

**TOWNSHIP OF SPRING PARK & RECREATION BOARD**  
**MEETING MINUTES**  
**February 19, 2009**

The meeting of the Park and Recreation Board was called to order at the Spring Township Municipal Building at 7:05 PM by Chairperson Bashore. The following members were in attendance: Bill Herbine, Kerry Dunn, Linda Wicks, and Sheila Faust. Also present was Parks and Recreation Director Judy Houck and Program Coordinator Teri Hettinger.

Minutes of January 15, 2008 Meeting: Motion to approve was made by Bill Herbine, seconded by Linda Wicks - MOTION CARRIED.

Courtesy of the Floor: None

General Report

The February Monthly Report was reviewed and accepted. Ms. Hettinger reviewed programs and trips scheduled for the next month. Ms. Houck reviewed the maintenance schedule for the past month and reported that the Spring Township Lions' Club was awarded the 2009 PA Recreation and Park Society's "Service Group Award". They will receive a plaque at the Annual Conference at the Hershey Lodge on March 10<sup>th</sup>. Supervisor minutes that pertained to the Parks and Recreation Board were reviewed. The Capital Projects Report, Department Goals and Objectives and the Winter/Spring 2009 Program Report were reviewed.

OLD BUSINESS

2009 Budget – The Committee was sent copies of the Department's 2009 budget.

NEW BUSINESS

**Resident/Non-Resident Issue** – The Director reviewed the Department's definition of a resident and briefly discussed the issues the staff faces with the current resident policy. The Director requested that the Board reflect on this issue and be prepared to discuss at next month's meeting. The Board discussed the issue again and formulated the following motion:

"The Parks and Recreation Board recommends that to be considered a resident a customer must live within the boundaries of the Township of Spring." – Motion made by Mr. Herbine, seconded by Mr. Dunn; MOTION CARRIED

Scholarships/Price Reductions – Ms. Hettinger has received a request to reduce a program fee for a family that is having financial difficulties. Several requests have been received over the years but staff feels that with the current economic climate, more requests could be received, especially for the Summer Playground/Tot Lot programs. The Department did not budget for a reduction in revenue. A policy will need to be developed and future budgets will need to be calculated accordingly should the Township choose to pursue this matter. Staff will gather information from other municipalities.

ANNOUNCEMENTS –

Next meeting is Thursday, March 19<sup>th</sup>, 2009 at 7:00 pm.

ADJOURNMENT

Motion made by Kerry Dunn, seconded by Linda Wicks to adjourn the meeting at 7:55 pm. MOTION CARRIED

Respectfully Submitted,

Judy Houck, CPRP  
Director of Parks, Recreation and Public Facilities