



TOWNSHIP OF SPRING

BERKS COUNTY, PA
2850 WINDMILL ROAD
SINKING SPRING, PA 19608
Tel. (610) 678-5393
Fax. (610) 678-4571
www.springtwpberks.org

BOARD OF SUPERVISORS MEETING MINUTES March 14th, 2022

OPENING OF MEETING: A regular business meeting of the Board of Supervisors was called to order by Chairperson Stuck at 7:03 p.m. on Monday, March 14th, 2022 in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon roll call, Supervisors Stuck, Kocher, Smith, and Royer were present. Also present were: John Groller, Mary Burkholder, Paul Darrah, Jen Bensinger, Judy Houck, Aaron Wozniak, Jim Moll, Chief Powell, Chief Hackman, Colin Macfarlane Esq., Greg Davis, Craig Bonenberger-McCarthy Engineering, and Susan Shelly-Reading Eagle. Tess Croy, Kozloff Stoudt, Chris Hannum and Tori Morgan of Entech Engineering, Erick Hetzel-EH Creative Services, Matthew Jarmel AIA, and Alan Brandies attended via ZOOM.

OPEN TO THE FLOOR: None

AMENDMENT TO THE AGENDA

Mr. Moll stated that the Wilson School District's extension of time request needs to be added to the agenda as there will not be enough time for the Board to take action by the next Board of Supervisors Meeting.

Motion to amend the agenda was made by Ms. Smith, seconded by Mr. Kocher. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED

ACTION ITEMS FOR APPROVAL: All items requiring action by the Board are listed below. Comments and discussion points are listed under the corresponding item.

1. Meeting Minutes-February 28th, 2022
2. List of Bills for Approval
 1. General Fund - \$357,757.03
 2. Street Lighting Tax Fund-\$25,581.33
 3. Fire Hydrant Tax Fund- \$6,939.75
 4. Refuse Tax Fund- \$103,174.19
 5. Sewer District #3 Fund-\$90,256.73
 6. Fire Protection- \$45,690.35

ACTION ITEMS FOR APPROVAL: *(Continued)*

3. Payment Application #10-WWTP Clarifier #3 Project
Mr. Groller reported that Entech Engineering reviewed the payment application and recommended payment in the amount of \$28,708.11 to PSI Solutions, Inc.
4. Payment Application #11-WWTP Clarifier #3 Project
Mr. Groller reported that Entech Engineering reviewed the payment application and recommended payment in the amount of \$92,965.96 to PSI Solutions, Inc.
5. Program Brochure Mailing Option
Ms. Houck asked the Board of Supervisors for direction on distributing the Program Brochure. The options were to continue mailing out to all school district residents or only to Township residents. Ms. Smith asked if the Parks and Recreation Board had made a recommendation. Ms. Houck said that the Parks and Recreation Board did not have a suggestion as they have not met since the project was re-bid. Mr. Kocher and Ms. Smith recommended that the program brochure be mailed to Township residents only, citing substantial savings. Ms. Smith added that the Department could advertise through the Wilson School District and the Township website to inform non-residents that they can register to participate in Township programs.
6. Mowing Contract Award
Ms. Houck recommends awarding the 2022 Mowing Contract to Smitty's Lawn and Landscape in the amount of \$28,010.00. Mr. Stuck questioned if the outsourced agreement includes maintaining fewer areas this year than in years past and if the cost was less. Ms. Houck confirmed that Township spending would decrease this year with less outsourcing.
7. Eberly/Fox Annexation-Final Plan Approval
Mr. Moll reviewed this project and presented the Planning Commission's recommendation that the Board of Supervisors approves the Eberly/Fox Annexation Final Plan.
8. FOG Program Development
The Board of Supervisors received the Scope of Work for professional services for Entech Engineering to provide support for the development of a Fats, Oils, and Grease (FOG) Program for the Township. Ms. Morgan reported that the FOG Program is to help control oil and grease affecting the fine screening at the WWTP and the Township's Collection System, to help control sanitary sewer overflows and things of that nature. Ms. Morgan stated that a program created to enhance communication, education, and inspection is the best way to implement the program, noting that the Township may decide at a later time if they would like to add a sampling capacity to the program.
9. Resolution 2022-14 Grant Application-LSA Wyomissing Interceptor Project
Ms. Morgan reported that the Local Share Account (LSA) grant application is due tomorrow. If the Board approves the resolution this evening, Entech will process the application tonight. Ms. Morgan offered to assist with documentation to supplement the grant application asking legislators for their support.

