MEETING MINUTES
APRIL 8, 2019

OPENING OF MEETING: The regular bi-weekly meeting of the Board of Supervisors was called to order by Chairman Ulrich, at 7:00 p.m., on Monday, April 8, 2019, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

Upon roll call, Supervisors Ulrich, Stuck, Smith, Oswald and Myer were present. Also present were: Daniel Becker, Esq., Jay Vaughan, Jim Moll, Bryan Ross, John Groller, Aaron Wozniak, Judy Houck, Colin Hackman, Sheryl Rowan, Detective Brock, Police Officer Award Winners (families and friends), Citizen Award Winners, Fabien Ortega, Aidyn Schmutz, Andrew Kraft, Jen Caputo, Stanley Blankenbiller and Jamie Schlesinger from PFM.

POLICE AWARDS: Chief Ross described incidents involving good Samaritans in the Township, and presented them with citizen awards. Detective Brock distributed awards to Spring Township police officers for lifesaving and meritorious service, also unit citations and written commendations (list of awards is attached). Police Officer of the Year was awarded to Jonathan Zaun. The Supervisors offered their congratulations and appreciation to all.

OPEN TO THE FLOOR:
Stanley Blankenbiller, 2919 Belmont Avenue: Mr. Blankenbiller reported a deep hole in the road at the corner of Dwight Street and Belmont Avenue. Mr. Vaughan informed him the pot holes will be repaired on a permanent basis as blacktop plants re-open.

Andrew Kraft, Kraft Code Services – Resolution #2019-11: Pennsylvania House Bill 349 refers to third party agencies performing code enforcement work for municipalities. According to Mr. Kraft, the bill states municipalities that hire third party agencies must hire multiple third party agencies and allow the applicant to select which agency will perform reviews and inspections. Mr. Kraft is concerned this will create enforcement and administrative issues and threatens UCC standardized inspections. A motion was made by Mr. Myer, second by Mr. Stuck, adopting Resolution #2019-11 expressing opposition to Pennsylvania House Bill 349 of 2019, as stated above. Upon roll call, all Supervisors voted affirmatively.

Jen Caputo – Sewer Bill Issue: In February, 2019, Ms. Caputo became aware that a Township sewer lien had been placed on her rental property for an outstanding sewer bill of over $6,000.00. The Township’s previous attempts to inform her of the lien by certified mail, as well as regular mail, had gone unanswered. Ms. Caputo discovered the tenant had not reported a water leak in the house, and had not paid sewer bills for months. The tenant was evicted. However, the cost to repair water damage to the home was $32,000.00. In Ms. Caputo’s opinion, if she had received timely notice from the Township, such an expense could have been avoided. She asked the Supervisors for assistance since she is selling the house, and the
lien would delay the sale. After lengthy discussion, the Supervisors agreed that a certain amount of water from the leak most likely did not enter the Township sewer system, and decided to consider assisting Ms. Caputo, in a fair manner. A motion was made by Ms. Smith, second by Mr. Oswald, to divide the amount of the lien 50/50 between the Township and Ms. Caputo. Upon roll call, all Supervisors voted affirmatively.

**MINUTES:** A motion was made by Mr. Oswald, second by Ms. Smith, approving the regular meeting Minutes of March 25, 2019 and special meeting Minutes of March 26, 2019. Upon roll call, all Supervisors voted affirmatively.

**TOWNSHIP MANAGER:**

**Business Office:**

**Bills for Approval:** A motion was made by Mr. Oswald, second by Mr. Stuck, approving payment of bills, as listed by the Township Treasurer:

- **General Fund** - $89,051.01
- **Refuse Tax Fund** - $66,699.66
- **Sewer District #3 Fund** - $47,554.56
- **Fire Protection Fund** - $102,934.14
- **Capital Fund** - $75,271.00

Upon roll call, all Supervisors voted affirmatively.

**Build America Bonds – Refinancing Opportunity:** Mr. Schlesinger, from PFM Financial Advisors, LLC, addressed the Board with regard to refinancing Township 2010 Build America Bonds. He distributed information packets, explained the advantages and stated there were no disadvantages to proceeding with the refinancing. Mr. Oswald did not agree and preferred additional investigation. A motion was made by Ms. Smith, second by Mr. Myer, to proceed as recommended by Mr. Schlesinger. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Oswald, who voted no. Motion passed 4-1. The Township currently has an AA2 credit rating (among the best) from Investors Services.

**ZONING/BUILDING CODES DEPARTMENT:**

**Monthly Report:** Mr. Wozniak reported 84 permits were issued during March, 2019, including one new home. Value of construction added to the Township was $5,289,846.36. A total of 42 pre-settlement inspections were performed. Inspection fees in the amount of $6,600.00 were collected. He mentioned looking at modernization of the Zoning Ordinance to improve Penn Avenue.

**PARKS, RECREATION AND PUBLIC WORKS:**

**Conversion Property for Sunoco Easement at Shiloh Hills Park:** The Parks and Recreation Board voted to pursue acquisition of the former West Wyomissing Elementary School property to serve as the conversion property for Sunoco’s easement through Shiloh Hills Park. An appraisal is required by the Department of Conservation and Natural Resources, which will be paid for with funds the Township has received from Sunoco for this project. A motion was made by Mr. Stuck, second by Mr. Myer, to approve the terms of the engagement letter from Snyder Appraisal Associates to perform an appraisal, at a cost not to exceed $4,400.00. Upon roll call, all Supervisors voted affirmatively.

**Monthly Report:** Ms. Houck has submitted her Monthly Report for March, 2019. She added the Easter Egg Hunt will be held at Shiloh Hills Park this year, April 17, 2019, 4:30 p.m. The new fuel pump station at the municipal garage has been completed.

**2019 Roadwork:** As recommended by the Manager/Director of Public Works, a motion was made by Mr. Myer, second by Mr. Oswald, approving the list of roads for the 2019 Road Improvement Project, as
submitted. Upon roll call, all Supervisors voted affirmatively. The engineer’s estimate exceeds the road budget by $582,000.00. However, there is unencumbered money in the capital budget to make up the difference.

**PUBLIC SAFETY:**

**Township of Spring Fire Rescue:**

**Monthly Report:** Chief Hackman reported 224 responses during the month of March, 2019; 95 were medical. There were 58 overlapping calls

**ANNOUNCEMENTS:**

1. The Board of Supervisors has scheduled a Vision Meeting for April 26, 2019, at 8:00 a.m.

There being no further business, Chairman Ulrich adjourned the meeting at 8:40 p.m.

Respectfully submitted,

[Signature]
Sheryl Rowan, Township Secretary