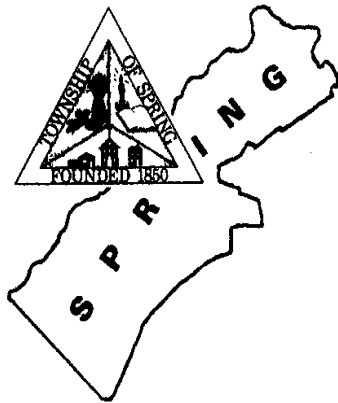


# BOARD OF SUPERVISORS



## TOWNSHIP OF SPRING

**BERKS COUNTY, PA**  
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### REORGANIZATION MEETING MINUTES JANUARY 3, 2011

**OPENING OF MEETING:** The 2011 Reorganization Meeting of the Board of Supervisors was called to order by Ms. Smith, currently serving as Chairman, at 7:30 p.m., in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

The meeting opened with the Pledge to the Flag.

Supervisors Collins, Hummel, Smith, Ulrich and Vaughan were present. Also present were: James Lillis, Esquire, Leon Mazurie, James Moll, Sheryl Rowan, Judy Houck, John Dallas, Greg Ganikon and Steve DeLucas of the Reading Eagle.

#### **CHAIRMAN PRO-TEM:**

Solicitor Lillis was appointed Chairman Pro-Tem and proceeded with the election of a Chairman and Vice Chairman of the Board of Supervisors for 2011.

#### **ELECTION OF CHAIRMAN:**

A motion was made by Mr. Vaughan, second by Mr. Hummel, nominating Mr. Collins to serve as Chairman of the Board of Supervisors in 2011. Nominations were closed by motion of Mr. Vaughan, second by Ms. Smith. Upon roll call, all Supervisors voted for the person of their choice: Collins – Collins, Hummel – Collins, Smith – Collins, Ulrich – Collins, Vaughan – Collins. Mr. Collins was elected Chairman of the Board for 2011.

#### **ELECTION OF VICE CHAIRMAN:**

Chairman Collins opened nominations for Vice Chairman. A motion was made by Mr. Vaughan, second by Ms. Smith, nominating Mr. Hummel as Vice-Chairman of the Board of Supervisors in 2011. Upon roll call, all Supervisors voted for the person of their choice: Hummel – Hummel, Smith – Hummel, Ulrich – Hummel, Vaughan – Hummel, Collins – Hummel. Mr. Hummel was elected Vice Chairman of the Board for 2011.

**APPOINTMENTS:**

In accordance with the Reorganization Meeting Agenda (attached), Items #7 through #12, a motion was made by Mr. Ulrich, second by Ms. Smith, approving the following appointments:

- Appointment of Township Manager – Leon W. Mazurie**
- Appointment of Township Secretary – Sheryl L. Rowan**
- Appointment of Township Treasurer – Tracy L. Daniels**
- Appointment of Township Assistant Secretary – Leon W. Mazurie**
- Appointment of Township Assistant Treasurer – Kelly A. Reifsnyder**
- Appointment of Township Solicitor – James Lillis, Esq., and the firm of Kozloff-Stoudt**

Upon roll call, all Supervisors voted affirmatively.

**BONDS:**

A motion was made by Mr. Hummel, second by Ms. Smith, setting bonds for the Township Manager, Treasurer and Assistant Treasurer, Secretary and Assistant Secretary, and Tax Collector, Items #13 through #16 on the agenda. Upon roll call, all Supervisors voted affirmatively.

**RESOLUTIONS:**

A motion was made by Ms. Smith, second by Mr. Ulrich, approving Resolutions #2011-01 (Naming Depositories), Resolution #2011-02 (Withdrawal of Funds), Resolution #2011-03 (Naming Collector of Taxes), Resolution #2011-04 (Naming Chief Administrative Officer for Pension Funds), Items #17 through #20 on the agenda. Upon roll call, all Supervisors voted affirmatively.

**ITEM #21 – Police Pension (Resolution #2011-05):**

A motion was made by Mr. Vaughan, second by Mr. Hummel, adopting Resolution #2011-05, that Township police officers shall not be required to make contribution to the police pension fund for the year 2011. Upon roll call, all Supervisors voted affirmatively.

**ITEM #22 – Fee Schedule (Resolution #2011-06):**

A motion was made by Mr. Vaughan, second by Ms. Smith, approving the 2011 Fee Schedule, Resolution #2011-06, as revised. Upon roll call, all Supervisors voted affirmatively.

