



TOWNSHIP OF SPRING

Board of Supervisors

BERKS COUNTY, PA
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RE-ORGANIZATION MEETING MINUTES JANUARY 3rd, 2023

CALL TO ORDER: The 2023 Re-Organization Meeting of the Township of Spring Board of Supervisors was called to order by Chairperson Stuck on Tuesday, January 3rd, 2023, at 7:32 p.m., in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon roll call, Supervisors Stuck, Kocher, Royer and Wertz were present. Ms. Smith did not attend. Also present were: John Groller, Paul Darrah, Jen Bensinger, Jim Moll, Aaron Wozniak, Chief Powell, Chief Hackman, Fire Marshal Troy Hatt, and Daniel Becker, Esq. Also in attendance was Steve Buck from Stevens and Lee on behalf of Spring Commons. Attending via Zoom were Judy Houck and Ed Schwarz, the owner of Spring Commons.

CHAIRPERSON PRO-TEM: Solicitor Becker was appointed Chairperson Pro-Tem.

ELECTION OF CHAIRPERSON: The Chairperson Pro-Tem proceeded with the election of the Chairperson of the Board of Supervisors for 2022.

Mr. Kocher nominated Mr. Stuck. Mr. Wertz seconded the motion. Motion to close the floor to nominations for Chairperson was made by Mr. Royer and seconded by Mr. Kocher. All Supervisors present voted affirmatively to nominate Mr. Stuck as Board Chairperson. MOTION CARRIED

ELECTION OF VICE-CHAIRPERSON: Chairperson Stuck opened nominations for Vice Chairperson. *Mr. Wertz nominated Mike Kocher. There being no further nominations, Mr. Royer moved to close nominations, and Mr. Wertz seconded it. All Supervisors present voted affirmatively to nominate Mr. Kocher as Vice Chairperson. MOTION CARRIED*

APPOINTMENT OF TOWNSHIP POSITIONS & SETTING OF BONDS (Items 7 – 17)

7. Appointment of Township Manager/Right-to-Know Officer – John Groller
8. Appointment of Assistant Right-to-Know Officer – Kelly Reifsnyder
9. Appointment of Township Secretary – Mary L Rossi
10. Appointment of Township Assistant Secretary – John Groller
11. Appointment of Township Treasurer - Tracy Daniels

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APPOINTMENT OF TOWNSHIP POSITIONS & SETTING OF BONDS (Items 7 – 17) (Continued)

12. Appointment of Township Assistant Treasurer – Kelly Reifsnnyder
13. Appointment of Township Solicitor – The firm of Kozloff-Stoudt, Attorneys
14. Setting Bond for Township Manager - \$100,000.00
15. Setting Bond for Treasurer and Assistant Treasurer - \$1,000,000.00/each
16. Setting Blanket Bond for Secretary, Assistant Secretary, Treasurer and Board of Supervisors - \$500,000.00/each
17. Setting of Bond for Tax Collector - \$23,000,000.00

A motion was made by Mr. Kocher, seconded by Mr. Wertz, approving Township appointments and bonds as listed in items #7-#17. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED

RESOLUTIONS #2023-01 – #2023-07 (Items 18 – 25)

18. Naming Depositories - Resolution #2023-01
19. Withdrawal of Funds - Resolution #2023-02
20. Naming Collector of Unpaid Real Estate Taxes, Fire Hydrant, Street Lighting and Refuse Taxes- Resolution #2023-03 – Stephen B Skrocki
21. Naming of Chief Administrative Officer for the Township Pension Fund for Uniformed & Non-Uniformed - Resolution #2023-04 – Tracy Daniels
22. Fee Schedule - Resolution #2023-05
23. Naming of Auditing Firm – Herbein + Company, Inc. - Resolution #2023-06
24. Appointment of Berks Enviro-Tech, Inc; as Sewage Enforcement Officer (per attached list) Resolution #2023-07. Alternate SEO-Aaron Wozniak
25. Appointment of Emergency Management Coordinator – Thomas M. Bausher and Assistant Emergency Management Coordinator – Colin Hackman

A motion was made by Mr. Kocher seconded by Mr. Wertz adopting Resolutions 2023-01 through 2023-07 and approving items #18 - #25. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED

