



TOWNSHIP OF SPRING

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BOARD OF SUPERVISORS MEETING MINUTES

February 8th, 2021

OPENING OF MEETING: A regular business meeting of the Board of Supervisors was called to order by Chairperson Stuck at 7:05 p.m. on Monday, February 8th, 2021 in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon roll call, Supervisors Stuck and Myer were present. Supervisors Kocher, Smith and Ulrich attended via teleconference. Also present were: Daniel Becker, Esq., John Groller, Judy Houck, Chief Hackman and Jen Bensinger. Deputy Chief Powell, Jim Moll, Paul Darrah, Aaron Wozniak, Kim Berry, Lizette Epp, Jesse Royer and Larry Schneck attended via teleconference.

OPEN TO THE FLOOR: No comments.

ACTION ITEMS FOR APPROVAL: All items requiring action by the Board are listed below. Comments and discussion points are listed under the corresponding item.

1. Meeting Minutes – Regular Business Meeting – January 25th, 2021
2. List of Bills for Approval –
 1. **General Fund - \$154,843.63**
 2. **Street Lighting Tax Fund - \$-0-**
 3. **Fire Hydrant Tax Fund - \$-0-**
 4. **Refuse Tax Fund - \$70,911.86**
 5. **Sewer District #3 Fund - \$443,310.54**
 6. **Fire Protection Fund - \$10,663.16**
 7. **Capital Fund - \$300.00**
 8. **Developer Escrow – \$21,000.00**
3. Payment Application #3 – 2020 ADA Paths-Ms. Houck reviewed this payment request from Construction Master Services and she and Great Valley Consultants recommend this application for payment.
4. Payment Application #6 – WWTP Generator Project – Mr. Groller reviewed this project and Entech Engineering recommends this application for payment.
5. Time Extension Request – Alcon Parking Lot Project – Mr. Moll reviewed this project and reported that the Planning Commission recommends an extension of time for approximately ninety (90) days until April 22, 2021.
6. Time Extension Request – Hoffman Tract – Mr. Moll reviewed this project and reported that the Planning Commission recommends an extension of time for approximately ninety (90) days until May 10, 2021.

ACTION ITEMS FOR APPROVAL (Continued)

7. Variance Request – 813 Apple Drive – Mr. Moll reviewed this project and reported that the Planning Commission recommends that the Zoning Hearing Board grant the requested variance for the proposed re-framing of an existing sunroom that encroaches into the 30-foot rear yard setback by 5 feet.
8. Cell Tower Exception Request – 2299 Highland Street – Mr. Moll reviewed this project and reported that the Planning Commission recommends that the Zoning Hearing Board grant the requested Special Exception approval for a wireless communications antenna within the public right-of-way.

Motion to approve Action Items # 1 through # 8, was made by Mr. Myer, seconded by Mr. Kocher. Upon roll call, all Supervisors voted affirmatively. Mr. Stuck abstained from Item # 1. Mr. Ulrich abstained from Item #5. MOTION CARRIED.

TOWNSHIP DIRECTORS

- A. Zoning/Building Codes Department – Mr. Wozniak reported the following:
 - a. January 2020 Monthly Report – 74 permits and 36 pre-settlement inspections were completed last month. Mr. Wozniak continues to work on the civil complaints at Hillvale Avenue and Penn Avenue and several projects were denied.
- B. Parks and Recreation Department – Ms. Houck – No Report
- C. Engineering/Planning Department – Mr. Moll reported on the following Transportation Advisory Committee recommendations:
 - a. Handicapped Parking Spaces: The Committee recommends that the Township update the listing of handicapped space locations to reflect current approvals, adopt the handicapped parking space marking diagram as presented and add the presented language which would pertain to all marked on-street parking spaces. Mr. Stuck questioned if the fee would be adjusted to cover the additional cost of painting these spaces. Mr. Darrah and Deputy Chief Powell replied that the Committee had discussed this option and will monitor the situation if this is approved. Discussion on the marking of the street and the legality of painting the handicap symbol was held. Mr. Wozniak will research this issue and provide his findings to Mr. Darrah.
 - b. Grandview Boulevard and Dwight Street: Mr. Moll reviewed this project. The Committee recommends that the Board of Supervisors consider establishing a 4-Way Stop at this intersection and that “stop ahead” signs with flashing lights be provided on Dwight Street in advance of the intersection. If the Board is interested in pursuing this, the Committee recommends that Great Valley Consultants be authorized to evaluate this proposal.
 - c. Grandview Boulevard and Snyder Road/Woodside Avenue: Mr. Moll reviewed this project and the Committee recommends that the Board of Supervisors authorize Great Valley Consultants to perform a study of the intersection to analyze various options to improve the horizontal alignment and to recommend the optimal choice to the Committee.
 - d. Iroquois Avenue – Parking Restrictions: Mr. Moll reviewed this project and the Committee recommends that parking along Iroquois Avenue be prohibited within 118 feet of the intersections with Wyoming Drive and Nicole Way.

Motion to proceed with all of the recommendations from the Transportation Advisory Committee was made by Mr. Myer, seconded by Ms. Smith. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED.

TOWNSHIP DIRECTORS (Continued):

- D. Finance Department – Mr. Groller reviewed the Moody’s Investors Service Report. Highlights include the Township’s very good credit position, its Aa2 rating and its healthy financial position. Mr. Ulrich questioned the key indicators that are listed as “weakened”. Mr. Groller stated that although the Township’s fund balance is declining it is still very healthy.
- E. Human Resources – *Motion to proceed with personnel matters as discussed in the Executive Session held this evening was made by Mr. Stuck, seconded by Mr. Ulrich. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED.*
- F. Public Works – Mr. Darrah is investigating issues with people parking on the streets during snow storms while their driveways are empty. Mr. Groller thanked the Public Works Department for the work they have done with the recent snow storms. The Township received a thank you letter from a resident of Reading Boulevard.

PUBLIC SAFETY

- A. Police Department – Deputy Chief Powell – No Report
- B. Township of Spring Fire Rescue Services – Chief Hackman reported the following:
 - a. December 2020 Monthly Report – 171 responses during the month - 108 of them were fire calls; 63 medical/motor vehicles accidents and the Department provided aid 42 times and received aid 31 times.
- C. West Side Regional EMA – Mr. Bausher – No Report.

SOLICITOR – Mr. Becker – No Report

NEW BUSINESS:

- A. Support Letter – Red Knights PA Chapter 10- Mr. Groller reviewed the request from the Red Knights to have a memorial motorcycle ride through the Township. They will only be traveling on Route 222. Mr. Groller presented the response letter he has prepared at the Board’s direction. Mr. Groller thanked Deputy Chief Powell for his assistance with this project.

Motion to approve the sending of Mr. Groller’s memo was made by Mr. Myer, seconded by Mr. Kocher. Upon roll call all Supervisors voted affirmatively. MOTION CARRIED.

ANNOUNCEMENTS:

1. Mr. Kocher would like something posted on the website about cars parking in the street during snow storms. Mr. Darrah will write something up to be posted on the website
2. Mr. Stuck announced that the Board of Supervisors met in Executive Session prior to tonight’s meeting to discuss matters of personnel, potential litigation and Township real estate.
3. Mr. Stuck thanked everyone for their kind expressions of sympathy during his family’s difficult time over the past few weeks.
4. Next meeting will be held at 7:00 p.m. on Monday, February 22nd, 2021.

ADJOURNMENT:

There being no further business, Chairperson Stuck adjourned the meeting at 7:49 p.m.

Respectfully submitted,

Judy Houck, Director of Parks and Recreation/
Township Secretary