MEETING MINUTES
AUGUST 26, 2019

OPENING OF MEETING: The regular bi-weekly meeting of the Board of Supervisors was called to order by Chairman Ulrich, at 7:00 p.m., on Monday, August 26, 2019, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

Upon roll call, Supervisors Ulrich, Stuck, Smith, Oswald and Myer were present. Also present were: Daniel Becker, Esq., Jay Vaughan, Jim Moll, Bryan Ross, John Groller, Judy Houck, Aaron Wozniak, Colin Hackman, Troy Hatt, Sheryl Rowan, Paul Darrah, Dave Miller, Jen Yetter, Kelly Patton, Gia Raffaelli, Esq., Larry Dmochowski, George Peiffer, Chris Turtell, Franco DiBiasi, Greg Purcell, WFMZ.com, and Geneva Aulenbach, of the Reading Eagle.

OPEN TO THE FLOOR:
Jen Yetter, Spring Township Library Association: Mrs. Yetter attended the recent Berks County Library meeting. It was determined the STLA would receive half of the branch funding in 2021, which will not be enough for the West Lawn – Wyomissing Hills Library to remain open. Efforts will continue to push for additional funding. West Lawn-Wyomissing Hills Library may be closed for a few hours tomorrow (8/27/19) while Berks Fire and Water repairs the water leak.

Spring Township Lion’s Club – Halloween Parade: A motion was made by Ms. Smith, second by Mr. Oswald, granting permission to hold the annual Lion’s Club Halloween Parade, on October 16, 2019, and to waive road closure fees. Upon roll call, all Supervisors voted affirmatively. (Rain date 10/17/19)

Franco DiBiasi, 24 Montello Road: Mr. Moll and Solicitor Becker offered to contact Mr. DiBiasi outside of the meeting regarding a question on his sewer agreement.

Yvonne Fonte, Constituent Advocate for Congresswoman Chrissy Houlahan: On behalf of Representative Chrissy Houlahan, Ms. Fonte described a number of services provided for constituents in the Reading office, located on the second floor of City Hall. Visits and questions are welcome.

MINUTES: A motion was made by Mr. Oswald, second by Mr. Stuck, approving the meeting Minutes of August 12, 2019. Upon roll call, all Supervisors voted affirmatively.

TOWNSHIP MANAGER:
Business Office:
Bills for Approval: A motion was made by Mr. Stuck, second by Ms. Smith, approving payment of bills, as listed by the Township Treasurer:
General Fund - $192,448.13
Refuse Tax Fund - $67,378.62
Sewer District #3 Fund - $80,742.22
Fire Protection Fund - $38,895.46
Capital Fund - $172,822.73

Upon roll call, all Supervisors voted affirmatively.

Herbein + Company, Inc. - Audit Presentation: Christopher Turtell, CPA, distributed copies and reviewed the audit document, dated December 31, 2018. He previously discussed the audit in detail with the Finance Committee. There were no proposed adjustments to the General Fund.

PARKS, RECREATION AND PUBLIC FACILITIES:
Playground Financial Report: Mrs. Houck provided the 2019 numbers as requested by the Board. In 2019 the Township covered 35 percent of the cost of the playground program. The Supervisors directed her to continue to look at options to reduce costs and check with other municipalities on their starting wages for playground leaders.

Monthly Report: The August, 2019 monthly report was submitted by the Director. Fall brochures were delivered and should be in mailboxes shortly. Registration for fall programs, trips and events begins on Tuesday, September 3, 2019.

PUBLIC WORKS:
Paper Mill Road Bridge Rehabilitation – Change Order #1, Payment Application #2: As recommended by the Infrastructure Committee, a motion was made by Mr. Myer, second by Mr. Stuck, approving Change Order #1, a deduct of $2,749.77 from the original contract, and Payment Application #2, in the amount of $172,822.73, which is the Township’s share. Upon roll call, all Supervisors voted affirmatively. This project is complete.

