



# TOWNSHIP OF SPRING

Board of Supervisors

BERKS COUNTY, PA  
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## RE-ORGANIZATION MEETING MINUTES JANUARY 2<sup>nd</sup>, 2024

**CALL TO ORDER:** The 2024 Re-Organization Meeting of the Township of Spring Board of Supervisors was called to order by Chairperson Stuck on Tuesday, January 2<sup>nd</sup>, 2024, at 7:10 p.m., in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

**OATH OF OFFICE:** Mr. Stuck was sworn in by Judge Lillis.

**ROLL CALL:** Upon roll call, Supervisors Stuck, Kocher, Royer, and Wertz were present. Ms. Smith attended via teleconference. Also present were John Groller, Mary Rossi, Jen Bensinger, Jeremy Baez-Reyes, Chief Hackman, Judy Houck, Paul Darrah, Aaron Wozniak, Chief Powell, Jim Moll, Jason Reichert, and Daniel Becker, Esq. Also in attendance were Beverly & Megan Stuck. Attending Via Zoom was iPhone and Bill Koch Jr.

**CHAIRPERSON PRO-TEM:** Solicitor Becker was appointed Chairperson Pro-Tem.

**ELECTION OF CHAIRPERSON:** The Chairperson Pro-Tem proceeded with the election of the Chairperson of the Board of Supervisors for 2024.

*Mr. Stuck nominated Ms. Smith. Mr. Royer nominated Mr. Kocher. The floor was closed for nominations, and a roll call vote was taken. Mr. Royer and Mr. Kocher voted for Mr. Kocher. Mr. Stuck, Mr. Wertz, and Ms. Smith voted for Ms. Smith. With a 3-2 vote, Ms. Smith was nominated as the Board Chairperson.*

**MOTION CARRIED**

**ELECTION OF VICE-CHAIRPERSON:** Chairperson Smith opened nominations for Vice-Chairperson.

*Mr. Stuck nominated Mr. Stuck. Mr. Royer nominated Mr. Kocher. The floor was closed for nominations, and a roll call vote was taken. Mr. Royer and Mr. Kocher voted for Mr. Kocher. Mr. Wertz, Mr. Stuck, and Ms. Smith voted for Mr. Stuck. With a 3-2 vote, Mr. Stuck was nominated as the Board Vice-Chairperson.*

**MOTION CARRIED**

Ms. Smith turned the meeting over to Vice-Chairperson George Stuck.

### **APPOINTMENT OF TOWNSHIP POSITIONS & SETTING OF BONDS (Items 8 – 18)**

8. Appointment of Township Manager/Right-to-Know Officer – John Groller
9. Appointment of Assistant Right-to-Know Officer – Kelly Reifsnyder

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**APPOINTMENT OF TOWNSHIP POSITIONS & SETTING OF BONDS (Items 8 – 18)** (Continued)

10. Appointment of Township Secretary – Mary L Rossi
11. Appointment of Township Assistant Secretary – John Groller
12. Appointment of Township Treasurer - Tracy Daniels
13. Appointment of Township Assistant Treasurer – Kelly Reifsnyder
14. Appointment of Township Solicitor – The firm of Kozloff-Stoudt, Attorneys
15. Setting Bond for Township Manager - \$100,000.00
16. Setting Bond for Treasurer and Assistant Treasurer - \$1,000,000.00/each
17. Setting Blanket Bond for Secretary, Assistant Secretary, Treasurer and Board of Supervisors - \$500,000.00/each
18. Setting of Bond for Tax Collector - \$23,000,000.00

*Motion to approve Appointments and Bonds, #8 through #18, was made by Mr. Kocher and seconded by Mr. Wertz. Upon roll call vote, All Supervisors present voted affirmatively. MOTION CARRIED*

