

Township of Spring Parks and Recreation Board

Meeting Minutes – October 19th, 2023

Chairperson Richard Bashore called the meeting of the Parks and Recreation Board to order at 7:00 pm in the Public Meeting Room at the Township Administration Building. The following members were present: William Herbine, William Aukamp, Keith Stamm, Don Watterson and Michael Kocher. Also present was Parks and Recreation Director, Judy Houck and Board of Supervisors member Patti Smith.

Amendments to the October 19th, 2023 Agenda – None

Approval of Minutes – *Motion to approve the minutes of the September 21st, 2023 meeting was made by Mr. Stamm, seconded by Mr. Herbine. MOTION CARRIED 6 - 0*

Courtesy of the Floor – Board of Supervisors Member Patti Smith, 101 Intervilla Avenue, West Lawn, PA 19609 thanked the Park Board members for their service but had no other comments at this time.

General Report – Ms. Houck asked if there were any questions on the monthly reports and addressed questions about the Cacoosing Meadows Kitchen removal. Ms. Smith asked if there has been any discussion about adding a kitchen to another location. Mr. Herbine responded that the Board wanted to wait for a pavilion season to pass to determine if there was significant interest in a kitchen and to see if the lack of a kitchen diminished the number of reservations. Ms. Houck asked if there were any questions on the written reports and hearing none, discussion was move to Old Business.

Old Business –

Comprehensive Plan Draft #2 Corrections –

Ms. Houck lead an extensive, chapter by chapter review of Draft # 2 and documented the Board's comments, questions and suggestions. Overall the Board was displeased with the amount of errors that were not corrected from Draft # 1 and also commented on the illegible charts, graphs and maps, the lack of information and direction provided by the plan and the overall un-professional presentation.

Ms. Houck indicated that she would review the RFP and confirm that everything that was listed in the RFP has been covered by the plan. She will scan the changes to Ashley Eichlin, from Barry Isett & Associates and is scheduled to review those changes with Ms. Eichlin on Wednesday, October 25th.

Summer Playground Program – Ms. Houck recommended to evaluate the 2024 Playground Program at the next Park Board Meeting

2024 Budget – Ms. Houck will be meeting with the Township Manager next week to discuss the budget that had been reviewed by the Park Board.

Winter-Spring Events – Easter Egg Hunt and Trout Rodeos have been scheduled and Ms. Houck asked if there had been any feedback from the 2023 Trout Rodeos. Ms. Houck received a comment at this year's event requesting that there be a break in time between the Youth and Senior Rodeos.

General Comments – None

New Business –

2024 Pavilion Rental Rates – The 2023 Pavilion Rental Comparison Chart was included in the Park Board packets and Ms. Houck is requesting a recommendation regarding the 2024 fees so that this information can be included in the Winter/Spring Brochure. Ms. Houck recommends that the pavilion rental rates remain the same for 2024. There was a brief discussion regarding the Alcohol Permit and the Non-Resident Rate.

Motion to recommend maintaining the current Pavilion Rental Rates for 2024, was made by Mr. Herbine, seconded by Mr. Aukamp. MOTIONED CARRIED 6 - 0

General Comments – None

Announcements –

- A list of upcoming programs and events has been included on the back of the agenda.
- Next meeting – Thursday, November 16th, 2023 – 7:00 p.m.

Adjournment – *Motion was made by Mr. Aukamp, seconded by Mr. Herbine to adjourn the meeting at 9:22 p.m.- MOTION CARRIED 6 - 0*

Respectfully submitted,

Sharon Breneman
Administrative Assistant