ACTION ITEMS FOR APPROVAL: (Continued)

10. Request for Payment-Overnight Travel

Chief Powell requested approval for payment not to exceed \$700.00 for overnight travel in April and May for Detective Cory Huntsinger to attend a Financial Crime Seminar and a Violent Crimes Seminar.

11. Wilson School District-Extension of Time Request

Mr. Moll stated the Land Development Plans for the Wilson School District are expiring March 26th, 2022, two (2) days before the next Board of Supervisors Meeting. The applicant has submitted an extension of time request until April 12th, 2022.

Motion to approve Action Items #1 thru #11 was made by Mr. Kocher, seconded by Ms. Smith. Upon roll call, Ms. Smith abstained from voting on payment # 105981. Mr. Stuck abstained from voting on payments #105935 & #105968. All Supervisors present voted affirmatively. MOTION CARRIED.

TOWNSHIP DIRECTORS

- A. Zoning/Building Codes Department – Mr. Wozniak submitted a monthly report for February 2022. Mr. Stuck questioned a complaint that the Township received about a bedroom in a basement without egress. Mr. Wozniak explained the situation and stated the issue is currently in the process of being resolved.

Chairperson Stuck recessed the Regular Meeting at 7:15 p.m.

PUBLIC HEARING

REQUEST OF EQUUS CAPITAL PARTNERS, LTD; TO MODIFY THE TENTATIVE PLAN FOR SPRING RIDGE PLANNED RESIDENTIAL DEVELOPMENT (PRD) LEARNING EXPERIENCE DAYCARE-3 MERIDIAN BOULEVARD

Solicitor Macfarlane opened the hearing on the matter for 3 Meridian Boulevard, which Learning Experience proposes using as a daycare center. The area is subjected to the Tentative Plan, which contemplates using that property as a bank. According to the Municipalities Planning Code, any proposed amendment to a Tentative Plan is required to be accompanied by a Public Hearing. In connection with Learning Experience's request for the change of use amendment, they also sought a waiver from the regulations in the PRD District concerning the placement of signage outside of the proposed building.

Greg Davis-Attorney for Equus Capital Partners, LTD; entered his appearance.

Solicitor Macfarlane entered Exhibits 1-11 into the record. Solicitor Macfarlane noted that the Township Planning Commission recommends approval of the amendment to the Tentative Plan and the requested waivers.

PUBLIC HEARING (Continued)

Mr. Moll, the Township Engineer, was sworn in. Mr. Moll reviewed Exhibit 11, his memo to the Board of Supervisors regarding the request from the applicant and the recommendation from the Planning Commission that the Board of Supervisors approves the proposed amendment to the Tentative Plan allowing the proposed daycare facility. In addition, the Planning Commission recommends that the Board of Supervisors grant the requested waivers of the PDR sign regulations.

Motion to approve the proposed amendment of the Tentative Plan allowing for a proposed daycare facility and requested waivers of the PRD sign regulations was made by Mr. Stuck, seconded by Ms. Smith. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED

Solicitor Macfarlane said to let the record reflect that no one is attending in person or virtually on behalf of the Township or the applicant.

Chairperson Stuck called the Regular Board of Supervisors Meeting back to order at 7:25 p.m.

