MEETING MINUTES
JANUARY 28, 2019

OPENING OF MEETING: The regular bi-weekly meeting of the Board of Supervisors was called to order by Chairman Ulrich, at 7:00 p.m., on Monday, January 28, 2019, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

Upon roll call, Supervisors Ulrich, Stuck, Smith, Oswald and Myer were present. Also present were: Daniel Becker, Esq., Jay Vaughan, Jim Moll, Bryan Ross, John Groiler, Aaron Wozniak, Judy Houck, Colin Hackman, Matthew Risell, TSFRS firefighters, Sheryl Rowan, Troy Hatt, Paul Darrah, Chris Hannum, Anthony Tucci, Sherry Berriker, Dale Miller, Greg Purrell, WFMZ, and Steve DeLucas of the Reading Eagle.

OPEN TO THE FLOOR:
Anthony Tucci, Executive Director – Western Berks Ambulance Association: Mr. Tucci reported 281 calls in Spring Township, during the month of December, 2018. The year-end report indicated WBAA responded to 14,737 calls for emergency service in their coverage area of 17 municipalities, including 3,453 calls in Spring Township. He noted statistics regarding the opioid crisis in Berks County. The spike occurred in 2016 with 123 opioid related deaths, none in Spring Township, in 2017 there were 119 deaths, 3 in Spring Township, in 2018 there were 105 deaths with 4 in Spring Township.

Mr. Tucci addressed questions and provided a presentation explaining the WBAA billing procedures and schedule. If payment is required, WBAA has 100 days to collect from date of initial billing. It is imperative that WBAA receives insurance information and an Explanation of Benefits (EOB) to correctly notify the residents. Checks from insurance companies mailed to the resident are a problem. Mr. Tucci acknowledged he would change the wording on the invoices for clarity. Following discussion, a motion was made by Mr. Oswald, second by Ms. Smith, approving execution of the agreement with Western Berks Ambulance Association to provide ambulance services to residents of Spring Township, at a cost of $337,920.00. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Myer, who abstained.

MINUTES: A motion was made by Mr. Stuck, second by Mr. Oswald, approving both the regular meeting Minutes and Organization Meeting Minutes, of January 7, 2019. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Myer, who abstained.

TOWNSHIP MANAGER:
Business Office:
Bills for Approval: A motion was made by Ms. Smith, second by Mr. Stuck, approving payment of bills, as listed by the Township Treasurer:
General Fund - $424,915.76
Street Lighting Tax fund - $26,373.24
Refuse Tax Fund - $63,241.16
Sewer District #3 Fund – $108,542.83
Fire Protection Fund - $107,922.68
Capital Fund - $4,150.00

Upon roll call, all Supervisors voted affirmatively.

PARKS, RECREATION AND PUBLIC WORKS:

Monthly Report: The monthly report for January, 2019, has been submitted. Ms. Houck informed the Board that a free seminar on opioid awareness will be presented by the Police Department, on March 12, 2019, 6:00 p.m., in the Public Meeting Room. Registration for winter/spring programs began on January 2, 2019. Pavilion reservations began on January 15, 2019.

Township Park ADA Improvements Project – Payment Application: As recommended by Great Valley Consultants, a motion was made by Mr. Stuck, second by Ms. Smith, approving Payment Application #1, from H&K Group (Landis C. Deck & Sons), in the amount of $67,324.75, for installation of Accessible Paths at LenOak Park. Upon roll call, all Supervisors voted affirmatively. The paths are substantially complete.

Zero Turn Mower Replacement – Purchase Order #PR-2019-015: A motion was made by Mr. Myer, second by Ms. Smith, approving the purchase of one 72” Deck Ex-Mark DS Series Zero Turn Mower, in the amount of $17,804.48, from Lawn Equipment Parts Company. Upon roll call, all Supervisors voted affirmatively. (COSTARS)

Wastewater Treatment Plant – Fine Screen Project: This project will replace the fine screen at the headworks of the WWTP facility. Mr. Hannum, Entech Engineering, stated the fine screen will be housed inside a building to preserve it, which has elevated the cost. The cost is approximately $200,000.00 over budget. A motion was made by Mr. Oswald, second by Mr. Myer, awarding the contracts to Herneisen Electric and DESCO, contingent on review of the contracts by the Solicitor. Upon roll call, all Supervisors voted affirmatively.

