



TOWNSHIP OF SPRING

Board of Supervisors

BERKS COUNTY, PA
2850 WINDMILL RD.
READING, PA 19608
Tel. (610) 678-5393
Fax. (610) 678-4571
Website: springtwpberks.org

RE-ORGANIZATION MEETING MINUTES JANUARY 4TH, 2021

CALL TO ORDER: The 2021 Re-Organization Meeting of the Township of Spring Board of Supervisors was called to order by Chairperson Stuck on Monday, January 4th, 2021, at 7:01 p.m., in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon roll call, Supervisors Stuck, Smith and Myer were present. Also present were: Daniel Becker, Esq., John Groller, Judy Houck and Jen Bensinger. Supervisor Ulrich, Supervisor Kocher, Chief Hackman, Deputy Chief Powell, Jim Moll, Paul Darrah, Aaron Wozniak, Justin's iPhone and Greg Purcell from WFMZ attended via teleconference.

CHAIRPERSON PRO-TEM: Solicitor Becker was appointed Chairperson Pro-Tem.

ELECTION OF CHAIRPERSON: The Chairperson Pro-Tem proceeded with the election of Chairperson of the Board of Supervisors for 2021.

Mr. Myer nominated Mr. Stuck, seconded by Ms. Smith. Nominations were closed. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED

ELECTION OF VICE-CHAIRPERSON: Chairperson Stuck opened nominations for Vice Chairperson.

Mr. Stuck nominated Ms. Smith, seconded by Mr. Ulrich. Nominations were closed. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED.

APPOINTMENT OF TOWNSHIP POSITIONS (ITEMS #7-#13):

7. Township Manager/Right-to-Know Officer – John Groller
8. Assistant Right-to-Know Officer – Kelly Reifsnyder
9. Township Secretary – Judy Houck
10. Assistant Township Secretary – John Groller
11. Township Treasurer – Tracy Daniels
12. Assistant Township Treasurer – Kelly Reifsnyder
13. Township Solicitor – Firm of Kozloff-Stoudt Attorneys

A motion was made by Mr. Myer, seconded by Ms. Smith, approving Township appointments as listed. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED

SETTING OF BONDS (Items #14-#17):

14. Township Manager - \$100,000.00
15. Treasurer and Assistant Treasurer - \$1,000,000.00 each
16. Blanket Bond for Secretary, Assistant Secretary, Treasurer and Board of Supervisors - \$500,000.00 each
17. Tax Collector - \$19,125,410.00

A motion was made by Ms. Smith, seconded by Mr. Myer, approving the setting of bonds as listed. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED

RESOLUTIONS #2021-01 THROUGH #2021-07 (ITEMS #18-#24):

18. **Resolution #2021-01**, naming depositories.
19. **Resolution #2021-02**, for depositing and withdrawal of funds and writing of checks.
20. **Resolution #2021-03**, naming Collector of Taxes – Lillian Cramsey.
21. **Resolution #2021-04**, naming Chief Administrative Officer for Pension Funds – Tracy Daniels.
22. **Resolution #2021-05**, adopting the 2021 Fee Schedule.
23. **Resolution #2021-06**, naming Herbein + Company, Inc., as auditing firm.
24. **Resolution #2021-07**, appointing Berks Enviro-Tech as Sewage Enforcement Officer
(Alternate SEO, Aaron Wozniak).

Discussion was held regarding the 2021 Fee Schedule. Questions included the permit to sell fireworks and other increases. The fireworks permit fee, including the cost, how often it was charged and whether or not the fee included the tent fee, was discussed. Mr. Becker reminded the Board that permits must be rationally related to the costs that are being expended to issue the permit. After further discussion it was recommended that the fireworks permit be set at \$250.00 per permit and that a permit would be required each time the vendor sets up. Mr. Kocher questioned the equipment rates.

A motion was made by Mr. Myer, seconded by Ms. Smith, adopting Resolutions 2021-01 through 2021-07 with the fireworks permit fee being changed to \$250.00 and being charged per occurrence. Mr. Ulrich lost audio and visual connection before the vote was taken. Upon roll call, all Supervisors who were present voted affirmatively. MOTION CARRIED.

ADDITIONAL APPOINTMENTS & CONFIRMATIONS (ITEMS #25-#30):

25. Emergency Management Coordinator – Thomas M. Bausher & Assistant Emergency Management Coordinator – Colin Hackman
26. BOS Representatives to West Side Emergency Management Agency – Mike Kocher (member)
Barry Ulrich (alternate)
27. Appointment of the following terms:
 - Planning Commission – Sarah Ehrlich (1/6/25)
 - Library Board – Lisa Hoopes (1/8/24)
 - Greenways & Trails Committee – Barry Ulrich (Planning Commission Representative) (1/5/26)
Brendan Lederer (Berks County Parks Department Representative) (1/5/26)
28. Infrastructure Committee (1/3/22) – Mike Kocher, Paul Darrah, Robert Myer, Sarah Ehrlich,
Leroy Schannauer
29. Transportation Advisory Committee (1/3/22) – Bob Myer, Paul Darrah, Patti Smith, Stephen Gibbs,
Steve Powell
30. Agricultural Security Area Advisory Committee (1/3/22) – Barry Ulrich, James Balthaser, Diane Young,
Al Kreider

ADDITIONAL APPOINTMENTS & CONFIRMATIONS (ITEMS #25-#30)(Continued):

A motion was made by Ms. Smith, seconded by Mr. Myer, approving Items #25-30 as listed.

Mr. Ulrich was still disconnected when the vote was taken. Upon roll call, all Supervisors who were present voted affirmatively. MOTION CARRIED.

ADDITIONAL APPOINTMENTS & CONFIRMATIONS (ITEMS #31 and #32):

31. Planning/Traffic Consultants – Great Valley Consultants

32. Township Engineer – Great Valley Consultants

A motion was made by Mr. Myer, seconded by Ms. Smith, approving Items # 31 and #32 for a term of six (6) months. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED.

ADDITIONAL APPOINTMENTS & CONFIRMATIONS (ITEMS #33 - #43):

33. Waste Water Treatment Facilities Consulting Engineer – Entech Engineering, Inc.

34. Commercial Inspectors – Kraft Code Services

35. Fire Police Officers – Ron Zdunowski, Ed Siekierka, Jack Trupp, Art Folk, Neil Strause, Keith Kerns, Frederick Wolfe, Stephen Snyder

36. Fire Code Official – Troy Hatt

37. Vacancy Board – Richard Bashore

38. Special Counsel for Personnel Matters – Joseph C. Rudolf, Esquire, Clark Hill

39. Delegates to the State Association Convention – All Supervisors and Voting Delegate for State Association Convention – Bob Myer

40. Emergency Declaration Authorization – Tom Bausher and Board Chairperson

41. Berks County Cooperative Purchasing Council Representatives – John Groller and Judy Houck

42. Ambulance Service Committee – John Groller, Colin Hackman, Barry Ulrich

43. Zoning Hearing Board Solicitor – Frederick R. Mogel, Esquire

A motion was made by Mr. Myer, seconded by Ms. Smith, approving Items #33 -#43 with the removal of the word “Chairperson” from the Vacancy Board appointment. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED.

ANNOUNCEMENTS: Chairperson Stuck announced that the Regular Business Meeting would be held immediately following the adjournment of this meeting.

ADJOURNMENT: There being no further business, Chairman Stuck adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Judy Houck, Director of Parks and Recreation/Township Secretary