



TOWNSHIP OF SPRING

BERKS COUNTY, PA

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BOARD OF SUPERVISORS MEETING MINUTES

April 25th, 2022

OPENING OF MEETING: A regular business meeting of the Board of Supervisors was called to order by Chairperson Stuck at 7:06 p.m. on Monday, April 25th, 2022, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon roll call, Supervisors Stuck, Kocher, Smith, Wertz, and Royer were present. Also present were: John Groller, Mary Burkholder, Paul Darrah, Jen Bensinger, Judy Houck, Jim Moll, Chief Powell, Dan Becker Esq., Sam Dever, Nathan White, Kamaen, and Romen. Chief Hackman attended via ZOOM.

AMENDMENT TO THE AGENDA-

Mr. Groller reported that the proposed 2022 Roadwork would be reviewed with the Board of Supervisors this evening.

Motion to amend the agenda to review the recommendations of award for the 2022 Roadwork Project was made by Ms. Smith, seconded by Mr. Kocher. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED.

OPEN TO THE FLOOR: Nathan White, of 3016 Grandview Boulevard, addressed the Supervisors stating that he would like the Township of Spring, currently a 2nd class Township, to “upgrade” to a 1st Class Township.

ACTION ITEMS FOR APPROVAL: All items requiring action by the Board are listed below. Comments and discussion points are listed under the corresponding item.

1. Meeting Minutes-April 11th, 2022
2. List of Bills for Approval
 1. **General Fund - \$320,632.16**
 2. **Fire Hydrant Tax Fund- \$6,844.97**
 3. **Refuse Tax Fund- \$45,601.46**
 4. **Sewer District #3 Fund-\$625,057.95**
 5. **Fire Protection- \$45,863.77**
 6. **Capital Fund- \$12,468.57**

ACTION ITEMS FOR APPROVAL: *(Continued)*

3. Resolutions 2022-16, 20 & 21-Traffic Signal Applications & Agreements

Mr. Moll stated that the Traffic Signal Maintenance Agreement the Board approved on March 28th, 2022 requires resolutions to accompany the agreement.

- a) Resolution 2022-16: Authorizes the Township to approve the appropriate municipal official to submit the Traffic Signal Maintenance Agreement and approval to submit future modifications.
- b) Resolution 2022-20: Authorizes the Township to submit the Traffic Signal Agreement for Penn Avenue (S.R. 0422) & Dwight Street and approval to submit future modifications.
- c) Resolution 2022-21: Authorizes the Township to submit the Traffic Signal Agreement for Shillington Road (S.R. 0724) & Iroquois Avenue and approval to submit future modifications.

Mr. Kocher questioned the condition of the traffic signal on Penn Avenue, across from Cecil Avenue, noting if you are heading east, it is hard to see the light. Mr. Darrah stated that this light will be replaced utilizing the Township's recently awarded Green Light-Go Grant.

Mr. Kocher said that the traffic signal at Snyder Road and Van Reed Road appears damaged. Mr. Darrah reported that a dump truck hit the traffic signal, breaking it and the base. The cost of the repair is \$45,500.00. Mr. Groller said that the Township received an insurance check which was not enough to cover the cost of the repairs. Mr. Groller met with the insurance company and is waiting to hear back from them.

Mr. Kocher asked about the status of a study of the offset at the intersection of Grandview Boulevard & Snyder Rd/Woodside Avenue. Mr. Moll stated that the Transportation Advisory Committee reviewed the issue with the Township's Traffic Engineer.

Mr. Moll noted that the Committee recommended line striping, essentially aiming the lanes at each other. Mr. Darrah said when the Township proposed the work to the line painter, it was too late in the season and that he would get it on the schedule.

Mr. Stuck requested that the Transportation Advisory Committee review the Parking Ordinance, citing tractor-trailer parking issues in the Township. Mr. Stuck confirmed with Mr. Moll that he would like the Transportation Advisory Committee to do a Comprehensive Analysis of the Township.

4. Resolution 2022-18 America250PA

Mr. Groller reported that the Township received correspondence from PSATS requesting that the Township adopt the America250PA Resolution to commemorate the America250PA, scheduled for 2026.

5. Resolution 2022-19-UCC Agreement

Mr. Groller stated that the previously approved Intergovernmental Agreement for the Berks County Uniform Construction Code of Appeals requires the Township to authorize a resolution.