**RESOLUTIONS #2023-01 – #2024-07 (Items 19 – 25)**

19. Naming Depositories - Resolution #2024-01
20. Withdrawal of Funds - Resolution #2024-02
21. Naming Collector of Unpaid Real Estate Taxes, Fire Hydrant, Street Lighting and Refuse Taxes- Resolution #2024-03 – Stephen B Skrocki
22. Naming of Chief Administrative Officer for the Township Pension Fund for Uniformed & Non-Uniformed - Resolution #2024-04 – Tracy Daniels
23. Fee Schedule - Resolution #2024-05
24. Naming of Auditing Firm – Herbein + Company, Inc. - Resolution #2024-06
25. Appointment of Systems Design Engineering, Inc. as Sewage Enforcement Officer (per attached list) Resolution #2024-07 Alternate SEO-Aaron Wozniak

**ADDITIONAL APPOINTMENTS AND CONFIRMATIONS**

26. Appointment of Emergency Management Coordinator – Thomas M. Bausher and Assistant Emergency Management Coordinator – Colin Hackman
27. Appointment of two members to the West Side Emergency Management Agency (1-Member, 1 Alternate-Mike Kocher, Jesse Royer
28. Appointment of the following terms:
  - a. Planning Commission- George Stuck III & Ronald Keating for a 4-year term (1/03/28)
  - b. Library Board-Lisa Hoopes & Laura Quigley-3-year term ( 1/4/27)
  - c. Zoning Hearing Board- Mitch Darcourt-3-year term ( 1/4/27)
29. Appointment of Infrastructure Committee – 1-year term (1/6/25)  
Michael E. Kocher, Paul Darrah III, Allan Kreider, Sarah P. Ehrlich, and LeRoy Schannauer

**ADDITIONAL APPOINTMENTS AND CONFIRMATIONS** (Continued)

30. Appointment of Transportation Advisory Committee – 1-year term (1/6/25)  
Michael S. Wertz, Paul Darrah III, Patti J. Smith, Steve Powell, Brad Weisman
31. Appointment of Agricultural Security Area Advisory Committee – 1-year term (1/6/25)  
Jesse D Royer, Ed Hartman, James Balthaser, Diane Young, Al Kreider
32. Appointment of Greenways Trails Committee- 5-Year Term (1/2/29)-Rich Bashore
33. Appointment of Planning/Roads & Traffic Consultant- Kraft Engineering, LLC-Scott Anderson
34. Appointment of Township Engineer - Great Valley Consultants
35. Appointment of Entech Engineering, Inc. -Waste Water Treatment Facilities Consulting Engineer
36. Appointment of Building Inspectors –LTL Consultants, Residential-Nicarry Code Services
37. Confirmation of Fire Police Officers – Ron Zdunowski, Ed Siekierka, Jack Trupp, Art Folk, Neil Strause, Keith Kerns, Frederick Wolfe, Stephen Snyder
38. Appointment of Fire Marshall/Fire Code Official – Troy Hatt
39. Appointment of Vacancy Board Chairperson – Richard Bashore
40. Appointment of Special Counsel for Personnel Matters – Joseph C. Rudolf, Esq., Clark Hill
41. Appointing delegates to the State Association's Convention and Voting Delegate – All Supervisors and George Stuck III as Voting Delegate.
42. Emergency Declaration Authorization - Tom Bausher and Board Chairperson.
43. Appointment of Representatives to Berks County Cooperative Purchasing Council – John Groller, Township Manager and Judy Houck
44. Ambulance Service Committee: John Groller, Colin Hackman and Jesse D. Royer
45. Appointment of Zoning Hearing Board Solicitor – Frederick R. Mogel, Esq.
46. Appointment of Auditor-6-year term-Donald Doherty

*Motion to approve Appointments, Resolutions, and Confirmations, #19 through #46, was made by Ms. Smith and seconded by Mr. Wertz. Upon roll call vote, All Supervisors present voted affirmatively, with Mr. Kocher voting no on reappointing Mr. Brad Weisman to another term on the Transportation Advisory Committee (Item#30). MOTION CARRIED.*

**ANNOUNCEMENTS:** None

**ADJOURNMENT:** With no further business, Chairman Stuck adjourned the Reorganizational Meeting at 7:35 p.m.

Respectfully submitted,



Mary L Rossi  
Township Secretary

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01/02/24