

BOARD OF SUPERVISORS



TOWNSHIP OF SPRING

BERKS COUNTY, PA

2850 WINDMILL RD.

READING, PA 19608

Tel. (610) 678-5393

Fax. (610) 678-4571

Website: springtwpberks.org

***MEETING MINUTES
DECEMBER 28, 2011***

OPENING OF MEETING: The regular bi-weekly meeting of the Board of Supervisors was called to order by Chairman Collins, at 7:30 p.m., on Wednesday, December 28, 2011, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Upon roll call, Supervisors Collins, Hummel, Vaughan, Ulrich and Smith were present. Also present were: Joan London, Esquire, Jim Moll, Sheryl Rowan, Judy Houck, John Groller and Dennis King.

OPEN TO THE FLOOR: There were no comments or questions from the floor.

MINUTES: A motion was made by Ms. Smith, second by Mr. Ulrich, approving meeting Minutes dated December 12, 2011, which included the special meeting with officials regarding the City of Reading's Wastewater Treatment Plant Upgrade. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Hummel, who abstained.

BUSINESS OFFICE:

Bills for Approval: A motion was made by Mr. Vaughan, second by Ms. Smith, approving payment of bills, as listed by the Township Treasurer, from the following accounts:

General Fund - \$132,413.75

Street Lighting Tax Fund - \$26,105.30

Fire Hydrant Tax Fund - \$6,542.26

Refuse Tax Fund - \$89,632.86
 Sewer District #2 Fund - \$16,189.52
 Sewer District #3 Fund - \$52,796.38
 Fire Protection Fund - \$26,126.97
 Capital Fund Account - \$28,556.24
 State Liquid Fuels Fund - \$114,177.37

Upon roll call, all Supervisors present voted affirmatively.

Financial Reports: Supervisors received copies of the current financial reports for review. There were no questions.

2012 Budget Approval – Resolution #2011-23: As recommended by the Director of Financial Services, a motion was made by Ms. Smith, second by Mr. Hummel, adopting Resolution #2011-23 thereby approving the 2012 budget, in the amount of \$30,670,725.00, and the following tax structure:

Real Estate	-	2.25 mills – (.00225)
Real Estate Transfer Tax	-	½ of 1% of the valuation of the taxable real estate transfers
Street Lighting	-	\$.60/front foot improved \$.30/front foot unimproved
Fire Hydrant Tax	-	.06 mills – (.00006)
Earned Income Tax	-	½ of 1% of all taxable earned income
Business Privilege Tax	-	at rates set forth in Resolution #83-16 Adopted May 23, 1983
Mercantile Tax	-	at rates set forth in Resolution #83-15 Adopted May 23, 1983
Local Services Tax	-	\$47.00 – Ordinance #348 adopted November 13, 2007
Trash Collection Tax	-	\$75 per household with single occupancy \$145 per household with double occupancy \$210 per household with 3 or more Occupants Only those households within the trash collection districts of the Township of Spring
Recycling Tax	-	\$40.00 per dwelling unit per year
Fire Protection Tax	-	1.00 mills – (.0010)

Upon roll call, all Supervisors voted affirmatively.

Parks and Recreation Department:

PRPS 2012 Conference: As requested by the Director, a motion was made by Mr.

Vaughan, second by Mr. Ulrich, granting permission for Mrs. Houck and Mrs. Hettinger to attend the 2012 Pennsylvania Recreation and Park Society Conference from March 17th to March 21, 2012, at a cost of \$2,033.00 (registration and lodging), in Champion, Pennsylvania. Upon roll call, all Supervisors voted affirmatively. (Budgeted Item)

PUBLIC WORKS:

Road Services Department/WWTP/Infrastructure Committee:

2011 Road Improvement Project - Payment Request #4: As reviewed and recommended for payment by Great Valley Consultants and the Infrastructure Committee, a motion was made by Ms. Smith, second by Mr. Ulrich, approving Payment Request #4 (final), to Burkholder Paving, in the amount of \$114,177.37. Upon roll call, all Supervisors voted affirmatively. Included in Payment Request #4 was a Change Order in the amount of \$2,315.50 for additional concrete work on ADA ramps.

