MEETING MINUTES
MAY 13, 2019

OPENING OF MEETING: The regular bi-weekly meeting of the Board of Supervisors was called to order by Chairman Ulrich, at 7:00 p.m., on Monday, May 13, 2019, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

Upon roll call, Supervisors Ulrich, Stuck, Smith, Oswald and Myer were present. Also present were: Daniel Becker, Esq., Jay Vaughan, Jim Moll, Bryan Ross, John Groller, Judy Houck, Colin Hackman, Sheryl Rowan, Troy Hatt, Josh Imboden, Georgette Veede and Jamie Schlesinger, from PFM.

OPEN TO THE FLOOR:
Josh Imboden, 4 Shakespeare Drive: Mr. Imboden updated the Board on information he has learned on the properties for sale surrounding his home. He offered the asking price for Lot #3, a 65’x55’ square notched out of Lot #11 (his property) in 1967, which he has been maintaining for years. No response to his offer was received from the owner. However, since the Supervisors are unable to comment on a legal matter, Solicitor Becker advised him to talk to his realtor and a lawyer.

Georgette Veede, 718 Mohn’s Hill Road: Ms. Veede expressed her concern that the yard waste is piled high at the Goose Lane yard waste site. The Township is aware that landscapers are dumping at the site. As a member of the Agricultural Security Area Advisory Committee, she requested more information regarding the cancelled Agricultural Security Area hearing. Solicitor Becker explained the hearing was cancelled because a settlement had been reached and there would be no condemnation.

MINUTES: A motion was made by Ms. Smith, second by Mr. Myer, approving the meeting Minutes of April 22, 2019. Upon roll call, all Supervisors voted affirmatively.

TOWNSHIP MANAGER:
Business Office:
Bills for Approval: A motion was made by Ms. Smith, second by Mr. Myer, approving payment of bills, as listed by the Township Treasurer:

- General Fund - $466,204.16
- Fire Hydrant Tax Fund - $8,033.25
- Refuse Tax Fund - $92,381.10
- Sewer District #3 Fund - $706,478.17
- Fire Protection Fund - $103,165.80
- Capital Fund - $42,443.96
Upon roll call, all Supervisors voted affirmatively.

**ZONING/BUILDING CODES DEPARTMENT:**

**Public Gathering Permit – Apple Dumpling Festival:** A motion was made by Mr. Oswald, second by Mr. Stuck, approving the public gathering permit for the 2019 Apple Dumpling Festival. Upon roll call, all Supervisors voted affirmatively.

**Monthly Report:** Mr. Wozniak submitted his monthly report for April, 2019. There were no questions.

**PARKS, RECREATION AND PUBLIC WORKS:**

**Vehicle Replacement – Purchase Order:** A motion was made by Mr. Myer, second by Ms. Smith, approving the purchase of a 2019 Ford Expedition XL, Purchase Order #PR-2019-084, in the amount of $37,752.00. Upon roll call, Supervisors Myer, Smith and Ulrich voted yes, Supervisors Oswald and Stuck voted no. Motion passed 3-2. (Budgeted Item – COSTARS)

**Parks & Recreation Monthly Report:** Ms. Houck submitted her monthly report for April, 2019. Photographs were shown on the screen from spring, 2019 special events, including the Daddy/Daughter Dance, Youth Trout Rodeo, Egg Hunt and Golf Tournament.

**Drainage Issues at the West Lawn Library:** Mr. Stuck asked what is being done about water leaking in the basement of the building where the library is located. Repairs have been made by Public Works over the years, some of the current leakage seems to be coming from the rain spouting. Staff is working thorough what is the Township’s responsibility and what is the responsibility of West Lawn United Methodist Church. Solicitor Becker will review the lease agreement.

**Shoener Lake Trail:** Mr. Myer reported Public Works has been working on the trail in an effort to make it easier for walking.

**ENGINEERING/PLANNING DEPARTMENT:**

**Weaver Annexation Plan – 121 and 125 Mall Route Road:** As recommended by the Planning Commission, a motion was made by Mr. Oswald, second by Mr. Stuck, approving the proposed Weaver annexation plan, annexing 1.62 acres from 125 Mall Route Road onto 121 Mall Route Road, thereby providing enough area for a replacement septic system, contingent on the payment of all Township invoices. Upon roll call, all Supervisors voted affirmatively.

**21 Montello Road – Release of Financial Security:** Since the developer has completed all required subdivision improvements, Great Valley Consultants has recommended releasing all funds posted for financial security. A motion was made by Mr. Myer, second by Mr. Stuck, approving the first and final release of financial security for 21 Montello Road, in the amount of $31,699.08, with the condition that all Township invoices are paid. Upon roll call, all Supervisors voted affirmatively.

**Stormwater Agreement – 2303 Cleveland Avenue:** The property owner is constructing a dwelling, garage, driveway and sidewalk on a lot located at the intersection of Cleveland Avenue and West Wyomissing Boulevard. A motion was made by Mr. Oswald, second by Mr. Stuck, authorizing the appropriate Township official to execute the stormwater agreement for said property. Upon roll call, all Supervisors voted affirmatively.

**PUBLIC SAFETY:**

**Police Department:**

**Road Closure – Vacation Bible School – West Lawn United Methodist Church:** A motion was made by Mr. Oswald, second by Mr. Stuck, approving a road closure request from West Lawn UMC to close a portion of
Noble Street during Vacation Bible School, June 9 through June 13, 2019. Upon roll call, all Supervisors voted affirmatively.

**Blocking Robocalls:** In response to an inquiry from Mr. Myer, Chief Ross suggested not answering the robocalls, blocking calls as they are received, setting up a Do Not Call List on the Attorney General’s website and filing a complaint with the Attorney General’s office. Chief Ross has tried these options, to no avail. Legislation is pending forcing cellular companies to address this issue.

**Township of Spring Fire Rescue Service:**

**Monthly Report:** Chief Hackman submitted his monthly report for April, 2019. He reported 234 responses, consisting of 96 medical and motor vehicle accidents and 138 fire related calls. Fire loss in the Township was $31,500.00 property saved was $502,000.00.

**Solicitor:**

**Ordinance #441 – Refunding of 2010 General Obligation Bonds:** A motion was made by Ms. Smith, second by Mr. Myer, approving Ordinance #441, authorizing the borrowing as well as preparation and execution of various documents required for the transaction. Upon roll call, all Supervisors voted affirmatively. Mr. Schlesinger (PFM) informed the Supervisors “everything looks good”. Savings to the Township close to $1 million. All documents were executed following the meeting.

**Agricultural Security Area 7-Year Review:** A motion was made by Ms. Smith, second by Mr. Myer, to proceed with the Agricultural Security Area 7-year review. Upon roll call, all Supervisors voted affirmatively.

**Utility Cut Policy:** A meeting will be scheduled to discuss a stricter utility cut policy for the Township. (Supervisors Stuck and Myer, Mr. Vaughan and Solicitor Becker)

**Workshops/Training Requests:**

**Detective Huntsinger – Basic Network Intrusion Course:** A motion was made by Mr. Oswald, second by Mr. Stuck, approving a training request for Detective Huntsinger to attend the Basic Network Intrusion Course in Hoover, Alabama, from May 19 through May 24, 2019. Upon roll call, all Supervisors voted affirmatively.

**Announcements:**

1. 2019 Roadwork bid opening, May 20, 2019, 10:00 a.m.

There being no further business, Chairman Ulrich adjourned the meeting at 8:00 p.m.

Respectfully submitted,

[Signature]

Sheryl Rowan, Township Secretary

Board of Supervisors

5-13-19