ACTION ITEMS FOR APPROVAL: *(Continued)*

6. BCCPC Road Salt Contract Award
Ms. Houck recommended that the Board of Supervisors grant the Road Salt Contract Award, purchased through Berks County Cooperative Purchasing Council, to Eastern Salt Company, Inc. in the amount of \$1,812,470.80 or \$75.95 per ton for the fifty-eight (58) municipalities participating. Mr. Stuck questioned how much the cost increased from the previous year. Ms. Houck said the per-ton price is \$8.32 higher this year. Ms. Houck said that the approval of the contract authorizes the appropriate Township official, Mr. Groller, to sign the notice of award.
7. COVID Policy Update-Recreation Programs
Ms. Houck stated that the Parks and Recreation Board recommends that the Department continue to follow the current safety policies through May 31st, 2022, including limiting indoor program capacity to enable social distancing and the wearing of facemasks while on Township provided transportation. Mr. Stuck questioned the legality of the Township requiring facemasks on Township transportation. Ms. Houck reported that the Township does not have any trips scheduled for this summer.
8. West Lawn UMC Street Closure Request
Chief Powell recommended approval of the request of the West Lawn UMC requesting a street closure to accommodate their annual Vacation Bible School, which will be held June 5th thru June 9th (Sunday thru Thursday).
9. Formal Offer of Employment-Maintenance Worker- Public Works Department
Mr. Groller reported that Tim Hornberger had completed all background checks and screening required by the Township. Mr. Darrah and Ms. Jack recommend that the formal offer of employment be extended to Mr. Hornberger at a starting salary of \$22.62 per hour, which is 70% of the top rate in the Public Works Department.
10. Purchase Order Request- 2022 GMC Sierra
Mr. Darrah reported that the Township had experienced many issues with its aging fleet of vehicles and attempting to locate vehicles available for purchase. Mr. Darrah said that dealers are not participating in the CoStars Contract Program. Geoff Penske presented staff with an offer for a 2022 GMC Sierra at the cost of \$46,735.00, with a trade-in value of \$35,7000 for the Township's 2017 Ford F250 (almost \$4,000 more than the Township paid), for a total sales price of \$12,468.57 for the 2022 GMC Sierra.

Mr. Becker stated that state law mandates if the Township is not using the CoStars Program, the Township must use the bidding process to purchase anything over \$21,000.00. Mr. Groller stated the approval for this request would be contingent upon the determination that the purchase complies with the bidding requirements of the Commonwealth.
11. 2022 Street Work-Recommendation of Award
Mr. Groller stated that Contracts #1 and #2 for 2022 Street Work came in over budget. Mr. Darrah noted that H&K Group, Inc. had a low bid for base repair at \$1,068,250.80. Asphalt Maintenance Solutions, LLC. (AMS) was the only bidder for the slurry seal at the cost of \$257,591.74. Mr. Darrah reported that \$1,200,000.00 was budgeted for the road work and the total cost came to \$1,325,842.54.

ACTION ITEMS FOR APPROVAL: (Continued)

11. 2022 Street Work-Recommendation of Award (Continued)

Mr. Stuck asked for clarification on what a base bid is versus an alternate. Mr. Darrah said that the base bids are digging out and doing repair work with macadam. Alternate repair is having Recon Construction Services, Inc. on the project, who will use a milling machine to dig up the ground, re-lay the ground behind it, and add the cement mixture. Mr. Royer questioned the life expectancy for the alternate repair. Mr. Darrah confirmed that alternate repair lasts longer. Mr. Darrah noted that the Township saved approximately \$100,000.00 last year using the alternate repair method. Mr. Groller stated that the Township would use reserves out of the Liquid Fuels Fund to cover the project's cost over budget.

Mr. Stuck asked if there would be communication with residents during the process. Mr. Darrah reported that AMS would erect a sign at the end of the road weeks before the start of the project. Residents will have access to updates on their phones, and AMS will place hangers on residents' doors with their contact information, including phone numbers. Mr. Darrah said this should remedy the issue the Township experienced last year with a lack of communication with the residents and the volume of calls that came into the Township.

Motion to approve Action Items #1-11 was made by Mr. Kocher, seconded by Ms. Smith. Upon roll call, Ms. Smith abstained from voting on payment 106275. Mr. Stuck abstained from voting on payment 106232 and 106261. Mr. Wertz abstained from voting on Action Item #1 and payments for Fire Fund #14. All Supervisors present voted affirmatively.
MOTION CARRIED.

TOWNSHIP DIRECTORS

- A. Zoning/Building Codes Department –No Report
- B. Parks and Recreation Department –No Report
- C. Engineering/Planning Department -No Report
- D. Finance Department – No Report
- E. Human Resources – No Report
- F. Public Works– Mr. Darrah stated that the Township was awarded a grant for the Goose Lane Yard Waste Site. Mr. Groller reported that the Township was awarded \$346,000.00 out of a maximum available \$350,000.00. The Board Members expressed their appreciation for a job well done with staff securing the grant.

PUBLIC SAFETY

- A. Police Department -Chief Powell submitted the monthly report for March 2022.
Chief Powell reported that Dick's Sporting Goods donated approximately \$10,000,00 in fitness equipment to the Police Department last week.
- B. Township of Spring Fire Rescue Services – No Report
- C. West Side Regional EMA – No Report

SOLICITOR – No Report

OLD BUSINESS: –No Report

NEW BUSINESS: – No Report

ANNOUNCEMENTS:

1. An Executive Session was held prior to this meeting to discuss matters of personnel and potential litigation.
2. Next meeting will be held at 7:00 p.m. on Monday, May 9th, 2022.

ADJOURNMENT:

There being no further business, Chairperson Stuck adjourned the meeting at 7:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary L Burkholder". The signature is written in dark ink and is positioned above a horizontal line.

Mary L Burkholder
Township Secretary