

**Township of Spring Parks and Recreation Board**  
**Meeting Notes – January 18<sup>th</sup>, 2024**

The following members were present: Keith Stamm and Michael Kocher. Member William Aukamp attended via teleconference. Also present was Parks and Recreation Director, Judy Houck and Chairperson of the Board of Supervisors, Patti Smith. Since a quorum was not present no action was taken on any agenda items. The group held discussion on the following topics:

**Comprehensive Plan** – Ms. Houck reviewed the agenda for the meeting and announced the Consultant, Bryan Smith from Barry Isett’s office will not be attending tonight’s meeting. Ms. Houck stated that she will collect everyone’s comments and return them to the consultant. The Board Members’ comments, concerns and discussions are as follows:

- Page 25, Change the survey data to, 1/3 of households that responded.
- Park Maps, amenities that need to be corrected.
- Page 44, Clarification of the meaning, Fair – Good.
- Page 131, would like to see raw data.
- Page 47, the yellow dots on the inventory and analysis chart are hard to see.
- Page 47, Were restrooms open for assessment; concerns that the data is marked as fair.
- Page 48 & 49, Breneman Park, recommendations not given enough specifics on the ADA Paths. Suggestions to highlight specifically what should be brought up to speed.
- Page 49, F2.3: contradicts the above chart.
- Pages are not numbered correctly.
- Explanation of the RFP, that the Scope of Work must meet the specification in the Comprehensive Plan.

Ms. Houck reaffirmed that the list of comments and notes received from the Board, her corrections and changes will be sent to the consultant. She will also schedule a time to review what is still missing from the RFP’s Scope of Work. If there are additional comments or questions, please direct them to her via email or phone.

**General Comments** –Ms. Houck reviewed a few updates and requested if there were any question on the information that was in the packets. Brief discussion was held about the volleyball program, if the volunteer supervisor was supplied with the reasons that supported the decision to discontinue the program and if the Board of Supervisors were given that information. Ms. Houck confirmed that the Supervisors had the attendance spreadsheet and that the program supervisor was informed that the program was ending due to low participation and extremely low resident participation. Ms. Smith discussed a Pickleball Court at Cacoosing Meadows Park and the possibility of building a temporary court at Cornwall Terrace Park.

**Announcements** –

- The Program Coordinator completed her first week of employment.
- A list of upcoming programs and events has been included on the back of the agenda.
- Next meeting – Thursday, February 15<sup>th</sup>, 2024 – 7:00 p.m.

**Adjournment** – The group concluded their discussions at 7:51 p.m.

Respectfully submitted,

Sharon Breneman  
Administrative Assistant