WWTP Purchase Order – Rebuild of Intermediate Tank: As recommended by the Manager/Director of Public Works, a motion was made by Mr. Oswald, second by Mr. Stuck, to approve Purchase Order #WWTP2019-6, for the rebuild of the intermediate tank at the .45 plant at the WWTP, at a cost of $ 23,789.60. Upon roll call, all Supervisors voted affirmatively.

ENGINEERING/PLANNING DEPARTMENT:

Schedule Hearing Dates:

Giant Food Store – Liquor License Transfer – 2641 Shillington Road: A motion was made by Mr. Oswald, second by Ms. Smith, authorizing advertisement and setting the date of the liquor license transfer hearing for February 25, 2019, at 7:15 p.m. Upon roll call, all Supervisors voted affirmatively.

Kohl’s/Aldi – Amendment to Tentative Plan (PRD): A motion was made by Mr. Stuck, second by Mr. Myer, authorizing advertisement and setting the date for the Kohl’s/Aldi public hearing for March 11, 2019, at 7:15 p.m. Upon roll call, all Supervisors voted affirmatively.

West Lawn Inn – 2732 Penn Avenue - Conditional Use Request: A motion was made by Ms. Smith, second by Mr. Stuck, authorizing advertisement and setting the date for the West Lawn Inn Conditional Use hearing for March 25, 2019, 7:15 p.m. Upon roll call, all Supervisors voted affirmatively.

PUBLIC SAFETY:
Police Department:

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Entry-Level Positions: A motion was made by Mr. Stuck, second by Mr. Oswald, authorizing Chief Ross to advertise for entry-level police officer positions (testing program) to update the eligibility list. Upon roll call, all Supervisors voted affirmatively.


Township of Spring Fire Rescue Service:
Fire Rescue Technician Promotion: A motion was made by Mr. Stuck, second by Ms. Smith, approving the promotion of Firefighter Matthew Risell to the rank of Technician, at a salary of $59,251.92, effective February 17, 2019. Upon roll call, all Supervisors voted affirmatively.

Job Description Approval and Advertisement for Part-Time Fire Prevention Inspector(s): A motion was made by Mr. Stuck, second by Mr. Oswald, approving the job description for part-time fire inspectors, as well as advertising for two (2) part-time fire inspectors. Salaries shall be covered by the payment from West Reading, in accordance with the West Reading Intergovernmental Agreement. Upon roll call, all Supervisors voted affirmatively.

Rescue Engine Replacement – Purchase Order #FR-2019-0010: A motion was made by Mr. Myer, second by Ms. Smith, approving Purchase Order #FR-2019-0010, to First Choice Fire Apparatus/E-One, for a 2019 Emergency One Typhoon Rescue Engine, at the cost of $699,777.00, with funding from the reserve. Upon roll call, all Supervisors voted affirmatively. (COSTARS)

2018 Year End Report: Chief Hackman highlighted the 2018 Year End Report for the Board. Total system-wide responses for Spring Township and Wyomissing were 2,505, an increase of 9.2% from 2017. Township responses were 1,095, an increase of 1.1%. Wyomissing responses were 888, an 8.9% increase. There were 522 mutual aid responses, an 8.6% increase. Average turnout of personnel 6.2%, includes some volunteer participation.

SOLICITOR:
Authorization to Advertise Spring Township/West Reading Fire Services Agreement: A motion was made by Mr. Stuck, second by Mr. Oswald, authorizing the Solicitor to advertise the adoption of the Spring Township/West Reading Fire Services Ordinance, regarding part-time fire inspectors. Upon roll call, all Supervisors voted affirmatively. Since this is a joint Ordinance, the cost of advertising will be divided between the Township and the Borough.

Trash Ordinance Amendments: A motion was made by Mr. Oswald, second by Mr. Stuck, authorizing the Solicitor to advertise amendments to the Trash Ordinance, in order to comply with the county recycling program requirements for obtaining a grant and consistent with the last trash contract. Upon roll call, all Supervisors voted affirmatively.

OLD BUSINESS:
Animal Rescue League: After reviewing the options again, and as recommended by Mr. Vaughan, a motion was made by Mr. Oswald, second by Ms. Smith, approving a fee for service contract with the ARL, with a 30 day opt out, and continue to explore all options. Upon roll call, all Supervisors voted affirmatively. Chief Ross intends to improve the kennel to reduce the number of animals being taken to the ARL. A chip reader has been purchased. Residents will be notified if they pick up a stray dog, they should contact the Police Department.
There being no further business, Chairman Ulrich adjourned the meeting at 8:15 p.m.

Respectfully submitted,

[Signature]

Sheryl Rowan, Township Secretary