



TOWNSHIP OF SPRING

BERKS COUNTY, PA
2850 WINDMILL ROAD
SINKING SPRING, PA 19608
Tel. (610) 678-5393
Fax. (610) 678-4571
www.springtwpberks.org

BOARD OF SUPERVISORS MEETING MINUTES July 26, 2021

OPENING OF MEETING: A regular business meeting of the Board of Supervisors was called to order by Chairperson Stuck at 7:04 p.m. on Monday, July 26th, 2021 in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon roll call, Supervisors Stuck, Myer and Smith were present. Supervisors Kocher and Ulrich attended via teleconference. Also present were: John Groller, Judy Houck, Mary Burkholder, Jen Bensinger, Deputy Chief Powell, Aaron Wozniak, Paul Darrah, Chief Hackman, Dan Becker -Esquire, Gary Coller, Samuel Dever, Bonnie Magrowski, Lisa Gallagher, and Terry Naugle-Great Valley Consultants. The following individuals attended the meeting via teleconference: Greg at WFMZ, Michael Wertz.

OPEN TO THE FLOOR:

Gary Coller, 2814 Belmont Avenue thanked the Township for replacing the upper most landing on the eighty (80) steps that run between Fairview Street and Highland Avenue.

Mr. Coller would like the Township to consider instituting a 25 MPH speed limit on all residential streets (other than streets that require higher speed limits) in anticipation of the local Police being able to use local radar.

Mr. Coller asked the Township to consider lowering the speed limit in the area of Springmont due to lack of clear visibility in the sight triangles at intersections. Mr. Coller mentioned both he and his neighbor would lose part of their porch if the 75 ft clear site triangle was enforced.

Climate Change-Mr. Coller questioned if anyone checked with State Officials or State Associations about the possibility of changing Zoning so that we can accommodate these issues, such as allowing for, double vehicle charge, homes going all electric, etc. Discussed the Township's consideration for shared GEO thermal wells- Four (4) to six (6) properties could share.

Bonnie Magrowski, 245 Bainbridge Circle reported the issue of flooding two (2) years ago and the early morning of 07/13/2021. Water coming down from retention pond flows into the street and floods the street. Cars were flooded again this year. She believes the water is coming down from Alcon. Ms. Magrowski asked what the Township will do to eliminate this issue.

Mr. Darrah reported we received almost three (3) inches of rain that morning in that vicinity, as well as in Wyomissing. He and his crew swept road debris at the intersection of Bainbridge Circle and Frederick Street. Mr. Darrah reported an inlet behind the house was clogged.

OPEN TO THE FLOOR: (Continued)

Mr. Becker, Esquire reported that the Township has been working on this issue since before the Pandemic. Weather patterns have changed and we have been receiving excessive rain. The Township has been actively working on cleaning pipes, lines, and working on upgrades. The Township has cleaned out the retention pond and the inlet even though the pond and inlet are not the Township's responsibility.

Lisa Gallagher- 252 Bainbridge Circle stated for the last four (4) years there has been a dramatic change every time we get a heavy downpour. The road will flood in a span of fifteen (15) minutes. Water was at least 6-7 ft wide. Everything in yards comes down and clogs the drain. Anything that can be done would be appreciated.

ACTION ITEMS FOR APPROVAL: All items requiring action by the Board are listed below. Comments and discussion points are listed under the corresponding item.

1. Meeting Minutes – Regular Business Meeting – July 12th, 2021
2. List of Bills for Approval –
 1. **General Fund - \$226,665.77**
 2. **Street Lighting Tax Fund - \$24,434.03**
 3. **Fire Hydrant Tax Fund - \$0**
 4. **Refuse Tax Fund - \$61,888.08**
 5. **Escrow Fund - \$0**
 6. **Sewer District #3 Fund - \$624,882.60**
 7. **Fire Protection Fund - \$50,583.72**
 8. **Capital Fund - \$3,396.00**
3. COVID Regulations Update

Ms. Houck reported the Parks and Recreation Board reviewed the current Covid regulations and recommends the Township keep the current regulations in place. The Recreation Board will evaluate our policy and provide a recommendation on a monthly basis. Current CDC and PA Department of Health guidelines will be part of the review process.
4. Bid Award-Automotive Fuels Contract No, 2021-04

Ms. Houck is recommending awarding the bid to the only bidder- Petroleum Traders of Fort Wayne, Indiana. Price per gallon for unleaded fuel is \$2.2925 and the price for diesel fuel is \$2.3620.
5. Bid Award- WWTP Chemicals Contract- No, 2021-03

Ms. Houck recommends awarding the bid to USALCO, of Baltimore Maryland, as the low bidder. USALCO's bid price is \$420.00 per wet ton.
6. Bid Award-Aggregates and Bituminous Materials Contract No. 2021-05

Ms. Houck recommends awarding the bid to the lowest bidder, New Enterprise Stone and Lime Company, Inc from East Earl, PA. The estimated aggregate material contract price is \$16,488.75 and the estimated bituminous material contract price is \$69,775.00.

