MEETING MINUTES
SEPTEMBER 9, 2019

OPENING OF MEETING: The regular bi-weekly meeting of the Board of Supervisors was called to order by Chairman Ulrich, at 7:00 p.m., on Monday, September 9, 2019, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

Upon roll call, Supervisors Ulrich, Stuck, Smith, Oswald and Myer were present. Also present were: Daniel Becker, Esq., Jay Vaughan, Jim Moll, Bryan Ross, John Groller, Judy Houck, Aaron Wozniak, Colin Hackman, Sheryl Rowan, Paul Darrah, Mike Kocher, Daniel Stahovich [student], Howard and Cheryl Miller, Georgette Veeder, Al and Deb Bino, Jess Royer and Wes Cipolla, WFMZ.

OPEN TO THE FLOOR:
Al and Deb Bino – 100 Wheatfield Road: Mr. and Mrs. Bino wrote a letter to the Board asking if the Township would be interested in their property, which has been decimated from flooding over many years. While addressing the Board, Mr. Bino acknowledged they would ideally want payment for their property. Chairman Ulrich advised them the Township did not need land for open space, or wetlands, at this time.

Mr. Bino, also, questioned whether his neighbor shooting in the backyard would constitute a nuisance in the Township. Solicitor Becker responded that the use of firearms is very well regulated and protected by the state, there is little the Township can do.

Georgette Veeder, 718 Mohn’s Hill Road: Mrs. Veeder distributed photos of stormwater on the road in front of her property. She reiterated this is a public safety hazard, and the new pipe in the road does not work. Mr. Vaughan will call her to set up a meeting.

 Jess Royer – Mariner II Pipeline: Mr. Royer is concerned about the lack of safety precautions taken by Sunoco during this project. He informed the Board, and citizens, of a forum at Twin Valley Middle School tomorrow night (9/10/19), at 6:30 p.m.

(Supervisor Smith left the meeting at 7:25 p.m.)

MINUTES: A motion was made by Mr. Oswald, second by Mr. Myer, approving the meeting Minutes of August 26, 2019. Upon roll call, all Supervisors present voted affirmatively.

TOWNSHIP MANAGER:
Business Office:
Bills for Approval: A motion was made by Mr. Stuck, second by Mr. Oswald, approving payment of bills, as
listed by the Township Treasurer:

General Fund - $202,579.03
Street Lighting Tax Fund - $25,545.08
Fire Hydrant Tax Fund - $6,498.97
Refuse Tax Fund - $74,180.24
Park Capital Outlay Fund - $4,400.00
Sewer District #3 Fund - $67,323.33
Fire Protection Fund - $7,374.97
Capital Fund - $24,324.37

Upon roll call, all Supervisors present voted affirmatively.

**HUMAN RESOURCES:**

**Request to Recruit Administrative Assistant:** No action was taken on this request. For the record, Chairman Ulrich congratulated Donna Weller on her retirement. She was employed by the Township, as an administrative assistant, for 18 years.

**ZONING/BUILDING CODES DEPARTMENT:**

**Monthly Report:** Mr. Wozniak reported 140 permits were issued during the month of August, 2019. Permits were issued for 3 new homes. Value of construction added to the Township was $5,331,597.42. There were 37 pre-settlement inspections performed. A Certificate of Occupancy was issued to the Reserve at Grings Mill for Building 9.

**PUBLIC WORKS:**

**Paper Mill Road Bridge – Payment Application #3:** A motion was made by Mr. Myer, second by Mr. Stuck, approving Payment Application #3, from DESCCO, in the amount of $21,215.66, which is the final payment for the Paper Mill Road Bridge Rehabilitation Project. Upon roll call, all Supervisors present voted affirmatively.

**2019 Road Improvement Project – Payment Application #1:** A motion was made by Mr. Stuck, second by Mr. Myer, approving Payment Application #1, from Construction Masters Services, Inc., in the amount of $706,450.57. Upon roll call, all Supervisors present voted affirmatively.

