TOWNSHIP OF SPRING  
Board of Supervisors

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MEETING MINUTES  
AUGUST 12, 2019

OPENING OF MEETING: The regular bi-weekly meeting of the Board of Supervisors was called to order by Chairman Ulrich, at 7:00 p.m., on Monday, August 12, 2019, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

Upon roll call, Supervisors Ulrich, Stuck, Smith, Oswald and Myer were present. Also present were: Daniel Becker, Esq., Jay Vaughan, Jim Moll, Bryan Ross, John Groller, Judy Houck, Aaron Wozniak, Colin Hackman, Troy Hatt, Sheryl Rowan, Dave Miller, Georgette Veeder, Paul Honig, Elizabeth Brewer, Beverly and William Peltz and Wes Cipolla of WFMZ news.

OPEN TO THE FLOOR:  
Elizabeth Brewer, 2416 Reading Boulevard: In response to her concern, Mr. Vaughan will look into mowing the weeds behind Mrs. Brewer’s home.

Beverly and William Peltz, 319 Telford Avenue: Mr. and Mrs. Peltz requested an update on water and sewer issues and explained the problems they have had on Telford Avenue. Mr. Miller informed them Entech has 90 days to complete the study and added Telford to the scope of work. The Manager offered to contact Pennsylvania American Water to clean up broken glass left by PAWC on the Peltz property.

Georgette Veeder, 718 Mohns Hill Road: Mrs. Veeder had written a letter to the Township in July, 2019, regarding a drain pipe, which crosses her property, and stones on the bank along the road. The pipe was replaced previously by the Township, however, according to Mrs. Veeder the pipe is too small and her property was damaged. Rocks along the road (Township right-of-way) were added by the Township to prevent the road from collapsing and were moved by water during the recent heavy rain storm. Mr. Vaughan will re-place the rocks as soon as possible.

Paul Honig, 2802 Merritt Parkway: Once again Mr. Honig appeared before the Board asking when the repairs to his property will be scheduled. It was agreed the work would be done by September 30, 2019.

MINUTES: A motion was made by Mr. Stuck, second by Mr. Oswald, approving the meeting Minutes of July 22, 2019. Upon roll call, all Supervisors voted affirmatively with the exception of Ms. Smith, who abstained.

TOWNSHIP MANAGER:  
Business Office:  
Bills for Approval: A motion was made by Mr. Stuck, second by Ms. Oswald, approving payment of bills, as listed by the Township Treasurer:
General Fund - $485,911.71
Street Lighting Tax Fund - $25,570.71
Fire Hydrant Tax Fund - $8,033.25
Refuse Tax Fund - $100,355.82
Sewer District #3 Fund - $866,942.48
Fire Protection Fund - $43,020.83
Capital Fund - $4,912.26

Upon roll call, all Supervisors voted affirmatively.

**ZONING/BUYING CODES DEPARTMENT:**
**2540 Reading Boulevard – Sidewalk Waiver:** As noted during the pre-settlement inspection, the sidewalk on this property is in significant disrepair. The new owners asked if they could remove the sidewalk rather than repair it. There are few homes on this street with sidewalks, and Mr. Wozniak recommended retaining the sidewalk. A motion was made by Mr. Stuck, second by Ms. Smith, to deny the request to eliminate the sidewalk. Upon roll call, all Supervisors voted affirmatively.

**Shocktoberfest – Public Gathering Permit:** As recommended by Mr. Wozniak, a motion was made by Mr. Oswald, second by Mr. Stuck, approving the public gathering permit for Shocktoberfest. Upon roll call, all Supervisors voted affirmatively.

**Monthly Report:** Mr. Wozniak reported 119 permits were issued in July, 2019 and a record 69 pre-settlement inspections were performed. Value of construction added to the Township was $2.5 million. Kraft Code Services is currently involved with 64 complaint cases within the Township.

**PARKS, RECREATION AND PUBLIC FACILITIES:**
**Winter Maintenance Bid:** A motion was made by Ms. Smith, second by Mr. Myer, awarding the Winter Maintenance of Municipal Properties Contracts to Daniel’s Landscaping, West Lawn, for Areas #1 and #5, and Smitty’s Lawn and Landscaping, LLC, Sinking Spring, for Areas #2,3,4,6,7,8 and 9. Upon roll call, all Supervisors voted affirmatively.

**Summer Playground Programs 2020:** Mrs. Houck reported 444 children registered for playgrounds in 2019. Tot lot and junior playground attendance were down significantly. The Parks and Recreation Board and Department Staff requested direction from the Board on several questions. After discussion, it was decided Mrs. Houck will come back to the board with the final numbers and proceed with further discussion. The Supervisors directed her to work toward keeping resident rates the same.

