

Township of Spring Parks and Recreation Board
Meeting Minutes – May 18th, 2023

Chairperson Richard Bashore called the meeting of the Parks and Recreation Board to order at 7:00 pm in the Public Meeting Room at the Township Administration Building. The following members were present: William Herbine, Donald Watterson, Keith Stamm and Michael Kocher. Also present were Parks and Recreation Director, Judy Houck and Administrative Assistant, Sharon Breneman.

Amendments to the April 20th, 2023 Agenda – None

Approval of Minutes – *Motion to approve the minutes of the April 20th, 2023 meeting was made by Mr. Herbine, seconded by Mr. Kocher. MOTION CARRIED 5-0*

Courtesy of the Floor – None

General Report – Ms. Houck addressed questions about the proposed crosswalk at The Oaks Trail, the Intensive Reading Program and when the project at West Lawn Park will proceed.

Old Business –

Summer Playground Program Update – Ms. Houck reviewed the current registrations and staffing levels. The Board discussed combining the Summer and Junior Playground Programs, the closing of certain program sites and the number of staff members available in relation to the number of enrollments. After some discussion the Parks and Recreation Board made the following decisions:

1. Combine Junior and Summer Playground Programs at all sites.
2. Close West Lawn Park and Red Caboose Park as program sites.
3. Accept the two (2) registrations that were denied from this past week.

Comprehensive Plan Update – Ms. Houck contacted the consultant and asked about potential dates for the next Committee meeting and expressed concerns about when the recommendations would be received by the Township. Ms. Houck is expecting some general recommendations by the end of next week. The consultants wanted to provide the Committee with a draft document one (1) week prior to the meeting. Ms. Houck informed them that the Committee needed at least two (2) weeks to review the draft document. .

Spring 2023 Events – Nothing to report

Cacoosing Meadows Park – Kitchen Damage – Ms. Houck reported the Township received the results of the floodplain survey for Cacoosing Meadows Park. The results confirm that all of the structures in the pavilion area are located within the floodplain. Ms. Houck had presented this information to the Board of Supervisors at their May 8th meeting with a memo outlining the next steps which are removal of the kitchen structure or submitting an appeal to the Lower Heidelberg Zoning Hearing Board. At that meeting, Ms. Houck was questioned about other potential locations for the kitchen.

Old Business (Continued)

Cacoosing Meadows Park – Kitchen Damage (Continued)

The Park Board’s meeting packets had included aerial maps of all of the Township parks as well as a copy of the memo that was sent to the Board of Supervisors. At the meeting, Ms. Houck distributed a “Park Evaluation for Potential Kitchen Location” document. Discussion points included the actual need for a kitchen, the number of requests received for a kitchen, the cost of a kitchen, the ability to rent the pavilion without a kitchen and potential locations for a new kitchen. Based on the aerial maps, the Park Board quickly concluded that Cacoosing Meadows Park and Shiloh Hills Park were the most suitable locations for a kitchen facility based on available space. During the discussion, Ms. Houck informed the Board that the most requested rental facility is an indoor space for parties and family gatherings.

Motion to recommend to the Board of Supervisors that since the kitchen at Cacoosing Meadows Park cannot be refurbished, the kitchen should be demolished as soon as possible so that the pavilion can be rented and to take a year and evaluate the actual need for a kitchen based on customer requests was made by Mr. Stamm, seconded by Mr. Herbine.

MOTIONED CARRIED 5 - 0

The Oaks Trail/Berger Pond Access – Addressed under the General Report

West Lawn Park – DCNR/LWCF Improvements – Addressed under the General Report.

General Comments – None

New Business –

General Comments – None

Announcements –

- A list of upcoming programs and events has been included on the back of the agenda.
- Next meeting – Thursday, June 15th, 2023 – 7:00 p.m.

Adjournment – *Motion was made by Mr. Stamm, seconded by Mr. Herbine to adjourn the meeting at 7:56 pm - MOTION CARRIED. 5-0*

Respectfully submitted,

Sharon Breneman
Administrative Assistant