**ENGINEERING/PLANNING DEPARTMENT:**

**Miller Variance Request:** Mr. and Mrs. Miller reside at 703 Mohn’s Hill Road and own property on the opposite side of the road (eastern side) from their home. They have requested that the Zoning Hearing Board grant variances to allow the erection of a 720-square foot pole barn on the eastern parcel. Mr. Moll reviewed the variance requests and considerations discussed by the Planning Commission. The Planning Commission chose not to make a recommendation to the Zoning Hearing Board. A motion was made by Mr. Stuck, second by Mr. Oswald, not to make a recommendation to the Zoning Hearing Board but asked that they take Mr. Moll’s comments into consideration. Upon roll call, all Supervisors present voted affirmatively.

**West Lawn United Methodist Church – Parking Lot Waiver:** As recommended by the Planning Commission, a motion was made by Mr. Oswald, second by Mr. Stuck, granting a waiver of the requirement for land development plans to be submitted showing the proposed parking lot improvements, with the following conditions:

1. The applicant will be required to demonstrate that all provisions of the Stormwater Management Ordinance will be met by the proposal, which has been made more
acute by the variance to exceed the maximum permitted impervious coverage (75% to 88.5%).

2. The plans show proposed parking space dimensions of 10 feet by 18 feet, Section 315(F)(2) and a parking aisle width of 20 feet, rather than the customary 24 feet, Section 703(D)(1). The applicant is cautioned that while this width is permitted for a one-way aisle, the reduction in both aisle width and parking space depth may result in difficulties for larger vehicles backing in and out of spaces.

3. The applicant will be required to provide sufficient information to confirm that adequate illumination will be provided, while minimizing light and glare perceptible on adjoining properties or streets. Section 513.

4. The Landscaping and Lighting Plan must be reviewed for compliance with the Zoning Hearing Board’s condition of approval requiring the developer to “abide by all.... regulations including, without limitation, the Subdivision and Land Development Ordinance of the Township of Spring, Berks County, Pennsylvania, especially with regard to appropriate landscaping to the south and east of the subject properties to screen the expanded parking lot use from neighboring properties.”

5. The erosion and sediment pollution control plans should be submitted to the Berks County Conservation District for review. A copy of their letter of adequacy will be required.

6. The Township reminds the applicant of the Penn Avenue Revitalization Plan which encourages shared parking with neighboring commercial uses.

In addition, Chairman Ulrich asked that the steps to Penn Avenue be retained. Upon roll call, all Supervisors present voted affirmatively with the exception of Mr. Myer, who abstained.

PUBLIC SAFETY:

Township of Spring Fire Rescue Service:
Monthly Report: Chief Hackman reported 257 responses for the month of August, 2019, consisting of 161 fire incidents and 96 medical motor vehicle accidents. There were 2 separate vehicle fires and a kitchen fire at Texas Roadhouse. Dispatch to on-scene time was 7 minutes and 8 seconds.

SOLICITOR:

Road Cut Ordinance Update: Supervisors Stuck and Myer, Mr. Vaughan and Solicitor Becker have been working on an update to the Road Cut Ordinance. Highlights – add provision that roads may be temporarily restored for 4 months, if not restored permanently. $100.00 per day penalty; 18 month guarantee, repair half or whole street, in emergency situations there will be a limit as to what can be done; requirements for trenching, penalties if no permit pulled 1st time - $500.00, 2nd time - $2,500.00, 3rd time - $5,000.00. Security for sub-contractors, such as a bond, was discussed. A meeting will be scheduled with the utility companies.

NEW BUSINESS:

Conditional Offer of Employment: A motion was made by Mr. Oswald, second by Mr. Stuck, to make a conditional offer of employment to a candidate for the position of Township Manager. Upon roll call, all Supervisors present voted affirmatively. Mr. Vaughan will retire in early 2020.

MISCELLANEOUS:

1. Executive Sessions were held on August 28, September 5 and September 9, 2020 on matter of personnel, real estate and litigation.

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Board of Supervisors
9-9-19
There being no further business, Chairman Ulrich adjourned the meeting at 8:00 p.m.

Respectfully submitted,

[Signature]

Sheryl Rowan, Township Secretary

Board of Supervisors
9-9-19