

**Township of Spring Parks and Recreation Board**  
**Meeting Minutes – February 18<sup>th</sup>, 2021**

The meeting of the Parks and Recreation Board was called to order via teleconferencing with Zoom at 7:07 pm by Chairperson Richard Bashore. The following members were present: William Herbine, William Aukamp, Keith Stamm, Don Watterson and Sheila Faust. Also present was Parks and Recreation Director Judy Houck. Board of Supervisors' Liaisons Michael Kocher and Robert Myer also attended the meeting.

**Re-Organization** - *Ms. Houck opened the floor for the nomination of Chairperson. Motion to re-appoint the same slate of officers was made by Mr. Aukamp, seconded by Mr. Herbine. Ms. Houck confirmed that those involved would accept the nominations. MOTION CARRIED*

The 2021 Parks and Recreation Board Officers are: *Mr. Richard Bashore, Chairperson; Mr. William Herbine, Vice-Chairperson; Mr. Keith Stamm, Secretary/Treasurer*

**Minutes of January 21<sup>th</sup>, 2021 Meeting** – *Motion to approve the minutes of the January 21<sup>st</sup>, 2021 meeting was made by Mr. Stamm, seconded by Ms. Faust. MOTION CARRIED*

**Courtesy of the Floor** – None

**General Report** – Ms. Houck reviewed the written monthly report and the following reports: *Supervisor Meeting Minutes 1/4/21; Capital Projects Report February 2021 and Program Status Report Winter/Spring 2021.*

Ms. Houck reported that the Department processed fifteen (15) pavilion reservations during the month of January. We have received most of our regular athletic field requests and will be processing them by February 19<sup>th</sup>. All teams will still be required to submit their Covid-19 Health and Safety Plan.

Two-hundred twenty (220) program registrations were received in the month of January. Over 70% were processed through the Department's on-line software program. Ms. Delozier has scheduled three (3) pop-up programs for the month of March. In less than 2 weeks of advertising these programs, each program has reached over 50% enrollment capacity. The Programming Staff are finalizing their summer programs which will cover the months of May through August. The summer brochure is scheduled for publication by April 15<sup>th</sup>.

In addition to continually learning the duties of Township Secretary, Ms. Houck continues to work on Capital Projects, prepare for park facility repair projects, attend webinars, manage personnel issues and monitor the CDC and Department of Health COVID-19 guidelines.

**Old Business** –

**Cacoosing Meadows Park – Swale Restoration/Field Reconstruction** – Ms. Houck reviewed the Great Valley Consultants Design and Engineering Proposal and requested from the Park and Recreation Board a recommendation to submit the Proposal of Cacoosing Meadows Park Improvements to the Board of Supervisors.

*Motion to recommend the Board of Supervisors approve the proposal from GVC was made by Mr. Stamm; seconded by Ms. Faust. Motion Carried.*

**Old Business (Continued) -**

General Frank Field / Liberty Wilson Youth Baseball/Softball - Ms. Houck gave an update from Liberty Wilson in regards to the scheduling of games and age limits of the players. Ms. Houck is waiting to hear from the Public Works Department in regards to the alley and will then prepare a formal letter and reply to Ms. Fix.

General Comments – None

**New Business –**

Shiloh Hills Park – Wilson School District’s Request – Wilson School District is interested in purchasing forty-two acres of land at Shiloh Hills Park. The Board discussed the following topics relative to this issue:

- DCNR conversion regulations for the Keystone Grant Program.
- Requirements for replacement of land; equal financial value, equal recreational value
- Exactly how much land the district wanted and exactly what their plans were
- The Township’s ability to find another 42 level acres within the Township
- Availability of public water and sanitary sewer lines
- Time line – Township’s ability to find conversion land vs school district’s desire to start construction
- What was driving the need for additional school facilities
- Selling part of the land to the district and the district developing the remaining park land

The Board was very concerned that the Township would not be able to find another large, level parcel for the development of athletic facilities. After some questions and discussion, the Park and Recreation Board asked Ms. Houck to calculate the cost of paying back the grant, determine the location of water and sewer lines and find out exactly what the district’s plans were for this location.

General Comments – None

**Announcements –**

- A list of upcoming programs and events has been included on the back of the agenda.
- **Next meeting - Thursday, March 18<sup>th</sup>, 2021 – 7:00 pm.**

**Adjournment** – *Motion made by Ms. Faust, seconded Mr. Aukamp to adjourn the meeting at 7:56 pm - MOTION CARRIED.*

Respectfully submitted,

Sharon Breneman  
Customer Service Representative