



# TOWNSHIP OF SPRING

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## BOARD OF SUPERVISORS MEETING MINUTES

March 8<sup>th</sup>, 2021

**OPENING OF MEETING:** A regular business meeting of the Board of Supervisors was called to order by Chairperson Stuck at 7:05 p.m. on Monday, March 8<sup>th</sup>, 2021 in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

**ROLL CALL:** Upon roll call, Supervisors Stuck, Smith and Myer were present. Supervisors Kocher and Ulrich attended via teleconference. Also present were: Daniel Becker, Esq., John Groller, Judy Houck, Chief Hackman and Jen Bensinger. Deputy Chief Powell, Paul Darrah, Aaron Wozniak, Jim Moll, Krista & Steve Hughes, Anita and Greg Blew, Jesse Royer and Kimberly attended via teleconference.

**OPEN TO THE FLOOR:** Greg Blew, 2900 Merritt Parkway, reported that the swale next to his house has flooded the past several years and floods his yard and his house. He has spoken to Mr. Vaughan and Mr. Darrah in the past. He is looking for an answer as to why his side of the swale floods and yet the other side of the street does not. Mr. Moll will meet with the residents on site to evaluate the situation.

Krista and Steve Hughes, 421 Augusta Drive East, concerned with tractor trailers parking on Iroquois Avenue. Mr. Darrah has ordered the signs and the area will be posted.

**ACTION ITEMS FOR APPROVAL:** All items requiring action by the Board are listed below. Comments and discussion points are listed under the corresponding item.

1. Meeting Minutes – Regular Business Meeting – February 22<sup>nd</sup>, 2021
2. List of Bills for Approval –
  1. **General Fund - \$159,367.85**
  2. **Street Lighting Tax Fund - \$-0-**
  3. **Fire Hydrant Tax Fund - \$-0-**
  4. **Refuse Tax Fund - \$95,143.56**
  5. **Sewer District #3 Fund - \$72,509.61**
  6. **Fire Protection Fund - \$7,879.81**
  7. **Capital Fund - \$19,408.63**
3. Fire Rescue Purchase Order – Chief Hackman requested approval of Purchase Order FR-2021-0021 to 3B Services, Inc. for the replacement of the gas hot water heater at the Fire Station in the amount of \$20,930.00. This purchase is being made through the COSTARS Program.

**ACTION ITEMS FOR APPROVAL (Continued)**

4. Formal Employment Offer – Mr. Groller reviewed the request to hire James Davis for the vacant Maintenance Worker Position at a starting salary of \$22.07 per hour.
5. Sycamore Valley Farm III – Lot Line Adjustment – Mr. Moll reviewed this project and presented the Planning Commission’s recommendation that the Board of Supervisors approve the Lot Line Adjustment Plan for Sycamore Valley Farm III.
6. Alcon Parking Expansion Waivers – Mr. Moll reviewed this project and presented the Planning Commission’s recommendation that the Board of Supervisors grant the following waivers to the applicant:
  - a. *Section 302(A) – The applicant has submitted a waiver request for the plans to be considered as final plans, allowing a single-stage review procedure.*
  - b. *Section 603 (B)(2)- The plans have not been drawn to the specified scale of 1” =50’; however, the applicant has requested a waiver to utilize a scale of 1” =40’, which shows greater detail.*

Ms. Smith questioned if storm water run-off was evaluated during this project. Mr. Moll indicated that it was and reviewed the storm water facilities that were included in the plan.

*Motion to approve Action Items # 1 through 6, was made by Ms. Smith, seconded by Mr. Myer. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED.*

**TOWNSHIP DIRECTORS**

- A. Zoning/Building Codes Department – Mr. Wozniak presented his monthly report for February 2021; 84 permits were issued; 33 Pre-Settlement Inspections were completed and 1 new home permit was issued on Hain Road. Mr. Wozniak discussed the use of fire lanes at local grocery stores for on-line shopping pick-up. Commercial activity has increased recently. A brief discussion about the status of various properties in the Township that have violations was held.
- B. Parks and Recreation Department – Ms. Houck provided an overview of the current COVID Regulations and their effect on recreational programs and park facilities. Current occupancy limits restrict the Department’s ability to rent pavilions at this time and program registrations will be limited to remain in compliance with current regulations. A brief discussion was held about continuing to operate in a safe manner was held.
- C. Engineering/Planning Department – Mr. Moll reported on the following zoning issues:
  - a. Habitats of Hope – Applicant filed an appeal to the Zoning Hearing Board from a decision made by the Zoning Officer relating to the applicant’s intention to operate a group home at 2517 Penn Avenue. The Planning Commission did not make a recommendation. The Board of Supervisors did not make a recommendation either.
  - b. 2117 Portland Avenue – Applicant is requesting several variances related to their intent to open a golf simulator business. The Planning Commission felt they had insufficient information to make an informed recommendation and did not make a recommendation. The Board of Supervisors did not make a recommendation either.
- D. Finance Department – Mr. Groller reviewed the General Fund Comparative Income Statement for January; revenues are increased by \$15,118.58 and expenses are increased by \$62,242.52. The expense increase is due to the full payment of the workers’ compensation insurance policy. The independent audit began today.
- E. Human Resources – Ms. Reardon – No Report.

**TOWNSHIP DIRECTORS (Continued)**

- F. Public Works – Mr. Darrah reported that the Road Cut Ordinance is complete and will be advertised for the March 22<sup>nd</sup> meeting and the 2021 Road Work is out for bid. Discussion on Harvard Boulevard and directing this issue to the Infrastructure Committee was held.

**PUBLIC SAFETY**

- A. Police Department – Deputy Chief Powell – No report.
- B. Township of Spring Fire Rescue Services – Chief Hackman presented the monthly report for February 2021; highlights included 203 responses of which 120 were fire calls; provided aid 44 times and received aid 37 times.
- C. West Side Regional EMA – Mr. Bausher – No Report.

**SOLICITOR** – Mr. Becker – No Report

**OLD BUSINESS:**

- A. Spring Township Library Meeting Recap – Mr. Groller reported that the Library Committee met; Library Board renewed the 2-year lease for Spring Township branch, they questioned the Township’s commitment to their funding because the Township provides about 50% of their budget; questioned the Township’s interest in providing the library with a new location for the Spring Township branch; they are not interested in closing the West Lawn Branch even if a new facility is found.

**NEW BUSINESS:**

**ANNOUNCEMENTS:**

1. An Executive Session was held prior to this meeting to discuss matters of real estate and personnel.
2. Next meeting will be held at 7:00 p.m. on Monday, March 22<sup>nd</sup>, 2021.

**ADJOURNMENT:**

There being no further business, Chairperson Stuck adjourned the meeting at 7:58 pm.

Respectfully submitted,

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Judy Houck, Director of Parks and Recreation/  
Township Secretary