



# TOWNSHIP OF SPRING

**BERKS COUNTY, PA**

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## **BOARD OF SUPERVISORS MEETING MINUTES May 10<sup>th</sup>, 2021**

**OPENING OF MEETING:** A regular business meeting of the Board of Supervisors was called to order by Chairperson Stuck at 7:03 p.m. on Monday, May 10<sup>th</sup>, 2021 in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

**ROLL CALL:** Upon roll call, Supervisors Stuck, Ulrich and Smith were present. Supervisor Kocher attended via teleconference. Supervisor Myer was absent. Also present were: John Groller, Judy Houck, Jen Bensinger and Daniel Becker, Esquire. The following individuals attended via teleconference: Deputy Chief Powell, Aaron Wozniak, Jim Moll, Chief Hackman, Jesse Royer, Errol Lapham, Greg from WFMZ and Rick Noah Jr.

**OPEN TO THE FLOOR:** No comments were received.

**ACTION ITEMS FOR APPROVAL:** All items requiring action by the Board are listed below. Comments and discussion points are listed under the corresponding item.

1. Meeting Minutes – Regular Business Meeting – April 26<sup>th</sup>, 2021
2. Meeting Minutes – Vision Meeting – April 30<sup>th</sup>, 2021
3. List of Bills for Approval –
  1. **General Fund - \$145,943.49**
  2. **Street Lighting Tax Fund - \$-0-**
  3. **Fire Hydrant Tax Fund - \$6,844.97**
  4. **Refuse Tax Fund - \$76,867.83**
  5. **Sewer District #3 Fund - \$262,353.17**
  6. **Fire Protection Fund - \$26,772.57**
  7. **Capital Fund - \$3873.39**
4. Road Closure Requests – West Lawn United Methodist Church – Deputy Chief Powell presented the church's requests to close portions of Noble Street for two weeks in July to accommodate their annual vacation bible school. The Department is requesting that these requests be approved pending receipt of a current insurance certificate.

**ACTION ITEMS FOR APPROVAL (Continued)**

5. Authorization to Advertise Ordinance #448 – Utilizing Berks County UCC Board of Appeals– Mr. Wozniak explained the purpose of the County’s Uniform Construction Code Board of Appeals and they are revising their municipal agreement which requires the Township to update its ordinance. Tonight’s request is for authorization to advertise the update to this ordinance.
6. Public Gathering Permit – Apple Dumpling Festival – Mr. Wozniak reviewed Konopelski Catering’s request to hold the annual Apple Dumpling Festival from Wednesday, June 2<sup>nd</sup> through Saturday, June 5<sup>th</sup>. Discussion was held regarding the COVID guidelines and how they are being followed. Mr. Wozniak and Fire Marshall Troy Hatt reviewed
7. Time Extension for Hoffmann Tract Apartment Complex -Mr. Moll requested a 90-day time extension until August 9<sup>th</sup>, 2021 for this project.

*Motion to approve Action Items # 1 through 6 was made by Mr. Ulrich seconded by Ms. Smith. Upon roll call, all Supervisors present voted affirmatively with Ms. Smith abstaining from voting on Item # 2 and Mr. Stuck abstaining from voting on Payment #103702. MOTION CARRIED.*

**TOWNSHIP DIRECTORS**

- A. Zoning/Building Codes Department – Mr. Wozniak presented his written monthly report for April 2021. During the past month 101 permits were issued, 47 Pre-Settlement Inspections were received and 45 were completed. Mr. Wozniak and Solicitor Becker were successful in District Court with the stormwater issue on Hillvale Avenue. Brief discussion was held regarding properties that cross the municipal boundary between Spring and Brecknock Townships.
- B. Parks and Recreation Department – Ms. Houck- No Report
- C. Engineering/Planning Department – Mr. Moll – No Report
- D. Finance Department – Mr. Groller – No Report
- E. Human Resources – Ms. Reardon – No Report
- F. Public Works – Mr. Darrah – No Report

**PUBLIC SAFETY**

- A. Police Department – Chief Ross/Deputy Chief Powell – No Report
- B. Township of Spring Fire Rescue Services – Chief Hackman presented his written monthly report for April 2021. He reported that the call volume is increasing as pandemic restrictions are being lifted. During the past month, the Department responded 234 times, provided aid 55 times and received aid 43 times.
- C. West Side Regional EMA – Mr. Bausher – No Report.

**SOLICITOR** – Mr. Becker – No Report.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. Mr. Stuck questioned the status of the Harvard Boulevard project. Mr. Groller indicated that the Infrastructure Committee is still developing their proposal and will forward their recommendation to the Board of Supervisors as soon as they are ready.

**ANNOUNCEMENTS:**

1. An Executive Session was held prior to this meeting to discuss matters of personnel and real estate.
2. Next meeting will be held at 7:00 p.m. on Monday, May 24<sup>th</sup>, 2021

**ADJOURNMENT:**

There being no further business, Chairperson Stuck adjourned the meeting at 7:18 p.m.

Respectfully submitted,

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Judy Houck, Director of Parks and Recreation/  
Township Secretary