



TOWNSHIP OF SPRING

BERKS COUNTY, PA

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BOARD OF SUPERVISORS MEETING MINUTES July 13, 2020

OPENING OF MEETING: A regular bi-weekly meeting of the Board of Supervisors was called to order by Chairperson Stuck at 7:00 p.m. on Monday, July 13th, 2020 in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon roll call, Supervisors Stuck, Smith, Ulrich, Myer and Kocher were present. Also present were Daniel Becker, Esquire, John Groller, Jim Moll, Chief Ross, Aaron Wozniak, Chief Hackman, Paul Darrah, Judy Houck, Carmie Trayer, Matthew Myer, Ken Cochran and Todd Stewart. Bill Speth, WFMZ and an unidentified individual joined the meeting via teleconference.

OPEN TO THE FLOOR:

Ken Cochran of 2215 Highland Street requested that the Township review the trailer/RV/boat parking ordinance due to the current situation on Highland Street where a very large boat is parked along the street making it difficult for residents, emergency vehicles and trash removal vehicles to pass by. The Police Department has been in contact with the owner and the boat is currently under repair.

Todd Stewart of 2221 Highland Street, the owner of the boat, was present and briefed the Board of Supervisors on the current situation with the boat. Mr. Stewart recently purchased the boat and is currently repairing it. He needs approximately one more week to finish the repairs and if he is unable to do so he will be taking it to a marina to have it finished.

The Board of Supervisors suggested that Township staff review the current ordinance for potential updates that would consider the size of trailers/RVs/boats and the width of streets.

Carmie Trayer of 903 Connor Court addressed the Board's decision to charge athletic teams for access to the restrooms at the parks. In order to comply with recent COVID regulations, the Township will need to clean and disinfect the restrooms on a daily basis when the fields are being used. The Board decided at their June 22nd, 2020 meeting that the cost of these additional cleanings would be passed on to the field users. Ms. Trayer spoke on behalf of the West Lawn Owls Club and expressed her concerns for participants and spectators who are unable to use the restrooms. She had several suggestions on how this could be accomplished. The Board instructed Ms. Houck to develop an approved list of cleaning supplies and a protocol for cleaning and if the Owls Club is agreeable to cleaning the restrooms they would be given free access to them.

Matthew Myer of 2815 Hillvale Avenue is requesting permission to remove four (4) sections of sidewalk that are in disrepair. The sidewalk does not go anywhere and he would like to remove the concrete and replace it with topsoil and grass. Brief discussion was held and Mr. Matthew Myer was informed that the Infrastructure Committee is recommending that the Board of Supervisors deny his request because they would like to keep current sidewalks in place so that they can be expanded upon in the future. Mr. Myer has not been put on notice that he needed to repair his sidewalk – he was merely proposing this as a conscientious homeowner and resident.

ACTION ITEMS FOR APPROVAL: All items requiring action by the Board were listed so that one motion could be made to approve or disapprove them. Township Manager, John Groller, reviewed each item. Comments and discussion points are listed under the corresponding item.

