

Township of Spring Parks and Recreation Board
Meeting Minutes –March 18th, 2021

The meeting of the Parks and Recreation Board was called to order via teleconferencing with Zoom at 7:07 pm by Vice Chairperson William Herbine. The following members were present: Richard Bashore, William Aukamp, Keith Stamm, Don Watterson, Michael Kocher and Sheila Faust. Also present was Parks and Recreation Director Judy Houck. Board of Supervisors' Liaison Robert Myer also attended the meeting.

Approval of Minutes – *Motion to approve the minutes of the February 18th, 2021 meeting was made by Mr. Stamm, seconded by Ms. Faust. MOTION CARRIED*

Courtesy of the Floor –

Mr. Lapham, 2015 Cypress Lane – nothing to present at this time.

Adam Worrell, 814 Apple Drive – Voiced concerns that we are not offering the Playground Program for 2021. Mr. Morel included that Wilson Schools have been in session for most of the year and asked the Township to re-consider the program. He also requested consideration for a program for younger elementary school age children and a drop dead date to make it convenient for customers to make alternative plans.

Marissa Roach, 2115 Buckman Avenue – Concerns are the same as Mr. Worrell, she requested re-consideration of a playground program.

Ashley Lorah – 302 Telford Avenue – In regards to choosing a drop dead date, her observation is parents are used to a short term decision. Ms. Lorah mentioned other Townships in Pennsylvania are offering a playground program and requested an explanation of the 20% guidelines we are following at this time.

Sam Redkey –1752 Westwood Rd. Boy Scout Troop #2018, attending a meeting for a Community Merit Badge.

Mary Blair – 2067 Dalen Dr. West Lawn, Requested a re-consideration of a playground program.

Page and Macy – Declined to address the Board

General Report – Ms. Houck reviewed the written monthly report and the following reports: *Supervisor Meeting Minutes 1/25/21; 2/8/21; 2/22/21, Capital Projects Report March 2021 and Program Status Report Winter/Spring 2021.*

Ms. Houck reported that the Department processed forty-nine (49) pavilion reservations and one-hundred forty (140) program registration during the month of February. Programs are marketed through weekly website and Facebook postings. The first Friday of the month an “email blast” is sent to all registered customers. The “email blast” includes, program information as well as facility and general recreation information. Unfortunately February’s snow and ice made trails too dangerous to host the Nature Trail Walks and Owl Prowls have been rescheduled to March.

Ms. Houck continues to work on Capital Projects, monitoring the CDC and Department of Health COVID-19 guidelines, handling the Township Secretary duties, responding to customer requests and managing the Department.

Old Business –

Response to Citizen's Complaint – Regarding Generals Frank's Field, the Park and Recreation Board has approved the letter responding to the citizen's complaint. Ms. Houck will send the email tomorrow.

Cacoosing Meadows Park – Swale Restoration/Field Reconstruction – The Board of Supervisors' tabled the discussion on Great Valley Consultants' Design and Engineering proposal for Cacoosing Meadows Park Improvements. After some discussion the Park and Recreation Board has agreed to the decision and requested Ms. Houck to fulfill the obligation requested by the Board of Directors to provide an estimated cost for these improvements.

Shiloh Hills Park – Wilson School District's Request – The Board of Supervisors' declined the sale of the property at Shiloh Hills Park and the Park and Recreation Board supports the Board's decision.

Park Capital Outlay Projects – Ms. Houck was requested to provide a list of projects within the Comprehensive Plan and the status of those projects. Ms. Houck provided and reviewed the report and suggested specific projects to be considered. The Park and Recreation Board has agreed to present the recommendations to the Board of Supervisors' for review.

COVID Regulation Update – Ms. Houck reported there will be another update April 4th.

General Comments – None

New Business –

Red Caboose Park – Ms. Houck reported several athletic teams have requested to store utility boxes at Red Caboose Park and West Lawn Owls has requested to have use of the restrooms for the 2021 season. The Owl's Club does not pay for the use of the restrooms and they must be cleaned after every event. The restrooms will need to be cleaned almost every day April through July due to pavilion rentals, programs and athletic field rentals. In order to abide by COVID regulations we will need to consider hiring a cleaning service. The Park and Recreation Board has approved West Lawn Owl's use of the restrooms and requests a donation to help subsidize the cost of the cleaning service. The placement of storage boxes at Red Caboose Park has been approved by the Park Board if there is room and the Township is not responsible for any liability.

Shiloh Hills Park – Creation of Meadow – Ms. Hock presented and reviewed a proposal to create a meadow at Shiloh Hills Park.

Motion to submit to the Board of Supervisors' a proposal for Shiloh Hills Park Meadow was made by Mr. Bashore, seconded by Mr. Watterson. MOTION CARRIED

Red Caboose Park Customer Complaint – Ms. Houck reported lights installed at park pavilion are extremely bright. Ms. Houck will look into how this light issue can be resolved.

General Comments – None

Announcements –

- A list of upcoming programs and events has been included on the back of the agenda.
- **Next meeting - Thursday, April 15, 2021 – 7:00 pm.**

Adjournment – *Motion made by Mr. Aukamp, seconded Ms. Faust to adjourn the meeting at 8:05 pm - MOTION CARRIED.*

Respectfully submitted,

Sharon Breneman
Customer Service Representative