Sewer Trunkline Lining – Purchase Order #364: As recommended by the Roadmaster/Director of Public Works, a motion was made by Ms. Smith, second by Mr. Hummel, approving Purchase Order #364, to Mr. Rehab, Inc., in the amount of \$21,038.70, to line two (2) manhole runs of sanitary sewer trunkline on State Hill Road, in order to prevent further delamination. Upon roll call, all Supervisors voted affirmatively. (Costars Contract)

DEP Settlement: As previously discussed, a motion was made by Mr. Vaughan, second by Mr. Ulrich, finalizing the settlement with DEP from 2008 and 2009. Upon roll call, all Supervisors voted affirmatively.

PUBLIC SAFETY:

Township of Spring Volunteer Fire Department:

Fire Commissioner Announcement/Acceptance Letter: Having passed all background checks, Pat Brandenburg has formally accepted the offer of Fire Commissioner of the Township. A motion was made by Mr. Hummel, second by Mr. Vaughan, approving the hiring of the new Fire Commissioner. Upon roll call, all Supervisors voted affirmatively. Chairman Collins welcomed Mr. Brandenburg. He personally believes Mr. Brandenburg will provide great leadership. He has extensive experience in the combined volunteer/career department. He is a highly qualified professional in police, fire, EMT, and hazmat and is educated in all areas of fire service as well as federal WMD (Weapons of Mass Destruction). He has great experience as a fire marshal, fire operations administration, human resources and training, and he has extensive experience as a liaison between county and state agencies. He also served, since 1975, as a volunteer fireman and Chief of the department. Fire Commissioner Brandenburg will be a great asset to the great team of firefighters in the Township.

SOLICITOR:

PA American Water Co. Agreement: Attorney London stated that the agreement has been reviewed by Kozloff Stoudt and found to be acceptable. A motion was made by Mr. Vaughan, second by Ms. Smith, authorizing the appropriate Township official to execute the PA American Water Co. Agreement. Upon roll call, all Supervisors voted affirmatively. The water company has decided not to continue sewer billing services for

the Township but will provide water consumption data at a cost of \$.05 per bill. In addition, the agreement includes a cost of living increase not to exceed \$.02 per calendar year.

NEW BUSINESS:

Western Berks Ambulance Agreement: A motion was made by Mr. Ulrich, second by Ms. Smith, authorizing the appropriate Township official to execute an agreement with Western Berks Ambulance Association providing ambulance service for residents of the Township. Upon roll call, all Supervisors voted affirmatively.

Tax Collector Audit – Engagement Letter: A motion was made by Mr. Vaughan, second by Ms. Smith, authorizing execution of the engagement letter appointing Reinsel Kuntz Leshner to perform the tax collector audit at a fee not to exceed \$3,500.00. Upon roll call, all Supervisors voted affirmatively.

Recommendation to Execute Labor Agreements: Chairman Collins publicly commended police, fire and non-uniform bargaining units for their cooperation through tough negotiation sessions. A motion was made by Ms. Smith, second by Mr. Ulrich, approving the labor contracts, and execution thereof, for police, fire and non-uniform employees, including salary and benefit recommendations for salaried/ management personnel. Upon roll call, all Supervisors voted affirmatively on the contracts. Mr. Vaughan abstained on the recommendations for salaried and management personnel. Mr. Vaughan, also, thanked Mr. Mazurie, Mr. Groller, Mr. Collins and Ms. Smith for their time during negotiations. He commended management and the labor unions for making good strides while preparing the contracts in light of the economic realities of today.

Appointment of Auditor: In order to replace one elected auditor, who has moved out of the Township, a motion was made by Mr. Ulrich, second by Ms. Smith, appointing William Collins as Township auditor, effective January 3, 2012. Upon roll call, Mr. Ulrich, Ms. Smith and Mr. Hummel voted affirmatively. Mr. Collins and Mr. Vaughan abstained. Motion passed. Mr. Collins' appointment will extend until the next municipal election.

Mr. Collins expressed his appreciation for the years he has served on the Board of Supervisors. He was thanked by board members for his service and dedication.

There being no further business, Chairman Collins adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Sheryl Rowan, Township Secretary