**ITEM #23 – Naming of Auditing Firm (Resolution #2011-07):**

A motion was made by Ms. Smith, second by Mr. Vaughan, approving Reinsel, Kuntz and Leshner, LLP as the auditing firm to examine all Township accounts for the fiscal year 2010, as legally advertised. Upon roll call, all Supervisors voted affirmatively.

**ITEM #24 – Set Meeting Dates for 2011:**

A motion was made by Ms. Smith, second by Mr. Ulrich, setting the 2011 meeting dates for the Board of Supervisors as the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month, at 7:30 p.m. Upon roll call, all Supervisors voted affirmatively.

**ADDITIONAL APPOINTMENTS – ITEMS #25 THROUGH #30:**

A motion was made by Ms. Smith, second by Mr. Ulrich, approving additional appointments listed on the agenda, Items #25 through #30, as follows:

- Appointment of Emergency Management Coordinator – Thomas M. Bausher and Assistant Emergency Management Coordinator - John Schach, Jr. (Item #25)
- Appointment of two members to the West Side Emergency Management Agency - Jay Vaughan, William Collins (Item #26)

Appointment – Zoning Hearing Board – John Wails (Item #27)  
(Item #28):

- Planning Commission – John Dallas
- Planning Commission – James Oswald
- Library Board – Sherry Auman
- Library Board – Lori AbouOmar
- Library Board – Donna Bird
- Library Board – Sharon Daly
- Property Maintenance Board of Appeals – Larry Bortz

Appointment of Infrastructure Committee –  
Jay Vaughan, James Oswald, Donald Kuser, Sarah Ehrlich, Patti Smith (Item #29)  
Appointment of Transportation Advisory Committee – James Oswald, Jay Vaughan, William Collins, Stephen Gibbs, Bryan Ross (Item #30)

Upon roll call, all Supervisors voted affirmatively.

**APPOINTMENT OF PROFESSIONAL CONTRACTS (ITEMS #31 THROUGH #41:**

A motion was made by Ms. Smith, second by Mr. Ulrich, approving the following appointments, Items #31 through #41 on the agenda:

- Appointment of Great Valley Consultants as Planning/Traffic Consultants (Item #31)
- Appointment of Township Engineer - Kenneth Fulmer, PE - Great Valley Consultants (Item #32)
- Appointment of Gannett Fleming, Inc. and Systems Design Engineering, Inc. as Wastewater Treatment Facilities Consulting Engineers (Item #33)
- Appointment of Berks Enviro-Tech, Inc., as Sewage Enforcement Officer, **Resolution #2011-08**, and Aaron Wozniak, Alternate SEO (Item #34)
- Appointment of Commercial Inspectors – PCI (Item #35)
- Appointment of Roadmaster/Director of Public Works - Jay Vaughan (Item #36)
- Appointment of Fire Police Officers (Item #37)
- Appointment of Fire Service Committee: John Muir, Larry Bortz, Kim Berry, David Reinsel (Item #38)
- Appointment of Vacancy Board Chairman – James Kilduff (Item #39)
- Appointment of Special Counsel for Transportation Issues - Lamb, Windle and McErlane (Item #40)
- Appointment of Special Counsel for Personnel Matters – Patrick J. Harvey, Esquire, Ballard Spahr LLP (Item #41)

Upon roll call, all Supervisors voted affirmatively. Mr. Vaughan abstained on Item #36.

**ITEM #42 – APPOINTMENT OF DELEGATES AND VOTING DELEGATE TO STATE ASSOCIATION’S CONVENTION:**

A motion was made by Mr. Vaughan, second by Ms. Smith, appointing all Supervisors delegates to the State Association’s Convention and Mr. Ulrich as the voting delegate. Upon roll all, all Supervisors voted affirmatively.

**ITEM #43 – EMERGENCY DECLARATION AUTHORIZATION:**

A motion was made by Ms. Smith, second by Mr. Ulrich, granting Mr. Bausher (Emergency Management Coordinator) and Mr. Collins, as Chairman of the Board of Supervisors, the authority to officially declare an emergency within the Township. Upon roll call, all Supervisors voted affirmatively.

The next meeting of the Board of Supervisors will be held on Monday, January 10, 2011, at 7:30 p.m.

Mr. Vaughan thanked Ms. Smith for serving as Chairman, and she was commended by the Supervisors on a job well done.

There being no further business, Chairman Collins adjourned the meeting at 7:50 p.m.

Respectfully submitted,

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Sheryl Rowan, Township Secretary