



TOWNSHIP OF SPRING

BERKS COUNTY, PA

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BOARD OF SUPERVISORS MEETING MINUTES APRIL 24th, 2023

OPENING OF MEETING: Chairperson Stuck called a regular business meeting of the Board of Supervisors to order at 7:01 p.m. on Monday, April 24th, 2023, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon roll call, Supervisors Stuck, Kocher, Smith, Royer, and Wertz were present. Also present were: Mary Rossi, Paul Darrah, Jen Bensinger, Jim Moll, Judy Houck, Aaron Wozniak, Chief Powell, and Daniel Becker, Esq. (Arrived at 7:06). Chief Hackman attended via ZOOM.

AGENDA AMENDMENTS: None

OPEN TO THE FLOOR: None

ACTION ITEMS FOR APPROVAL: All items requiring action by the Board are listed below. Comments and discussion points are listed under the corresponding item.

1. Minutes from April 10th Meeting
2. List of Bills for Approval
 1. **General Fund - \$383,016.88**
 2. **Fire Hydrant Tax Fund - \$10.37**
 3. **Refuse Tax Fund - \$112,349.67**
 4. **Park Capital Outlay Fund - \$10,029.02**
 5. **Sewer District #3 Fund- \$ 544,472.44**
 6. **Fire Protection-\$49,753.08**
 7. **Capital Fund-\$6,634.50**
3. Approval of Berks County Cooperative Purchasing Council Road Salt Contract Extension
4. Approval of Entech Work Order 4644-EWO-230319.000 for the Screw Press Design, Permitting, and Bidding for the WWTP Screw Sludge Press
5. Conditional Offer of Employment- Full-Time Fire Inspector
6. Award Contract for Police Building Repairs-Tabled
7. Police Department Vehicle Purchase from Savage Dodge
Chief Powell requested approval to purchase and pick up a police vehicle purchased from Savage Dodge through COSTARS for \$40,310.00. The purchase is a 2023 budgeted item.

ACTION ITEMS FOR APPROVAL: *(Continued)*

8. Authorize Request from the Wilson School District (WSD) for Graduation Celebration
Chief Powell said that the parade route is the same, with the same street closings and traffic control in the last two (2) years. Chief Hackman requested that the Board again waive the permit fee for the fireworks and charge WSD for overtime costs as done in prior years. Chief Powell said that the police department charges overtime as well.
9. Authorization to execute LPR Camera Contract
10. Wyomissing Creek Coalition
Mr. Moll said that the total Township portion due is \$50,000.00 and confirmed for Mr. Stuck that the payment goes towards the Wyomissing Creek Watershed Stormwater Coalition that the Township is part of, noting that the cost-sharing is based on population.

Motion to approve Action Items #1-5 and #7-10 was made by Mr. Kocher, seconded by Mr. Wertz. Upon roll call, All Supervisors in attendance voted affirmatively. Mr. Wertz abstained from voting on Action Items #1 and #5 and payment of Fire Fund #14; Mr. Stuck abstained from voting on payment of check # 108773. MOTION CARRIED

TOWNSHIP DIRECTORS

- A. Zoning/Building Codes Department – Mr. Wozniak stated that the Township received a notification letter today from the Township’s Sewage Enforcement Officer. Mr. Wozniak suggested the Board review the letter and discuss it at a later time.
- B. Parks and Recreation Department-No Report
Mr. Stuck asked about the Parks and Recreation Department offering an Intensive Reading and Writing Kick Start Program for grades 1-4 at \$305.00 per child. Ms. Houck stated that the instructors approached the Township about the program offering, and she indicated that the Township would offer the program and see how it goes.
- C. Engineering/Planning Department
 - 1) Old Lancaster Pike Sewer Line Project
Mr. Moll reviewed the proposed project to install approximately 1,400 feet of low pressure sewer line along a portion of Old Lancaster Pike between Gouglersville and Deer Creek Road. The proposed sewer line will serve about 26 existing or future dwellings. Upon completing the proposed system, the applicant intends to dedicate the force main within the street right-of-way to the Township. Entech Engineering reviewed the proposal for the Infrastructure Committee, and based on Entech Engineering's favorable evaluation, the Infrastructure Committee recommended that the Board of Supervisors authorize the following:
 1. Authorize Entech Engineering to move forward with the design review process submitted by the applicant.
 2. Authorize Entech Engineering to update the Township's Standard Construction Specifications. Mr. Moll noted that if the specifications still need to be put in place and adopted by the Township, the applicant is required to follow the updated specifications in their design.
 3. If necessary, prepare an amendment to the Inter-municipal Agreement with Cumru Township.

TOWNSHIP DIRECTORS (Continued)

C. Engineering/Planning Department (Continued)

1) Old Lancaster Pike Sewer Line Project (Continued)

Mr. Stuck asked if the applicant favors the Township taking ownership of the line after completing the project. Mr. Darrah stated that he favors the project and the Township taking ownership. He explained that this type of system is less costly and the products used in this type of system are better quality than in the past.

Mr. Moll stated that the Township would be taking over the 3-inch main out in the street, but the Township would not be taking ownership of the laterals, pumps, and other items shown on the diagram on his report. Mr. Moll confirmed for Mr. Stuck that it is yet to be determined where the Township's ownership will start, noting that it may be at the exact right-of-way line. Mr. Darrah stated that is how the Township should do it, per current Township ordinances, adding that Mr. Becker agrees.

Mr. Stuck asked who would be responsible if a blockage straddled the line. Mr. Darrah said he does not anticipate blockage because the system is constantly under pressure, and the grinder pumps grind the solids. This type of system keeps solid out of the WWTP, resulting in monetary savings at the plant.

Motion to authorize Entech Engineering to move forward with the review process of the design, review and update the Township's sewer specifications, and authorize the appropriate personnel to work on amending the agreement with Cumru Township if necessary, was made by Ms. Smith, seconded by Mr. Wertz. Upon roll call, All Supervisors in attendance voted affirmatively. MOTION CARRIED

D. Finance Department - No Report

E. Human Resources - No Report

F. Public Works – Mr. Darrah gave an update on the Goose Lane Project, which is progressing nicely. Mr. Stuck asked if the Township was receiving much pushback from residents. Mr. Darrah said he is hearing positive feedback. Mr. Darrah reported that illegal dumping is occurring at the Yerger Boulevard Yard Waste Site, which will need to be addressed.

PUBLIC SAFETY

A. Police Department – Chief Powell submitted the monthly report for March. Chief Powell mentioned that the reports would highlight cases where someone was arrested or closed to help to delineate the information Ms. Correll puts together every month.

B. Township of Spring Fire Rescue Services – No Report

C. West Side Regional EMA – No Report

SOLICITOR – No Report

OLD BUSINESS: – None

NEW BUSINESS: None


ANNOUNCEMENTS:

1. There was an executive meeting held prior to this meeting to discuss matters of personnel, potential litigation, and real estate.
2. Next meeting will be held at 7:00 p.m. on Monday, May 8th, 2023.

ADJOURNMENT:

There being no further business, Chairperson Stuck adjourned the meeting at 7:17 p.m.

Respectfully submitted,



Mary L Rossi
Township Secretary