

# TOWNSHIP OF SPRING

## Board of Supervisors



**BERKS COUNTY, PA**

2850 WINDMILL RD.

READING, PA 19608

Tel. (610) 678-5393

Fax. (610) 678-4571

Website: [springtwpberks.org](http://springtwpberks.org)

### MEETING MINUTES

SEPTEMBER 23, 2019

**OPENING OF MEETING:** The regular bi-weekly meeting of the Board of Supervisors was called to order by Chairman Ulrich, at 7:00 p.m., on Monday, September 23, 2019, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

Upon roll call, Supervisors Ulrich, Stuck, Smith, Oswald and Myer were present. Also present were: Daniel Becker, Esq., Jay Vaughan, Jim Moll, Bryan Ross, John Groller, Judy Houck, Aaron Wozniak, Colin Hackman, Sheryl Rowan, Paul Darrach, Troy Hatt, Paul Honig, Heather Clouser, Dave Updegrave, Lorraine Clements, David Brubaker, James Brubaker, Pat Purcell, Greg Purcell, WFMZ.COM, and David Kostival of the Reading Eagle.

#### **OPEN TO THE FLOOR:**

**Lorraine Clements, Cleveland Avenue – Trash Toter Injury:** Ms. Clements was injured attempting to carry her trash toter up the steps in front of her home. The injuries to her face were clearly visible. She chastised the Township for requiring the use of such large toters. Mr. Vaughan reminded her that in order for the hauler's trucks to pick up the toters, the Township must abide by their regulations.

**Paul Honig, 2802 Merritt Parkway:** Although the Township intended to work on Mr. Honig's property by the end of September. Mr. Honig informed the Board he had re-seeded the lawn himself and would submit the receipts if they were inclined to reimburse him – total cost, \$303.33. After some discussion, a motion was made by Ms. Smith, second by Mr. Stuck, to reimburse Mr. Honig for the full amount of \$303.33, provided a release is signed by Mr. Honig. Upon roll call, all Supervisors voted affirmatively.

**Dave Updegrave, 550 Fritztown Road:** Mr. Updegrave lives across from the Sunoco pipeline and has been speaking with them for almost a year regarding damage to his driveway and landscaping. The pipeline is not a Township project; however, Mr. Moll offered to talk to him about this matter. Mr. Vaughan will call his contact at Sunoco. Mr. Updegrave, also, mentioned the parking situation on Spohn Road. Chief Ross will investigate.

**MINUTES:** A motion was made by Mr. Oswald, second by Mr. Stuck, approving the meeting Minutes of September 9, 2019. Upon roll call, all Supervisors voted affirmatively.

#### **TOWNSHIP MANAGER:**

**Business Office:**

**Bills for Approval:** A motion was made by Mr. Oswald, second by Ms. Smith, approving payment of bills, as listed by the Township Treasurer:

**General Fund - \$246,833.84**  
**Refuse Tax Fund - \$50,764.01**  
**Sewer District #3 Fund - \$52,008.18**  
**Fire Protection Fund - \$40,931.79**  
**Capital Fund - \$9,822.93**

Upon roll call, all Supervisors voted affirmatively.

**MMO's for 2020:** According to Mr. Groller, the 2020 Minimum Municipal Obligation calculations for the three Township sponsored pension plans will cost \$1,805,787.00, which is approximately \$54,000.00 more than the previous year. A motion was made by Mr. Myer, second by Mr. Stuck, authorizing the 2020 MMO's to be budgeted and paid. Upon roll call, all Supervisors voted affirmatively. The 2019 actuary reports are in the process of being completed at this time.

Mr. Groller added that the monthly report from the business office is in, through August, 2019. An update of the RFP process, for pension investment advisory services, was provided.

**ZONING/BUILDING CODES DEPARTMENT:**

**Public Gathering Permit – Wilson Junior Soccer Club:** A motion was made by Mr. Stuck, second by Mr. Oswald, approving the public gathering permit for the Wilson Junior Soccer Club annual Fall Classic youth soccer tournament, held at Shiloh Hills Elementary School, with 2 conditions: that the event organizers prohibit parking along Sage Drive and at the entrance to Shiloh Hills Park, and that there are extra trash cans available in the area of the food trucks. Upon roll call, all Supervisors voted affirmatively.

**Wilson Junior Soccer Club – Fee Waiver:** A motion was made by Mr. Oswald, second by Mr. Stuck, waiving the public gathering application fee as well as the operational permit fee for the Wilson Junior Soccer Club's Fall Classic. Upon roll call, all Supervisors voted affirmatively.

**PARKS AND RECREATION DEPARTMENT:**

**Brochure Contract Renewal:** A motion was made by Mr. Oswald, second by Mr. Stuck, authorizing Ms. Houck to work with Solicitor Becker on updating and renewing the contract with Hoffman Publishing for production of the Parks & Recreation brochure. Upon roll call, all Supervisors voted affirmatively.

**ENGINEERING/PLANNING DEPARTMENT:**

**817 Apple Drive – Variance Request:** The applicants have requested a variance for construction of a sunroom in the rear of their property at 817 Apple Drive, which does not comply with the rear yard setback requirements. The Zoning Officer previously denied a building permit. A motion was made by Mr. Oswald, second by Ms. Smith, recommending that the Zoning Hearing Board approve the variance. Upon roll call, all Supervisors voted affirmatively.

**Kohl's/Aldi Hearing:** Kohl's has reapplied for PRD zoning relief to add Aldi to their building. A motion as made by Mr. Oswald, second by Mr. Stuck, setting Tuesday, November 12, 2019, 7:15 p.m., as the date and time for the hearing before the Board of Supervisors. Upon roll call, all Supervisors voted affirmatively.

**PUBLIC SAFETY:**

**Police Department:**

**Handicapped Parking Space – Woodside Avenue:** A motion was made by Mr. Oswald, second by Mr. Stuck, approving a handicapped parking space request for 321 Woodside Avenue. Upon roll call, all Supervisors voted affirmatively.

**Monthly Report:** During the month of August, 2019, Chief Ross reported 74 offenses, 34 arrests, 4 felonies, and 944 assignments.

**Offer of Employment:** Tabled.

**Township of Spring Fire Rescue Service:**

**Conditional Offer of Employment – Part Time Fire Safety Inspector:** In accordance with the West Reading agreement, a motion was made by Mr. Stuck, second by Ms. Smith, approving a conditional offer of employment for a part time fire safety inspector, contingent upon the individual successfully completing all background screenings. Upon roll call, all Supervisors voted affirmatively.

**NEW BUSINESS:**

**Police Officers' CBA Extension:** Due to upcoming personnel changes in the Township, the police officers agreed to an extension of their Collective Bargaining Agreement. A motion was made by Mr. Stuck, second by Ms. Smith, authorizing execution of a memorandum extending the Police Officers' CBA for one additional year, to the end of 2020. Upon roll call, all Supervisors voted affirmatively.

**Recruit for Administrative Assistant:** A motion was made by Ms. Smith, second by Mr. Stuck, authorizing the HR Consultant to begin the process of recruiting a full time Administrative Assistant. Upon roll call, all Supervisors voted affirmatively.

**ANNOUNCEMENTS:**

1. Roadwork is continuing. Two roads in Spring Ridge have been recycled. Working on ramps on Riegel Avenue.
2. An Executive Session was held prior to the meeting on a personnel issue.

There being no further business, Chairman Ulrich adjourned the meeting at 7:40 p.m.

Respectfully submitted,



Sheryl Rowan, Township Secretary