

BASEMENT RENOVATION APPLICATION
Please fill in the highlighted areas and include construction drawings

Residential Building Permit Application



Please Note: **PLANS** - Full construction drawings are to be kept on file in the Township office
FEES - Must be paid at time of permit issuance
SEWAGE PERMIT - Copy to be presented with application
DRIVEWAYS - Permits for all road encroachments must be secured

A Building Permit issued pursuant to this application is valid only for 6 months: Provided that construction is commenced within such period, the permit shall be valid for five years. In no event will the permit issued hereunder be valid for more than five years.

Version 1-25-07

Applicant's Name _____

Address: _____

Phone #: Home () _____

Work () _____

Owner's Name _____

Address: _____

Phone #: Home () _____

Work () _____

Job Site Location _____

Subdivision Name _____

Lot # _____

Lot Size _____

Type of Improvement (Check one or all that apply)

New Building

Addition

Alteration

Demolition

Moving

Other

If other is checked above, then describe the type of improvement:

Proposed Use (Residential)

One Family

Two Family

Agriculture

Shed

Garage

Other

If other is checked above, then describe the type of residential use:

Contractor's Information

Contact Person _____

Phone # _____

Address _____

Building Planning

Table R301.2(1) - Climatic and Geographic Design Criteria - Local Conditions

Ground Snow Load	Wind Speed (mph)	Seismic Design Factor	Subject to Damage From				Winter Design Temp	Ice Shield Under-layment Required	Flood Hazards	Air Freezing Index	Mean Annual Temp
			Weathering	Frost line Depth	Termite	Decay					
30 psf	90 mph	B	Severe	36 inches	Mod. / Heavy	Slight / Mod.	10°F	Yes	See FEMA Maps	900	51°F

Use Group _____ If other than R-3, please submit a non-residential application **Construction Type** _____ Type Vb is assumed unless otherwise specified

Cost of Improvement

- Building** _____
- Electrical** _____
- Plumbing** _____
- Heating / Air** _____
- Other** _____
- TOTAL COST** \$ _____

Principle Type of Construction

- Masonry (Wall Bearing)
- Wood Frame
- Steel Structure
- Reinforced Concrete

Type of Sewage Disposal

- Community System
- Private (On-Lot System)

Type of Water Supply

- Community System
- Private (Well)

Floor Area (of proposed finished basement area)

- Total Sq. Ft. of Living Space** _____
- Sq. Ft. of unfinished Basement** _____
- Sq. Ft. of attached Garage _____
- Sq. Ft. of Porch or Decks _____
- Sq. Ft. of detached accessory bldgs. including sheds, garages, and similar structures _____

Principal Type of Heating

- Gas Oil Electric
- Other (Describe) _____

Size of Building

- Number of Stories _____
- Width _____
- Length _____
- Height - from finished grade to highest point of structure _____

Central Air Conditioning Yes No

Facilities

- # of Proposed Bedrooms** _____
- # of Existing Bedrooms** _____
- # of Proposed Bathrooms** _____
- # of Existing Bathrooms** _____

Number of Off-Street Parking Spaces

Enclosed _____ Outdoor _____

Type of basement egress to be provided _____

Is the site located within an identified flood prone area? Yes No

Will any portion of the flood prone area be developed? Yes No

The information shown on this application is to supplement the review of the construction drawings and is not intended to replace them. Any applicant that is unable to submit the appropriate drawings and complete the application should seek the advice of an architect or other design professional.

Complete this page for all wood frame construction.

I. Footings

A. Size

1. Width _____

2. Height _____

3. Depth Below Grade _____

B. Size of Support Column Footer

1. Size _____

2. Height _____

C. Is there an elevation change that will require a step in the footing? Yes No

II. Foundation

1. Poured Concrete Wall Thickness _____

2. Concrete Block Wall Thickness _____

3. Other (specify) _____

4. Maximum Height of Unbalanced Backfill _____
(Unbalanced fill is measured from the concrete floor to outside grade elevation)

III. Sill Plate

1. Size 2x6 2x8 Other _____

2. Type Pressure Treated Untreated

3. Anchors 1/2" Lag Bolts Steel Straps Spacing _____
(spacing 6' minimum) (spacing per manufacturer specs)

B. What is the minimum measurement from the sill plate to the finished grade? _____
(The Building Code requires a measurement of at least 6 inches between the final grade and all wood surfaces.)

IV. Girder

A. Steel Size _____ Spacing of support columns _____

B. Wood Size _____ Spacing of support columns _____

C. Other (explain) _____

V. Floor Joists

A. First Floor

1. Lumber Size _____

2. Spacing _____

3. Max. Span _____

B. Second Floor

1. Lumber Size _____

2. Spacing _____

3. Max. Span _____

VI. Type of Roof

A. Engineered Truss (submit specs)

B. Built on Site

1. Length of Rafter _____

2. Lumber Size _____

3. Spacing _____

4. Rafter Slope _____

VII. Ceiling Height

A. Basement _____

B. First Floor _____

C. Second Floor _____

D. Third Floor _____

VIII. Exterior Wall Studs (for basement perimeter walls)

1. Size _____ 2. Spacing _____

3. Bracing ... Diagonal Plywood Other

IX. Chimney

A. Type Steel Masonry

B. Type of Appliance Gas Oil

Solid Fuel (wood, coal, etc.)

