

Township of Spring Parks and Recreation Board
Meeting Minutes – March 24, 2011

The meeting of the Park and Recreation Board was called to order at the Township Municipal Building at 7:00 PM by Chairman Richard Bashore. The following members were in attendance:, William Herbine, Kerry Dunn, Keith Stamm, Linda Wicks and Sheila Faust. Also present was Parks and Recreation Director, Judy Houck and Program Coordinator Teri Hettinger

Minutes of January 20, 2011 Motion to approve was made by Linda Wicks seconded by William Herbine - MOTION CARRIED.

Courtesy of the floor: None

General Report

Ms Houck reported that the maintenance staff has preparing the athletic fields for the spring season, as well as cleaning up the park areas and municipal campus. Shiloh Hills and Cacoosing parks sustained damage due to flooding .Ms Hettinger noted that Director Houck was issued the Presidential Citation from the Pennsylvania Recreation and Parks Society for her work as Treasure of the organization. The Budget was reviewed, with expenditures with regard to Wages were significantly higher, this was due to payment of personal days not used and the reimbursement for employees not using the township health insurance. There were no supervisors meeting notes .The zero turned mower was ordered and the playground equipment at Red Caboose. The Dept received a Certificate of Appreciation from the Police dept for the departments help with the National Night Out Program. The program status report was reviewed.

Old Business

No additional work was done on the Comprehensive Plan .The Donation Sponsorship policy for the Dept was adopted by the Township

New Business

Ms Houck reported that the Caboose at Red Caboose park was vandalized, the train will try to be painted before the Egg Hunt. The installation of the playground equipment required that a jackhammer be attached to the backhoe to remove rock, it was suggested that since is not the first time a jackhammer had to be rented maybe it would be worthwhile to purchase the jackhammer attachment. The Township received the \$200,000 grant money for Shiloh Hills and the \$17,000 grant money for Kerry Irwin Park. The Township is reviewing the staffing in the Parks & recreation Dept. The department has been missing a front desk person. Mr. Herbine suggested that the Director and the Program Coordinator not be part of the staff that would be responsible for working at the front desk .The Comprehensive Plan adopted by the Township, calls for these positions to be less administrative clerical and more administrative revenue based positions.

Announcements

Next meeting is April 21 at 7:00 PM.- Meeting will be held at the Municipal Building.

Adjournment

Motion made by William Herbine seconded by Keith Stamm to adjourn the meeting at 7:47PM. MOTION CARRIED.

Respectfully Submitted,

Kerry M. Dunn
Secretary, Township of Spring Parks and Recreation Board