

Township of Spring Parks and Recreation Board
Meeting Minutes –June 17th, 2021

The meeting of the Parks and Recreation Board was called to order at 7:00 pm by Chairperson Richard Bashore in the Public Meeting Room at the Township Administration Building. Board Members William Aukamp, Sheila Faust, Michael Kocher, Don Watterson, Director Judy Houck and Board of Supervisors' Liaison Bob Myer were also present. The following individuals attended the meeting via teleconference: Park Board Members Bill Herbine and Keith Stamm.

Approval of Minutes – *Motion to approve the minutes of the May 20th, 2021 meeting was made by Mr. Herbine, seconded by Mr. Aukamp. MOTION CARRIED*

Courtesy of the Floor – None

General Report – Ms. Houck reviewed the written monthly report, the *Capital Projects Report June 2021 and the Program Status Reports for Summer and Fall 2021*.

Ms. Houck reported (43) new pavilion permits were processed during the month of May. Pavilion reservations are on track to meet and possibly exceed the number of rentals in 2019. Program registrations are sporadic. Some camps and programs filled right away and other camps had to be cancelled due to low enrollment.

The Department partnered with the West Lawn Library to offer a Story Walk Program at Drexelwood Park. This program promotes exercise, reading and family enjoyment. The butterfly garden at Shiloh Hills Park was re-planted by Girl Scout Troop 1566 after they attended a pollinator program at the Environmental Center.

Old Business –

COVID Regulation Update – Ms. Houck had nothing new to report at this time. Regulation update expected at the end of the month.

Park Board's Vision – Ms. Houck is still working on gathering information on the “Park within 10 Minutes” project. The seasonal staff have begun gathering data on the Pedestrian Park Access project. They are documenting the locations of crosswalks, sidewalks and “Park Ahead” signs at every park entrance. There are 15 parks in the Township's park system and 40 entrances.

General Frank's Field/Wilson Lease Agreement –The current lease expires December 31, 2021. The current lease establishes an automatic annual renewal for successive one (1) year terms until terminated by either party with written consent of the Township. *Motion to renew the lease agreement with Liberty Wilson Youth Baseball on an annual basis was made by Mr. Kocher, seconded by Mr. Watterson. MOTION CARRIED*

Old Business (Continued)

Werner Farmhouse Property – Ms. Houck has been in contact with Mr. Boyer’s son. He is currently seeking another residence and is working with Ms. Houck to determine a convenient time for the property inspection.

General Comments – None

New Business –

Park Damages – Ms. Houck reported that during recent wind storms the ridge vent on the kitchen at Cacoosing Meadows Park blew off. When the insurance adjuster inspected the facility he also inspected the restroom/storage building on the State Hill Road side of the park. The adjuster determined that the roof on this building was damaged as well and needed to be completely replaced. Sometime between April 12th and May 9th, the electrical panel at Shiloh Hills Park was struck by lightning and damaged 13 of the new lights. Ms. Houck is working with the Township’s insurance carrier to have all of these facilities repaired as soon as possible. She is also working with the electrician to develop a plan to address the lightning strikes at Shiloh Hills Park. This is the second time in four (4) years that lightning has damaged facilities at the Park.

General Comments – None

Announcements –

- A list of upcoming programs and events has been included on the back of the agenda.
- **Next meeting - Thursday, July 15th, 2021 – 7:00 pm.**

Adjournment – *Motion made by Mr. Aukamp, seconded by Ms. Faust to adjourn the meeting at 7:25 pm - MOTION CARRIED.*

Respectfully submitted,

Judy Houck, CPRP
Director of Parks and Recreation