1. Meeting Minutes – June 22nd, 2020
2. Meeting Minutes – July 7th, 2020 – Special Meeting
3. List of Bills for Approval
 - 1) General Fund - \$278,030.59
 - 2) Street Lighting Tax Fund - \$-0-
 - 3) Fire Hydrant Tax Fund - \$6,498.97
 - 4) Refuse Tax Fund - \$115,302.12
 - 5) Sewer District #3 Fund - \$82,686.67
 - 6) Fire Protection Fund - \$56,153.85
 - 7) Capital Fund - \$5,366.80
4. IAFF Contract Extension through December 31, 2021 – The Township expressed their appreciation to all of the organized labor organizations for their cooperation during this difficult time.
5. Resolution 20-19 Extending the Disaster Emergency
6. Resolution 20-20 Approving the Emergency Operations Plan – West Side Regional Emergency Management Agency
7. Gring’s Hill Road Drainage Investigation Authorization – Mr. Moll reviewed the status of the situation and the investigative work that has been done so far. Mr. Moll is seeking authorization to work with Great Valley Consultants (GVC) to develop phased plans for addressing these issues.
8. Reedy Estates – Release of Financial Security – Request from developer for the release of the remaining funds \$2,848.17 –the work has been completed and GVC recommends this release.
9. Riverfront FCU – Time Extension – Extend for 90 days with a new expiration date of October 26th, 2020.
10. Meridian Boulevard Daycare – Time Extension – Extend for 90 days with a new expiration date of October 19th, 2020.
11. *325 Miller Road Annexation – Final Approval – REMOVED FROM THIS AGENDA*
12. Penn State Beaver Community Center – Project Change – The Planning Commission recommends that this addition of a handicap accessible walkway be considered a “field change” to the project and the University should not be required to go through the Land Development process as long as the three conditions as outlined in Mr. Moll’s July 12th, 2020 memo are met.
13. Bid Award – Underground Storage Tank Project – Ms. Houck recommends awarding the contract to Hafer Petroleum LTD in the amount of \$50,600.00. This project is required by DEP.
14. Mile Marker #9 – Agreement to Lend Mile Marker #9 to Adamstown Area Library.
15. Handicap Parking Permit – 117 Perkasio – Reviewed by and recommended by the Police Department for approval.
16. Reedy Road Sewer Line Televising – Joint Project Acceptance – Mr. Darrah is requesting approval of this joint project with Sinking Spring Borough in the amount of \$75,501.35.
17. Payment Application # 1 – WWTP Generator Project - \$15,300.00 – Recommended by Entech Engineering for approval.
18. Authorization to Bid – WWTP Clarifier #3 Project –Entech Engineering has completed the design work for this project and Mr. Darrah is seeking approval to advertise, accept and open bids for this project in 2020. Project would not begin before January 1st, 2021.
19. Authorization to Bid – WWTP Spring Ridge Pump Station Upgrade – Project was scheduled for 2020 and was delayed by the COVID Pandemic. Mr. Darrah is seeking approval to advertise, accept and open bids for this project.

ACTION ITEMS FOR APPROVAL (Continued)

20. Purchase Order Request – WWTP – Skid Loader Replacement – Mr. Darrah is seeking approval for the purchase of a Bobcat All Wheel Skid Loader from Bobcat of Lancaster in the amount of \$58,731.58. The old skid loader will be traded in as part of the purchase.
21. *Authorization to File Citation – 2824 Hillvale Avenue – REMOVED FROM THIS AGENDA*
22. Sidewalk Removal Request – 2815 Hillvale Avenue – Infrastructure Committee recommends denial of this request and that the sidewalk be required to remain because the Township’s long-term planning would favor additional sidewalks in this area.

Motion to approve Action Items #1 through #22, with the exception of Items 11 and 21 which were removed from the agenda was made by Mr. Myer, seconded by Ms. Smith. Upon roll call, all Supervisors who were present voted affirmatively with Ms. Smith abstaining from Item #1 -Minutes of June 22nd, and Mr. Stuck abstaining from approval of Invoice # 042979 for Optimum Controls.
MOTION CARRIED.

TOWNSHIP DIRECTORS

- A. Zoning/Building Codes Department – Mr. Wozniak
 - a. Monthly Report – Mr. Wozniak reported on activity for the month, the re-opening of restaurants and following up on restaurant’s compliance of regulations. The Department set a new record of 181 permits issued in one month.
- B. Parks and Recreation Department – Ms. Houck
 - a. Field Rental Update – Ms. Houck informed the Board that due to the most recent “face coverings in the outdoors” order from the Department of Health, the Parks and Recreation Department has cancelled any youth team sports programs. The Township will proceed with renting athletic facilities to organizations that provide the required documentation.
- C. Engineering/Planning Department – Mr. Moll – No Report
- D. Director of Finance - Mr. Groller – No Report
- E. Director of Public Works – Mr. Darrah – No Report

PUBLIC SAFETY

- A. Police Department – Chief Ross – No Report
- B. Township of Spring Fire Rescue Services – Chief Hackman
 - a. Monthly Report – Chief Hackman reported 251 calls for the month of June. The Department provided aid 61 times and received aid 52 times.
- C. West Side Regional EMA – Mr. Bausher – no report

SOLICITOR – Mr. Becker – No Report

OLD BUSINESS –

- A. Accepting Credit Card Payments – Mr. Groller reported that the implementation of the process to be able to accept credit card payments for utility bill payment is 80% complete.

NEW BUSINESS

- A. Brief discussion on IT issues with meetings being partially in person and partially on ZOOM. Residents who participated in the meeting via “Zoom” reported that they were unable to hear what was going on during the meeting.

ANNOUNCEMENTS:

1. An Executive Session was held prior to tonight's meeting to discuss matters of personnel.

ADJOURNMENT:

There being no further business, Chairperson Stuck adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Judy Houck, Director of Parks and Recreation/Township Secretary