ACTION ITEMS FOR APPROVAL (Continued)

7. Stormwater Agreement-6 Grey Ghost Lane
Ms. Bensinger showed a proposed a driveway and a new home on Grey Ghost Lane. The Township Storm Water Management Ordinance 355 requires a Stormwater Facility be installed on this property due to the impervious coverage. Storm Water Management Plan has been reviewed by GVC. Applicant submitted the signed agreement. Ms. Bensinger and GVC recommend approval of the agreement, conditional upon payment for all permits.
8. Sinking Spring Televising Project-Pay App
Mr. Darrah reported the Township went into an agreement with Sinking Spring Borough to televise the Cacoosing line. Mr. Darrah recommends approving the payment application No. 2-the final payment of \$84,455.25 for the Cleaning and Televising of Sanitary Sewers to the Borough of Sinking Spring.
9. Contract Change Order-2021 Streets Construction Project
Mr. Naugle recommends approval of the Contract Change Order for Contract 2031-412 with the H & K Group, Inc. The change order would include pulling out the base repair that was originally in the contract as a different type of reinforcement can be done under the maintenance portion. This change would deduct about \$56,000.00 from Contract #1 and add about \$49,000.00 to contract #2. The approximate net savings to the Township would be approximately \$9,000.00.
10. Hoffman, LLC- Extension of Time Request
Mr. Groller reported the current deadline for the Hofmann Tract Final Land Development Plan is August 9, 2001. Hoffman, LLC is requesting an extension of time. The new deadline will be November 8, 2021.

Motion to approve Action Items # 1 through #10 was made by Mr. Kocher, seconded by Mr. Myer. Upon roll call, Ms. Smith abstained from voting on item #1 as she was not present at the July 12th meeting, all other Supervisors present voted affirmatively. MOTION CARRIED.

TOWNSHIP DIRECTORS

- A. Zoning/Building Codes Department – No Report
Mr. Stuck asked about a property at the corner of Highland Avenue and Cecil Avenue that has a fence. Mr. Wozniak reported the property owner has been issued a notice of violation.
- B. Parks and Recreation Department –
 1. Ms. Houck submitted a written monthly report.
 2. Ms. Houck showed a video presentation prepared by the summer staff. The presentation highlighted a brief summary of all the programs the Parks and Recreation Board Department was able to hold for the community since the pandemic started. All the events were held outdoors at the Township parks and surrounding parks in the area. Highlights of programs included: Storytime in the Park, Eco Explorer Camp, Sticks fore Kids, Kayaking, Storytime with Santa, Winter Bird Walk, Drive-Thru Bunny Trail, Frog Safari, Pollinator Program, Chemistry Program, Wee One Walks, Owl Prowl,

TOWNSHIP DIRECTORS (Continued)

Wildlife Walk, Youth Basketball, and Family Fun Night. Ms. Houck reported over 3,000 people are served in programs, over 11,000 in park rentals.

C. Engineering/Planning Department- Monthly report prepared by GVC.

Mr. Groller thanked Aaron, Jen, and staff who have been assisting in the absence of Mr. Moll.

Mr. Meyer questioned if the Hoffman Tract Extension is for allowing trucks to be driven on Iroquois Avenue.

Mr. Becker stated that he is not aware of any truck activity yet and noted that the extension of time is for the final approval of the plan.

Mr. Stuck asked for an update on the 2020-2021 street work.

Mr. Darrah reported that Recon was on site July 15 to 17 and completed the base repair on Old Fritztown Road, Hillvale Avenue, and Jefferson Street. July 21st AMS tarred and chipped everything. Monday, August 2nd, they are scheduled to do the final paving on Old Fritztown Road, Augusta Drive, Reedy Road, and Jefferson Street. Everything should be completed by September 1st, weather permitting.

Mr. Myer questioned the area around Dwight Street and Grandview Boulevard. He asked when the signs will go up. Mr. Darrah reported there is one (1) item remaining that the Chief needs to complete. Project should be completed within two (2) weeks.

Mr. Myer questioned what the costs are for Harvard Boulevard. Mr. Darrah reported he does not know the cost yet. Entech is still working on it.

D. Finance Department

Mr. Groller submitted a Comparative Income Statement for the 1st six (6) months of the year. The General Fund revenue for 2021 is just under \$9,000,000.00 as compared to \$8,300,000.00 the previous year largely due to Business Privilege Tax Collections. Total expenditures for the General Fund are approximately \$446,000 higher than last year.

E. Human Resources –No Report

F. Public Works – Mr. Darrah reported the new Mini Dump Truck was picked up.

PUBLIC SAFETY

A. Police Department –

1. Deputy Chief Powell presented the monthly report and highlighted the increase in Fraud Cases related mostly to Unemployment Fraud. A six (6) month review was presented.

2. Deputy Chief Powell asked the Board to certify the following as prospective candidates for Full -Time Police Officers. The Candidates are: Gregory Falk, Elizabeth Fisher,

PUBLIC SAFETY (Continued)

and Kevin Green. *Motion to certify Gregory Falk, Elizabeth Fisher, and Kevin Green was made by Ms. Smith, seconded by Mr. Ulrich. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED.*

Motion to authorize hiring of Elizabeth Fisher was made by Ms. Smith, seconded by Mr. Myer. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED.

B. Township of Spring Fire Rescue Services-Chief Hackman-No Report

C. West Side Regional EMA – Mr. Bausher-No Report

SOLICITOR – Mr. Becker – No Report.

OLD BUSINESS: No Report

NEW BUSINESS: No Report

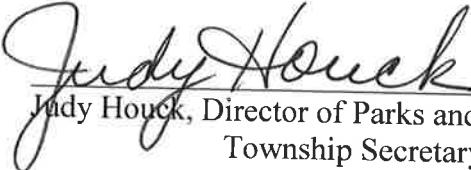
ANNOUNCEMENTS:

1. An Executive Session was held prior to this meeting to discuss matters of personnel and potential litigation.
2. Next meeting will be held at 7:00 p.m. on Monday, August 9, 2021.

ADJOURNMENT:

There being no further business, Chairperson Stuck adjourned the meeting at 7:50 p.m.

Respectfully submitted,



Judy Houck, Director of Parks and Recreation/
Township Secretary