

Township of Spring Parks and Recreation Board
Meeting Minutes – March 16th, 2023

Chairperson Richard Bashore called the meeting of the Parks and Recreation Board to order at 7:00 pm in the Public Meeting Room at the Township Administration Building. The following members were present: Sheila Faust, Keith Stamm, William Herbine, Donald Watterson and Michael Kocher. Park Board Member William Aukamp attended via teleconference. Also present was Parks and Recreation Director, Judy Houck and Administrative Assistant, Sharon Breneman.

Amendments to the Agenda – *Motion to approve adding Park Sign Requests to the agenda was made by Mr. Herbine, seconded by Ms. Faust. MOTIONED CARRIED 7-0*

Approval of Minutes – *Motion to approve the minutes of the January 19th, 2023 meeting was made by Mr. Stamm, seconded by Mr. Watterson. MOTION CARRIED 7-0*

Courtesy of the Floor – None

General Report – Under the General Report Ms. Houck reviewed the following items.

Summer Playground Program Update – Currently 62 children are registered for the playground program and 10 leaders have been approved for hire. On May 1st, a decision will be made about which playground sites will be opened. A status up-date will be presented by Ms. Houck at the April, 20th Park Board meeting.

Comprehensive Plan Update – The next committee meeting is scheduled for Tuesday, April 4th at 7:00 pm. The survey has been closed and the results will be discussed at the next committee meeting. Ms. Houck reported that the current Project Leader will be leaving the firm.

The Oaks Trail/Berger Pond Access – The Traffic Sergeant reviewed the project and provided comments. The Greenways Trail Committee provided support for the project. The Transportation Advisory Committee discussed the project and requested a cost proposal for a traffic study in order to proceed. At that point, all proposals and recommendations will be presented to the Board of Supervisors.

DCNR Grant Application – The Township is proceeding with the Grant Application for the Kline's Creek Park Master Site Plan. The Phase I Bog Turtle Study has been completed and the Phase II Study will be completed between April 15th and June 15th. The Wyomissing Creek Watershed Coalition has submitted their letter of support and we are waiting to hear from Cumru Township. The Grant is due by April 5th, Ms. Houck's goal is to be completed by March 31st.

Old Business –

Spring 2023 Events – Ms. Houck reported the Easter Egg Hunt will be Wednesday, April 5th at Shiloh Hills Park, requesting available volunteers. Saturday, April 15th the Youth and Senior Rodeos will be held at Cacoosing Meadows Park and there will be a food truck available for refreshments. The Spring Township Night at the Reading Phillies is Saturday, April 15th, we will be advertising and passing out tickets as soon as we receive them.

Old Business – (Continued)

Cacoosing Meadows Park – Kitchen Damage – Ms. Houck addressed the current information about the Kitchen Damage at Cacoosing Meadows Park and it has been considered substantial damage. Ms. Houck is waiting for a quote to complete a Floodplain Survey to determine the exact flood line. At that time, it would be up to the Board of Supervisors to decide the Township's next steps.

West Lawn Park – DCNR/LWCF Improvements – The sign is in place, the handicap parking sign is up, waiting for the curb to be painted and the deed has been completed. Ms. Houck is waiting for the cost proposal to design the accessible paths.

General Comments – None

New Business –

Park Sign Requests – Ms. Houck reviewed the Sponsorship and Donation Policy and the sign requests received from Cub Scout Troop 862 and Liberty Wilson Youth Softball Organization. It has been determined that the Cub Scout 862 falls under the Category I of the Sponsorship and Donation Policy. After some discussion in regards to Liberty Wilson Youth Softball Organization's request, the Board decided to proceed with a motion.

Motion to permit Liberty Wilson Youth Organization to hang sponsor signs on the outfield fence at General Frank's Field with the following stipulations: 1) that the signs are approved by the Parks and Recreation Department prior to them being hung and 2) that the signs are promptly removed at the end of the season was made by Mr. Herbine and seconded by Ms. Faust. Upon roll call vote: three (3) members voted affirmatively; two (2) members voted negatively and one (1) member abstained. MOTION CARRIED 3 - 2

General Comments – West Wyomissing Property – The Township has received the Settlement Agreement from Sunoco and the Solicitor is confirming the agreement is accurate. DCNR has approved all of the paper work and the Township is negotiating a final price with Sunoco.

Announcements –

- A list of upcoming programs and events has been included on the back of the agenda.
- Next meeting – Thursday, April 20th, 2023 – 7:00 p.m.
- Easter Egg Hunt – Wednesday, April 5th – Shiloh Hills Park – 4:30 p.m.
- Trout Rodeos – Saturday, April 15th – Cacoosing Meadows Park
Youth 8 a.m./Senior 10:00a.m.

Adjournment – *Motion was made by Mr. Kocher, seconded by Mr. Aukamp to adjourn the meeting at 7:52 pm - MOTION CARRIED. 7-0*

Respectfully submitted,



Sharon Breneman
Administrative Assistant