ADDITIONAL APPOINTMENTS AND CONFIRMATIONS

26. Appointment of the following terms:
 - a. Planning Commission – Brad Weisman & Jeremy Zaborowski – 4- year terms (1/3/27)
A motion was made by Mr. Kocher to nominate Jeremy Zaborowski for a 4-year term on the Planning Commission and was seconded by Mr. Wertz. Upon roll call, all Supervisors present voted affirmatively. Mr. Weisman was not re-appointed.
 - b. Library Board – Jennifer Yetter, John Emerick, and Donna Bird – 3-year terms (1/3/26)
A motion was made by Mr. Royer, seconded by Mr. Kocher, to approve Jennifer Yetter, John Emerick and Donna Bird to 3-year terms on the Library Board. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED.

ADDITIONAL APPOINTMENTS AND CONFIRMATIONS (Continued)

26. Appointment of the following terms: (Continued)

c. Zoning Hearing Board-Robert C. Penney-3-year term (1/3/25)

A motion was made by Mr. Royer, seconded by Mr. Kocher to nominate Mr. Penny for a 3-year term on the Zoning Hearing Board. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED.

d. Parks and Recreation Board-Richard Bashore- 5-year terms (1/3/28)

A motion was made by Mr. Kocher, seconded by Mr. Wertz, to nominate Richard Bashore to the Parks and Recreation Board. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED.

27. Appointment of Infrastructure Committee – 1-year term (1/3/24):

Michael E. Kocher, Paul Darrah III, Robert Myer, Sarah P. Ehrlich, and LeRoy Schannauer
A motion was made by Mr. Kocher, seconded by Mr. Wertz, to approve the listed Infrastructure Committee members. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED.

28. Appointment of Transportation Advisory Committee – 1-year term (1/3/24):

Michael S. Wertz, Paul Darrah III, Patti J. Smith, Steve Powell, Brad Weisman
A motion was made by Mr. Kocher, seconded by Mr. Royer, to approve Michael S. Wertz, Paul Darrah III, Patti Smith, and Steve Powell as members of the Transportation Advisory Committee. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED. Mr. Weisman was not re-appointed.

ADDITIONAL APPOINTMENTS & CONFIRMATIONS (ITEMS #29 - #42):

29. Appointment of Agricultural Security Area Advisory Committee – 1-year term (1/3/24)

Jesse D Royer, Ed Hartman, James Balthaser, Diane Young, Al Kreider

30. Appointment of Planning/Roads & Traffic Consultant- Kraft Municipal Group, LLC- Scott Anderson

31. Appointment of Township Engineer - Great Valley Consultants

32. Appointment of Entech Engineering, Inc. -Waste Water Treatment Facilities Consulting Engineer

33. Appointment of Building Inspectors – Great Valley Consultants, LTL Consultants & Nicarry Code Services

34. Confirmation of Fire Police Officers – Ron Zdunowski, Ed Siekierka, Jack Trupp, Art Folk, Neil Strause, Keith Kerns, Frederick Wolfe, Stephen Snyder

35. Appointment of Fire Marshall/Fire Code Official – Troy Hatt

36. Appointment of Vacancy Board Chairperson – Richard Bashore

37. Appointment of Special Counsel for Personnel Matters – Joseph C. Rudolf, Esq., Clark Hill

38. Appointment of delegates to the State Association’s Convention and Voting Delegate – All Supervisors and George Stuck III as Voting Delegate.

39. Emergency Declaration Authorization - Tom Bausher and Board Chairperson.

40. Appointment of Representatives to Berks County Cooperative Purchasing Council – John Groller, Township Manager and Judy Houck

ADDITIONAL APPOINTMENTS & CONFIRMATIONS (ITEMS #29 - #42): *(Continued)*

41. Ambulance Service Committee: John Groller, Colin Hackman and Jesse D. Royer

42. Appointment of Zoning Hearing Board Solicitor – Frederick R. Mogel, Esq

A motion was made by Mr. Royer, seconded by Mr. Kocher to approve items #29-#42. Upon roll call, all Supervisors present voted affirmatively. MOTION CARRIED. Mr. Wertz abstained from item #34.

ANNOUNCEMENTS: None.

ADJOURNMENT: There being no further business, Chairman Stuck adjourned the meeting at 7:40 p.m.

Respectfully submitted,



Jennifer A Bensinger, Township of Spring Information Systems Manager