

Township of Spring Parks and Recreation Board

Meeting Minutes – May 19th, 2022

Chairperson Richard Bashore called the meeting of the Parks and Recreation Board to order at 7:02 pm in the Public Meeting Room at the Township Administration Building. The following members were present: Michael Kocher, William Herbine, William Aukamp, Donald Watterson, Keith Stamm and Sheila Faust. Also present was Parks and Recreation Director, Judy Houck.

Approval of Minutes – *Motion to approve the minutes of the April 21, 2022 meeting as corrected was, made by Mr. Herbine, seconded by Ms. Faust. MOTION CARRIED 7-0*

Courtesy of the Floor – None

General Report – Ms. Houck reported the staff processed thirty-six (36) new pavilion rentals during the month of April and since January 18th, we have processed 105 pavilion reservation which exceeds the 92 that were received during the same time frame in 2019.

The Summer 2022 Brochure has been mailed to Township residents and registrations are slowly being received. As of May 3rd, the number of summer playground leaders necessary to open Drexelwood Park has been reached and currently this site has the most registrants. The deadline for registering for the Summer Playground Program is 12:00 noon on Friday, May 20th.

The Pennsylvania Recreation and Park Society is able to offer the Discount Ticket program this year. Most of our biggest sellers, Dorney Park, Hershey Park and Six Flags, have joined a consortium, Entertainment Benefits Group, and customers will purchase their tickets from home through a website with a specific User Name and Password that we provide. The consortium offers discounts to many entertainment venues including movie theatres, Disney World, Universal Studios and even Broadway shows.

Ms. Houck will continue to work with the human resource consultant to fill the part-time Administrative Assistant Position. Although it has been extremely challenging they will continue until they find the candidate to fill this vacancy.

Old Business –

COVID Regulation Update – Ms. Houck reported as of May 9th, 2022 the CDC continues to list Berks County as a site of “Low Community Transmission” and recommends but no longer requires, masks for anyone using public transportation.

Motion to maintain the current COVID Policy until and unless the authorities issue new mandates was made by Mr. Stamm, seconded by Mr. Aukamp. MOTION CARRIED -7-0

Summer Playground Program Update – Ms. Houck reviewed the statistics for the Playground Program. After much discussion the Park and Recreation Board recommended only opening two (2) locations, keeping both locations open regardless of the number of registrants and keeping registration open until June 1st.

Motion to recommend to the Board of Supervisors 1) opening the Playground Program at Breneman Park and Drexelwood Park, 2) keeping both locations open regardless of the number of registrants and 3) accepting registrations until June 1st, was made by Mr. Aukamp, seconded by Mr. Kocher. MOTION CARRIED. 7-0

Comprehensive Parks, Recreation and Open Space Plan – Ms. Houck asked if the Board had any additional questions regarding the responses from the consulting firms. Discussion points included pricing, location of the firms’ offices, grant writing, familiarity with the Township’s previous plan and their presentations. Chairperson Bashore asked each member to indicate their first choice of consulting teams. The results were: Barry Isett Associates – 4; Toole Recreation Planning – 2; YSM & Recreation and Park Solutions – 1.

Motion to recommend that the Board of Supervisors award the contract for the Comprehensive Parks, Recreation and Open Space Plan to Barry Isett Associates was made by Mr. Herbine, seconded by Mr. Kocher. MOTION CARRIED. 7-0

General Comments – None

Community Day – Ms. Houck reported the Department is continuing to work on the plans for Community Day and she displayed an aerial overview of where activities would be located, the parking restrictions and the fault line that is near the park. The event is on the agenda for the Board of Supervisors’ Vision Meeting Friday, May 20th.

General Comments – None

New Business – Nothing to report

General Comments – None

Announcements –

- A list of upcoming programs and events has been included on the back of the agenda.
- **Next meeting – June 16th, 2022 –7:00 pm.**

Adjournment – *Motion was made by Mr. Aukamp, seconded by Ms. Faust to adjourn the meeting at 7:57 pm - MOTION CARRIED. 7-0*

Respectfully submitted,



Sharon Breneman
Administrative Assistant