**Monthly Report:** Mrs. Houck submitted her report for July, 2019. The playground program has ended. Working on the fall brochure.

Supervisor Myer is very interested in using the trail around Shoener Lake now. However, the Parks and Recreation Board is concerned about accessibility, liability (have not heard from the insurance company) and protective signage. They questioned why this trail must be opened to the public immediately. Supervisor Oswald was concerned about the safety of the cliffs around the lake. Solicitor Becker would have to determine whether every trail must be ADA accessible. The Parks & Recreation Board will address this matter again at their next meeting. Mr. Myer requested a sketch plan for the proposed park area, including the trail.

Mr. Myer brought up the subject of the Cacoosing Meadows trail, which will be added to the Parks and Recreation Board meeting agenda, as well.
PUBLIC WORKS:

**DESCCO Payment Application #1 (WWTP Fine Screen):** As recommended by the Infrastructure Committee, a motion was made by Mr. Stuck, second by Mr. Myer, approving Payment Application #1 to DESCVO, in the amount of $33,430.39. Upon roll call, all Supervisors voted affirmatively.

**Entech Engineering – Work Orders:** As recommended by the Infrastructure Committee, a motion was made by Mr. Myer, second by Ms. Smith, approving the following work orders:

- Southern Tier Phase 1 Sewer Capacity & Alternatives Analysis $22,800.00
- Spring Ridge Drive Pump Station Upgrade Project $56,800.00

Upon roll call, all Supervisors voted affirmatively.

**Seasonal Requirements – Award Contracts:** As recommended by the Manager/Director of Public Works, a motion was made by Mr. Myer, second by Mr. Stuck, awarding the following Seasonal Requirement contracts:

- WWTP Chemicals- USALCO 356.00/ton x 125 tons $44,500.00
- Automotive Fuels - Petroleum Traders Corp. Unleaded 1.73222 x 55,000 Gals. $95,271.00
  - Diesel 1.9303 x 55,000 Gals. $106,166.50
  - Total Fuel: $201,437.50
- Bituminous Material – New Enterprise 1000 tons of 9.5 mm 51.00/Ton $51,000.00
- Stone & Lime 200 tons of 25mm 45.00/Ton $9,000.00
- Aggregate Material (Stone of various size) – New Enterprise Stone & Lime $14,680.00

Upon roll call, all Supervisors voted affirmatively.

ENGINEERING/PLANNING DEPARTMENT:

**Construction Masters Services - Zoning Appeal:** CMS has filed an appeal of the Zoning Officer’s decision regarding their existing parking lot along Grings Hill Road. The office is located in Cumru Township. The parking lot in question is located in Spring Township, in a zoning district which does not permit outdoor storage of equipment and materials. CMS will appear before the Zoning Hearing Board on August 14, 2019 for the purpose of appealing the Zoning Officer’s decision to deny the permit. A motion was made by Mr. Myer, second by Ms. Smith, recommending that the Zoning Hearing Board deny the appeal. Upon roll call, all Supervisors voted affirmatively.

**Stormwater Management Agreement – 335 Mail Route Road:** The stormwater management plan for 335 Mail Route Road has been reviewed by Great Valley Consultants and found to be adequate. A motion was made by Mr. Myer, second by Ms. Smith, authorizing the appropriate official to execute the Stormwater Management Agreement on behalf of the Township. Upon roll call, all Supervisors voted affirmatively.

PUBLIC SAFETY:

**Police Department:**

**Sale of Surplus Township Property:** A motion was made by Mr. Myer, second by Mr. Oswald, approving the sale of surplus Township property through on-line auction on Municibid. Upon roll call, all Supervisors voted affirmatively.
Handicapped Parking Permit Request: A motion was made by Mr. Oswald, second by Mr. Stuck, approving the handicapped parking request for 2163 Cleveland Avenue. Upon roll call, all Supervisors voted affirmatively.

Conditional Offers of Employment: A motion was made by Mr. Stuck, second by Mr. Oswald, to extend conditional offers of employment to two police officer candidates. These offers will be followed by extensive background checks. Upon roll call, all Supervisors voted affirmatively. (Budgeted positions replacing retired or retiring officers)


Township of Spring Fire Rescue Service:
Monthly Report: In July, 2019, Chief Hackman reported 283 responses, 92 medical and motor vehicle accidents and 191 fire-related incidents. Aid was given 61 times and received 61 times. Volunteer Deputy Chief, Neil Strause, has resigned.

MISCELLANEOUS:
1. Supervisor Stuck appreciated the Vision Update prepared by Mr. Vaughan and had some questions answered regarding roadwork.

There being no further business, Chairman Ulrich adjourned the meeting at 8:25 p.m.

Respectfully submitted,

[Signature]
Sheryl Rowan, Township Secretary