

Township of Spring Parks and Recreation Board
Meeting Minutes – January 21, 2010

The meeting of the Park and Recreation Board was called to order at the Spring Township Municipal Building at 7:02 by Chairman Richard Bashore. The following members were in attendance: Bill Herbine, Keith Stamm, Linda Wicks and Sheila Faust. Also present was Park and Recreation Director, Judy Houck and Program Coordinator, Teri Hettinger.

Interview of Board Candidates

Barbara Meyer and Don Watterson were both given an opportunity to speak on their qualifications. After comments and questions both candidates excused themselves from the meeting, a vote to add the additional member will take place later in the meeting.

Reorganization

Chairman Bashore turned over the meeting to Director Houck. Ms Houck opened the floor for nominations. Bill Herbine made a motion that the positions of Chairperson, Vice-Chairperson, Treasurer, and Secretary be retained. Keith Stamm seconded the motion. Ms. Houck called for a vote – All present voted AYE

Minutes of November 19, 2009 Motion to approve was made by Bill Herbine seconded by Linda Wicks- MOTION CARRIED.

Courtesy of the floor: None

General Report

Ms Houck reviewed issues regarding park maintenance, winter maintenance and continued maintenance of the new Administration Building, Budget, Capital Project Report and Programs. Supervisor meeting notes pertaining to the Park and Recreation Dept. were reviewed. Bid specifications for 2010-2011 Mowing contract and Concession stand at Cacoosing Meadows Park are being prepared by the Director. The director reported high demand for facility rental as request for facility rental opened January 15th, 2010.

Old Business

Mrs. Hettinger updated the board on the special event the Dept has been providing. The Mother-Son game night attracted 129 participants, while the Breakfast with Santa drew over 143 participants. Ms Houck updated that the 2010 Budget has been approved. The Comprehensive Parks Plan has been preliminary approved pending final draft.

New Business

Mrs. Hettinger presented the Board with a copy of the current Winter/Spring Program Brochure. A brief discussion ensued regarding the ease of use of the brochure and general overall professional look of the brochure. Chairman Bashore opened the discussion for appointment of the new board member. By a unanimous vote Don Watterson has been nominated for appointment to the Park and Rec. Board pending approval of Board of Supervisors. Mrs. Hettinger updated the Board on the current advertising rates of the program brochure. Following discussion of current rates, competitive rates, and competitive products, Kerry Dunn made a motion that the advertising rates increase as follows:

One Publication
Full Page \$350.00
Half Page \$225.00
Quarter Page \$ 150.00
Business Card \$80.00

Three Publications (1 year)
Full Page \$930.00
Half Page \$615.00
Quarter Page 390.00
Business Card \$195.00

Linda Wicks seconded the motion, a vote was called, and all present voted AYE.

Geocaching request was tabled for next board, the Director was going to get information on what regulations other municipalities enforce. There was some brief discussion on the Park and Rec. Dept taking on the responsibility of utilities for community parks which is presently paid for by the neighborhood associations. In the past year the Parks dept has had two (2) Associations state that they could not continue to pay utilities. The Director is going to provide information on what the general cost of utilities are for the parks and what dollar amount the Parks Dept gives back to each association each year. This issue will be discussed further at the next scheduled meeting.

Announcements

Next meeting is February 18, 2010 at 7:00 PM.-

Adjournment

Motion made by Keith Stamm seconded by Bill Herbine to adjourn the meeting at 8:12 PM.
MOTION CARRIED.

Respectfully Submitted,

Kerry M. Dunn
Secretary, Township of Spring Parks and
Recreation Board