

**TOWNSHIP OF SPRING
PARK & RECREATION BOARD**

**MINUTES
March 20, 2008**

The meeting of the Park and Recreation Board was called to order at the Spring Township Municipal Building at 7:05 PM by R. Bashore. In attendance: R. Bashore, K. Dunn, S. Faust, B. Herbine, J. Houck, D Moatz, and L. Wicks. Also in attendance were Ann Yost from YSM and Ann Toole from Toole Recreation Planning.

Minutes of February 21, 2008 Meeting: Motion to approve by Herbine, seconded by Moatz. - MOTION CARRIED.

Courtesy of the Floor: Kevin Skrocki, Garfield Ave. was in attendance for general interest.

The February 2008 General Report, Capital Projects Report, Community Center Report, as well as the Fall Program Status and Winter/Spring Program Status Reports and budget summary as of February 29, 2008 were reviewed and accepted. Herbine asked if there was any update on the vandalism at Colony Park, however there has been none. Herbine also asked what was the prevailing wage issue. Houck stated that the low bid did not include prevailing wage because the bid was below \$25000. As a result, all bids were rejected and the new bids will be accepted after the summer and the specific requirements as to prevailing wage will be included. Houck also outlined the minutes from the Recreation Program Coordinator. Supervisor minutes pertaining to Parks, Recreation and Public Property were reviewed. Bashore inquired about the playground cost for Colony Park. The total cost will include installation and safety surface material, and the township will pay the entire cost.

COMPREHENSIVE PLAN KICK-OFF

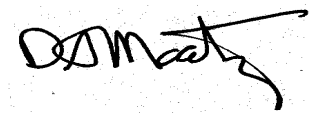
Consultants Ann Yost from Yost, Strodoski, Mears (YSM), a landscape architect firm and Ann Toole from Toole Recreation Planning were in attendance for discussion of the Comprehensive Parks, Recreation and Open Space Plan, and to explain their roles in the planning. Yost explained that a Comprehensive Plan sets a roadmap to achieve goals, set a vision and mission of the department, and see how that fits into the plans of the municipality. Committee Notebooks were provided to Board members. Herbine stated that facilities are used nearly to capacity. Bashore stated development of Shiloh Hills Park is anxiously awaited. Concerns were voiced that facilities be available for individual community groups to meet. Another concern is if ample athletic facilities will be available for the community as it continues to grow. Dunn confirmed that field availability is always a challenge. Houck also relayed that Wilson School District is interested in using Shiloh Hills Park facilities, and discussion has taken place whether the district would be interested in contributing towards development of some fields and facilities. Dunn asked Yost and Toole if they saw any deficits based on their observations at other localities, and they responded that Shiloh Hills will help meet the needs of a community park. Wicks expressed concern about lack of community concern about the parks, especially in the older areas of West Lawn. Houck said most vandalism occurs in neighborhood parks. Herbine stated we should strive for cooperation with local sports facilities instead of competition. Toole relayed that the state game commission is being encouraged to cooperate with local municipalities. Houck would like an evaluation of how the department functions and suggestions how to effectively move into the 21st century. The Board would like validation from the community at large as to public opinion of the department and feedback on how to improve. Toole and Yost explained that the Comprehensive Plan will be built on public participation. The ways of gathering information will be focus groups, board discussions, public meetings, citizen surveys and key person interviews, and Toole explained various details of the survey process. The Board made suggestions for key persons and groups to contact. The forums should include 12 of the "best customers", people who are most active with township programs.

ANNOUNCEMENTS –

Next meeting – April 17, 2008 at 7PM.

There being no other business before the Board, the meeting was adjourned at 8:35 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Deb Moatz", with a long horizontal stroke extending to the right.

Deb Moatz, Secretary
Spring Township Park & Recreation Board