

Township of Spring Parks and Recreation Board

Meeting Minutes – March 21st, 2024

Chairperson Richard Bashore called the meeting of the Parks and Recreation Board to order at 7:00 pm in the Public Meeting Room at the Township Administration Building. The following members were present: Keith Stamm, Michael Kocher and William Herbine. Also present was Parks and Recreation Director, Judy Houck, Recreation Program Coordinator, Evann McLucas, Mitch Hettinger and John Piscitelli.

Amendments to the March 21st, 2024 Agenda – *Motion made by Mr. Herbine, seconded by Mr. Stamm to amend the agenda and add the Owls Sports Club Grant Application Request to the agenda. MOTION CARRIED 4 – 0.*

Courtesy of the Floor – John Piscitelli and Mitch Hettinger from the West Lawn Owls Club, 2850 Penn Avenue West Lawn, PA 19609. Requesting to partner with the Township in order to qualify for a grant.

Motion made by Mr. Stamm, seconded by Mr. Herbine to recommend that the Board of Supervisors support the Owls Sports Club's grant application for improvements to their facility provided that the Township does not have any fiscal or staff responsibilities during or after the process. MOTION CARRIED 4 – 0.

Approval of Minutes – *Motion made by Mr. Stamm, seconded by Mr. Herbine to approve the minutes of the February 15th, 2024 meeting as submitted. MOTION CARRIED 4 – 0.*

General Report – Ms. Houck briefly reviewed the written reports, announced that the Egg Hunt will be held March 27th at Shiloh Hills Park and the inclement weather change for that program.

Old Business

Comprehensive Plan – Ms. Houck reported that the 4th draft is expected to be delivered by the end of next week and she will deliver them as soon as she receives them.

Winter-Spring Programs – Nothing new to report

Summer Playground Program – Ms. Houck reported the Department is still in the process of hiring for the playground program. There are 7 returning employees and only five (5) new employees so far. Registration is open till April 30, 2024.

West Wyomissing Park – Master Site Plan – Proposals – The Park Board acknowledged the excellent presentations delivered by both YSM and Simone Collins. Considering YSM's limited number of consultants and their direct engagement with the Committee, YSM was selected for recommendation and the Board is interested in Simone Collins for future projects.

Motion made by Mr. Herbine, seconded by Mr. Kocher to recommend the Board of Supervisors award the West Wyomissing Master Site Plan contract to YSM Landscape Architects in the amount of \$48,355.00. MOTION CARRIED 4 – 0.

Old Business – Continued

The Park Board deliberated on the diverse backgrounds of residents interested in being a Neighborhood Representative for the West Wyomissing Master Site Plan Steering Committee. Factors such as proximity to the park, expertise, community tenure, household composition and availability for committee meetings were considered. Following extensive discussion, the Park Board finalized their recommendations.

Motion made by Mr. Herbine, seconded by Mr. Kocher to recommend the Board of Supervisors appoint Ramon Borrero, Lisa Krockner and Mike McLaughlin as the Neighborhood Representatives on the West Wyomissing Park Master Site Plan Steering Committee. MOTION CARRIED 4 – 0.

Motion made by Mr. Kocher, seconded by Mr. Herbine to recommend the Board of Supervisors appoint Richard Bashore and Keith Stamm as the Parks and Recreation Board Representatives on the West Wyomissing Park Master Site Plan Steering Committee. MOTION CARRIED 4 – 0.

General Comments – None

New Business

General Comments – None

Announcements –

- A list of upcoming programs and events has been included on the back of the agenda.
- Next meeting – Thursday, April 18th, 2024 – 7:00 p.m.

Adjournment – *Motion was made by Mr. Herbine, seconded by Mr. Kocher to adjourn the meeting at 7:45 p.m. – MOTION CARRIED 4 – 0*

Respectfully submitted,

Sharon Breneman
Administrative Assistant