Wyomissing Sewer Rehabilitation and Televising Project – Final Payment Application, Change Order #1: As recommended by the Infrastructure Committee, a motion was made by Mr. Stuck, second by Mr. Myer, approving Change Order #1, in the amount of $13,329.30, for work that did not need to be performed, and the final Payment Application, in the amount of $7,702.04 for work done in the West Lawn area of the Township. Upon roll call, all Supervisors voted affirmatively.

ENGINEERING/PLANNING DEPARTMENT:
Sunnyhill Terrace Addresses: A motion was made by Mr. Stuck, second by Mr. Oswald, adopting the proposed numbering for the private lane in the Sunnyhill Terrace subdivision, as suggested by Mr. Moll. Upon roll call, all Supervisors voted affirmatively. This strategy would result in only one property being out of sequential order and owners of four existing properties, who are not part of the subdivision, will not be required to change their addresses.

Reserve at Gring’s Mill – U&O Permit for Building 900: A motion was made by Mr. Oswald, second by Ms. Smith, authorizing the issuance of the Use and Occupancy permit for Building 900, thereby permitting the developer to operate the pump station utilizing two generators (primary and backup) prior to permanent electricity being connected to the pump station, contingent on the successful testing of the sanitary sewer facilities, and with the following conditions, recommended by the Infrastructure Committee, Township staff and consultants:

1. The number of units that may be occupied in Building 900 shall be limited to ten (10), until such time as a permanent source of electric is connected to the pump station. Additionally, no additional
buildings that are currently being constructed may be occupied until permanent electricity is connected to the pump station.

2. The developer shall obtain DEP approval or provide written evidence that DEP has agreed to permit the developer to operate the pump station utilizing two generators (one as primary and one as backup) prior to connecting the pump station to a permanent source of electricity.

3. As required by DEP, the developer shall provide an auto dialer and float system to be installed at the pump station, which must be programmed to contact a DEP licensed sewage hauler who will promptly respond to any overflow messages.

4. The developer shall indemnify the Township from and against any overflows, DEP violations and/or fines.

5. The developer shall conduct daily inspections of the pump station to ensure that it is operating properly and shall complete and submit to the Township written inspection forms detailing the condition of the pump station.

6. Until such time as the pump station is connected to permanent electricity, the Township shall be authorized at any time, and from time to time, to enter onto the property to perform its own inspection of the operation of the pump station.

7. The developer shall ensure that access to and from the pump station is paved.

8. Prior to the issuance of the Use and Occupancy Permit, the developer shall comply with all terms and conditions, excepting the permanent power source to the pump station, that are required by the Township for the issuance of such a permit.

Upon roll call, Supervisors Oswald, Smith and Ulrich voted affirmatively. Supervisors Myer and Stuck voted no. Motion passed 3-2. A letter will be forwarded to the developer requesting a signature indicating consent to all conditions listed above.

Possible Zoning Appeals: A motion was made by Mr. Oswald, second by Mr. Stuck, authorizing Mr. Moll and Solicitor Becker to review recent zoning decisions to determine whether there is a basis for appealing these decisions and to file an appeal if deemed appropriate. Upon roll call, all Supervisors voted affirmatively with the exception of Mr. Ulrich, who voted no.

PUBLIC SAFETY:
Police Department:
Set Trick or Treat Night in the Township: As recommended by Chief Ross, a motion was made by Ms. Smith, second by Mr. Stuck, setting October 31, 2019 as Trick or Treat Night, from 6:00 p.m. to 9:00 p.m. Upon roll call, all Supervisors voted affirmatively.

Monthly Report: Chief Ross reported 83 total crimes during the month of July, 2019. There were 28 arrests and 930 assignments for the month.

Citizens Police Academy: Wyomissing, West Reading and Spring Township will again be conducting the Citizens Police Academy beginning September 17 through November 5, 2019, 6:00 p.m. to 9:00 p.m. Applications are available.

MISCELLANEOUS:
1. No action was taken on correspondence received from A. Bino.
2. No action was taken on the Western Berks Ambulance Agreement.
3. The Vinemont Fire Company parking lot will be chained off, in response to complaints regarding equipment being stored on the property.
4. An Executive Session was held prior to the meeting to discuss matters of litigation.

There being no further business, Chairman Ulrich adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Sheryl Rowan, Township Secretary