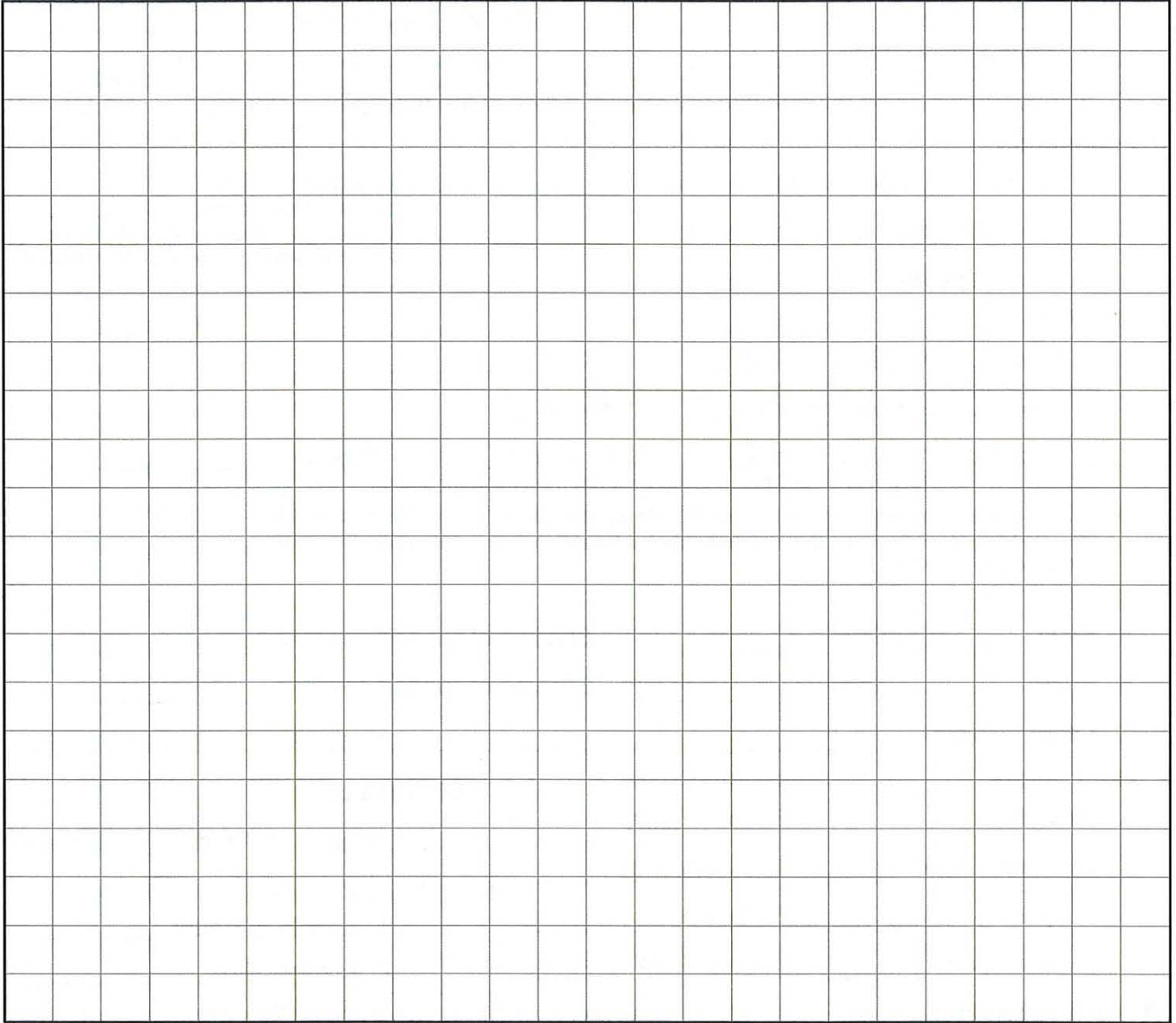
X. Submit separate energy compliance statement. (R-value of insulation)

Location of Improvements

Floor plan of all spaces in basement, including mechanical equipment and egress. Also include perimeter wall construction diagram with appropriate fireblocking.

Submit a plot plan of the boundary of the property, to scale, showing the following improvements:

- 1) Location of all existing and proposed structures and buildings.
- 2) Septic Systems (tanks and drain fields)
- 3) All public and private roads that border the property.
- 4) All streams, ponds, etc...
- 5) Driveways and parking, loading areas, etc...
- 6) Any easements or right of ways

A large grid for drawing a plot plan, consisting of 20 columns and 20 rows of squares.

I hereby certify that the proposed work is authorized by the owner of record and that I am or have been authorized by the owner to make this application as his or her authorized agent and that we agree to conform to all applicable laws of jurisdiction. I also certify that I have read the supplemental forms outlining inspection requirements and procedures and agree to comply.

Signature _____

Date _____