

Township of Spring Parks and Recreation Board
Meeting Minutes – January 21, 2021

The meeting of the Parks and Recreation Board was called to order via Teleconferencing with Zoom at 7:07 pm by Chairperson Richard Bashore. The following members were present: William Herbine, William Aukamp, Keith Stamm and Don Watterson. Also present was Parks and Recreation Director Judy Houck. Board of Supervisors' Liaisons Michael Kocher and Robert Myer also attended the meeting.

Minutes of November 19th, 2020 Meeting – *Motion to approve the minutes of the November 19th, 2020 meeting was made by Mr. Herbine, seconded by Mr. Aukamp. MOTION CARRIED*

Courtesy of the Floor – General Franks Field - Mr. Bashore opened the floor for discussion regarding the letter received from Ms. Fix regarding the issues that were presented at the Park and Recreation Board meeting June 18th, 2020.

Ms. Fix would like updates regarding all issues. After some discussion Ms. Houck was requested by the Board to reach out to the Association and bring these issues to their attention. Ms. Houck will address the concerns of the players' ages, the scheduling of games, maintenance of alley and the street parking. After speaking with the Association, Ms. Houck, will prepare a response and forward it to the Board before responding back to Ms. Fix.

General Report – Ms. Houck reviewed the written monthly report and the following reports: *Supervisor Meeting Minutes 12/14/20, 12/28/20; Capital Projects Report January 2021; Program Status Report Winter/Spring 2021 and Net Revenue Report Fall 2020.*

Ms. Houck reported that the Program Brochure had been delivered and based on the current guidelines all programs scheduled at the Administration building were cancelled through February. Any indoor programs at other facilities are being placed on-hold until the Department receives verification that the facility is following CDC and Commonwealth of Pennsylvania COVID guidelines. Outdoor programs will continue to be held and we will continue to follow our health and safety protocols including screening, enforcing the wearing of masks and social distancing.

The Department began accepting reservations for pavilions and athletic facilities at 8:00 a.m. Friday, January 15th. Only phone-in reservations were accepted and five pavilions were rented. Programming staff are working on multi-day/week-long camps for summer, these programs have limited participants and will be held only at parks with restroom facilities as discussed at the November 19th, 2020 meeting.

Ms. Houck will continue to monitor the CDC and Department of Health COVID-19 guidelines and make adjustments as needed.

Old Business –

Covid-19 vs Recreation Programs – Ms. Houck reviewed discussions from the Board of Supervisors’ in regards to programs and facility rentals. She also requested the Parks and Recreation Board’s thoughts, comments and suggestions regarding proceeding with facility and athletic field rentals and programs. The Board feels it is important to keep the general public and residents informed about our efforts and responsibility to continue to follow the CDC and Department of Health COVID guidelines.

2021 Capital Project Outlay – Ms. Houck reviewed the Recreation Impact Fees and Park Capital Outlay handout and explained how district’s funds are collected and how they are to be used. Since the Park Capital Outlay funds cannot be used for regular maintenance items, Ms. Houck will need to prepare one list of park maintenance projects and one list of park capital improvement projects for the Board’s consideration and review.

Motion to recommend to the Board of Supervisors’ that the purchase order for FROMM Electric in the amount of \$43,540.00 for the replacement of lights at Shiloh Hills Park be awarded and that the funds remaining in the Capital Budget from the Shiloh Hills Park Phase I Development Project be used to complete this project was made by Mr. Stamm, seconded by Mr. Herbine.
MOTION CARRIED

The Board also discussed using the remaining funds from the Breneman Park Association to cover the costs of the sinkhole repairs on the basketball court.

General Comments – None

New Business – None

General Comments – None

Announcements –

- A list of upcoming programs and events has been included on the back of the agenda.
- **Next meeting - Thursday, February 18th, 2021 – 7:00 pm.**

Question - Mr. Herbine questioned when the interviews for the Parks and Recreation Board Candidates would be held. Ms. Houck responded that the interviews will be scheduled for the February meeting.

Adjournment – *Motion made by Mr. Herbine to adjourn the meeting at 7:53 pm - MOTION CARRIED.*

Respectfully Submitted,

Sharon Breneman
Customer Service Representative