collins	Hummel	Stephen Gibbs – Planning Commission (1/6/14) Peter Bliudzius – Planning Commission (1/16/14) Sheila Faust – Parks & Recreation Board (1/5/15) Paul Sommers – Library Board (1/7/13) Property Maintenance – Patti Smith and William Collins (1/5/15)	Unanimous		
	Collins	Vaughan	John Dallas, III – Library Board (1/7/13)	Smith Collins Vaughan	Bosold Hummel	
30	Collins	Smith	Infrastructure Committee – Vaughan, Oswald, Kuser, Ehrlich, Smith	Smith Collins Vaughan	Bosold Hummel	
31	Collins	Vaughan	Transportation Advisory Committee – Oswald, Vaughan, Collins, Gibbs, Ross	Smith Collins Vaughan	Bosold Hummel	
32	Collins	Vaughan	Great Valley Engineers as Planning/Traffic Consultants	Smith Collins Vaughan	Bosold Hummel	
33	Collins	Vaughan	Township Engineer – Kenneth Fulmer, P.E. – Great Valley Consultants	Smith Collins Vaughan	Bosold Hummel	
34	Collins	Vaughan	Gannett Fleming, Inc. and Systems Design Engineering, Inc. – Wastewater Treatment Facilities Consulting Engineers	Smith Collins Vaughan	Bosold Hummel	
35	Collins	Vaughan	Aaron Wozniak – Sewage Enforcement Officer & Berks Enviro-Tech, Inc., alternate SEO ( Resolution #2010-08)	Smith Collins Vaughan	Bosold Hummel	
36	Collins	Vaughan	Commercial Inspectors – PCI	Smith Collins Vaughan	Bosold Hummel	
37	Collins	Hummel	Director of Public Safety – Bryan Ross	Unanimous		
38*	Collins	Smith	Roadmaster/Director of Public Works – Jay Vaughan	Smith Collins Vaughan	Bosold Hummel	
39	Collins	Hummel	Director of Engineering and Planning Services – James Moll	Unanimous		
40	Collins	Vaughan	Director of Parks and Recreation and Public Facilities – Judy Houck	Smith Collins Vaughan	Bosold Hummel	
41	Collins	Vaughan	Director of Zoning and Codes	Smith Collins Vaughan	Bosold Hummel	

42	Collins	Vaughan	Director of Financial Services – John Groller	Unanimous		
43	Collins	Hummel	Enforcement Officer – Randy Rubright	Unanimous		
44	Collins	Vaughan	Building/Codes/Property Coordinator – Jennifer Bensinger	Unanimous		
45	Collins	Hummel	Fire Commissioner/Fire Marshal – John Schach, Jr.	Unanimous		
46	Collins	Hummel	Fire Police Officers	Unanimous		
47	Collins	Hummel	Fire Service Committee – John Muir, Larry Bortz, Kim Berry, David Reinsel	Unanimous		
48	Collins	Vaughan	Vacancy Board Chairman – James Kilduff	Unanimous		
49	Collins	Vaughan	Special Counsel for Transportation Issues – Lamb, Windle and McErlane	Smith Collins Vaughan	Bosold Hummel	
50	Collins	Vaughan	Special Counsel for Personnel Matters – Reed, Smith, Shaw and McClay, LLP	Smith Collins Vaughan	Bosold Hummel	
51	Collins	Hummel	All supervisors	Unanimous		

\* **Resolution reconsidered pursuant to later resolution.**

**OTHER TOWNSHIP BUSINESS:**

**Amendment #2 to Community Development Block Grant – Kerry Irwin Playground:** As recommended by the Township Manager, a motion was made by Mr. Vaughan, second by Mr. Collins, authorizing the appropriate Township official to execute Amendment #2 to the Community Development Block Grant Agreement for Kerry Irwin Playground, extending the time to June 30, 2010. Upon roll call, all Supervisors voted affirmatively.

**EXECUTIVE SESSION:** Solicitor Lillis requested an Executive Session for matters of personnel. The Supervisors moved to the Board Room at 8:10 p.m. Those present were informed that the Supervisors would be returning to the meeting. The Supervisors returned to the meeting at approximately 8:35 p.m.

**MOTION TO RECONSIDER VOTE FOR ROADMASTER/DIRECTOR OF PUBLIC WORKS:** Solicitor Lillis explained that at the time of the vote he did not realize Mr. Vaughan would be the deciding vote for himself as Roadmaster/Director of Public Works. Accordingly, it could be determined that his vote for himself was a conflict of interested under the Ethics Act, although his compensation is determined by the Board of Auditors. A motion was made by Mr. Collins, second by Ms. Smith, to reconsider the vote for Roadmaster/Director of Public Works. Upon roll call, Supervisors Bosold, Collins and Smith voted affirmatively, Mr. Vaughan abstained and Mr. Hummel voted no. Motion passed.

Thereafter, a motion was made by Mr. Collins, second by Ms. Smith, to reappoint Mr. Vaughan to the position of Roadmaster/Director of Public Works. Upon roll call, Supervisors Bosold, Collins and Smith voted affirmatively, Mr. Vaughan abstained and Mr. Hummel voted no. Motion passed.

Under the Township Code, it clearly is not a conflict for Mr. Vaughan to serve as both Supervisor and Roadmaster/Director of Public Works. However, Mr. Bosold believes there is a conflict of interest. In order for Township residents to avoid paying legal fees and other expenses for this matter to be presented to the Ethics Commission and to the Court, he changed his vote to yes in the best interest of the Township.

There being no further business, Chairman Smith adjourned the meeting at 8:45 p.m.

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Sheryl Rowan, Township Secretary