TOWNSHIP DIRECTORS (Continued)

B. Parks and Recreation Department – Township Community Day

Ms. Houck reported that as directed by the Board of Supervisors, the Parks and Recreation Department has begun the planning process for a Township Community Day and has provided an outline to demonstrate to the Board what the Parks and Recreation Department has proposed to date. Ms. Smith asked if anyone rented the pavilion over this weekend. Ms. Houck said that the pavilion is open and that the plan is to try to stay off the main soccer fields. Mr. Stuck asked if the event would damage the soccer fields by State Hill Road. Ms. Houck said that would depend on the weather, and currently, the Township has not had a lot of use of the fields except for Field 5. Ms. Smith questioned if the event held on Labor Day Weekend would affect attendance. Ms. Houck said that the Parks and Recreation Department is not aware of any local events on Labor Day weekend and is trying not to go too far into the soccer season, which would affect parking. The Board of Supervisors approved the proposed date, Saturday, September 3rd, 2022, for a Township Community Day and the outline of the event provided by Ms. Houck.

C. Engineering/Planning Department – 2125 Portland Avenue-Special Exception Request

Mr. Moll reviewed this project and reported that the Planning Commission recommended that the Zoning Hearing Board deny the special exception request for an auto body repair shop at 2125 Portland Avenue. Mr. Stuck questioned what the sewer capacity was in that location. Mr. Moll said that a property owner extended a sewer line to the neighboring property, noting it has not been developed to serve this property and that there is a cesspool at the rear of the property.

Motion to recommend to the Zoning Hearing Board to interpret that the applicant for 2125 Portland Avenue should apply for a variance rather than a special exception was made by Mr. Stuck, seconded by Mr. Royer. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED

TOWNSHIP DIRECTORS (Continued)

- C. Engineering/Planning Department – 2125 Portland Avenue-Special Exception Request
(Continued)

Motion to recommend to the Zoning Hearing Board that they deny any zoning relief to the applicant for 2125 Portland Avenue was made by Mr. Stuck, seconded by Mr. Royer. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED

- D. Finance Department – No Report
E. Human Resources – No Report
F. Public Works– No Report

PUBLIC SAFETY

- A. Police Department -No Report
B. Township of Spring Fire Rescue Services – Chief Hackman presented his monthly report for February.
C. West Side Regional EMA – No Report

SOLICITOR – No Report

OLD BUSINESS: – Mr. Groller reported that the Township received authorization from the DEP to proceed with the Goose Lane Yard Waste Site. Staff will be working with engineers to finalize the Land Plans for the Board of Supervisors' approval. Mr. Stuck asked how long construction is expected to take. Mr. Groller said that the consultant for the project said that he expects the work to take approximately sixty (60) days. Staff will do the initial part of the construction in-house, noting that the work is weather-dependent.

NEW BUSINESS: – Mr. Groller reported that the Township was made aware of the Constellation Offsite Renewables Energy Program in the newspaper last Sunday. Mr. Kocher has reached out to representatives of the program to obtain additional information.

Motion to authorize representation by Kozloff Stoudt to attend the Zoning Hearing Board Meeting on the Township's behalf on Wednesday, March 16th, 2022, was made by Mr. Kocher, seconded by Ms. Smith. Upon roll call, all Supervisors voted affirmatively. MOTION CARRIED

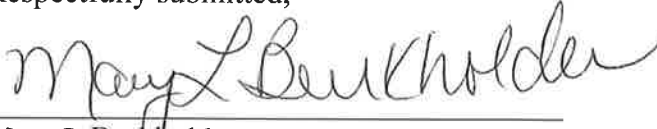
ANNOUNCEMENTS:

1. An Executive Session was held prior to this meeting to discuss matters of personnel and potential litigation.
2. Next meeting will be held at 7:00 p.m. on Monday, March 28th, 2022.

ADJOURNMENT:

There being no further business, Chairperson Stuck adjourned the meeting at 7:50 p.m.

Respectfully submitted,



Mary L Burkholder
Township Secretary