



TOWNSHIP OF SPRING

BERKS COUNTY, PA
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BOARD OF SUPERVISORS MEETING MINUTES BUDGET & REGULAR MEETING SEPTEMBER 9TH, 2024

OPENING OF BUDGET MEETING: Vice-Chairperson Stuck called the advertised Budget Meeting to order at 5:40 p.m. on Monday, September 9th, 2024, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

PRESENT: Vice-Chairperson Stuck, Supervisors Kocher, Wertz, and Royer. Ms. Smith attended via teleconference. John Groller, Dean Murray, Mary Rossi, Jeremy Baez-Reyes, Judy Houck, Aaron Wozniak, and Jason Reichert were also in attendance. Dan Becker, Esquire, arrived at 6:05 p.m.

Mr. Groller presented a rough outline of the 2025 budget, highlighting services the Township provides. Mr. Wozniak provided information for the Zoning and Codes Department, and Mr. Reichert provided information related to the Engineering Department.

Vice-Chairperson Stuck adjourned the Budget Meeting at 6:30 p.m.

OPENING OF MEETING: Vice-Chairperson Stuck called a Regular Business Meeting of the Board of Supervisors to order at 7:20 p.m. on Monday, September 9th, 2024, in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ANNOUNCEMENTS:

Vice-Chairperson Stuck stated that before the Meeting, an Executive Session was held to discuss real estate and potential litigation.

ROLL CALL: Upon roll call, Supervisors Stuck, Kocher, Wertz, and Royer were present. Ms. Smith attended via teleconference. Also present were John Groller, Dean Murray, Mary Rossi, Jeremy Baez-Reyes, Chief Hackman, Aaron Wozniak, Judy Houck, Chief Powell, Jason Reichert, Jim Moll, Dan Becker; Esquire, Heather Hanna, Ed Hanna, and Elizabeth Roland. Toni Tucci and Jeff Shyk of KW Engineering attended via ZOOM.

AGENDA AMENDMENTS: None

OPEN TO THE FLOOR:

Heather Hanna, Resident of Ontelaunee Township, stated she is a candidate for Pennsylvania State District #5 and has been attending Township and Borough Meetings throughout the year to gain knowledge, noting this is her second time attending at the Township, and is a pleasure to be here this evening.

Elizabeth Roland-217 Intervilla Avenue, addressed the Board, asking what the regulations are regarding property maintenance, specifically yard maintenance and keeping a possibly unregistered trailer in the yard with trees and weeds growing out of it. Mr. Wozniak addressed the issue and stated he would contact Ms. Roland to set up a time to look at the condition of the underside of the front porch.

Mr. Tucci, Executive Director of Western Berks Ambulance Association (WBAA), stated he submitted the WBAA'S monthly report.

ACTION ITEMS FOR APPROVAL: All items requiring action by the Board are listed below. Comments and discussion points are listed under the corresponding item.

1. Minutes from August 26th, 2024 Regular Business Meeting
2. List of Bills for Approval
 1. **General Fund - \$280,045.80**
 2. **Fire Hydrant Tax Fund- \$8,648.94**
 3. **Refuse Tax Fund- \$138,432.96**
 4. **Sewer District #3 Fund- \$55,246.90**
 5. **Fire Protection-\$6,088.21**
 6. **Capital Fund-\$ 2,917.05**
3. Safety Net Sanctuary Agreement Renewal

Mr. Groller noted that the proposed 2025 Agreement includes a request of \$1.50 per capita, which would be approximately \$43,000.00 annually, instead of the annual contribution method that was utilized for the past few years of \$10,000.00. Mr. Groller confirmed for Mr. Stuck that in 2024, Safety Net Sanctuary took in eight dogs, noting that five were reunited with their owners, one was adopted, and two remain at the shelter.

After discussion, the Board opted to table the request and requested further review.
4. Approval of Job Description- Full-Time Floater-Administrative Assistant
5. Wilson School District- Extension of Time Request

Mr. Reichert stated that the Township received an extension of time request from the Wilson School District (WSD) for the Lincoln Park Elementary Land Development Plans. The current expiration for the submission is October 9th, and the extension will expire on December 24th, 2024.
6. Cancellation of Vision Meeting

Authorization to cancel the September 27th Vision Update Meeting and re-schedule to February 28th, 2025.

ACTION ITEMS FOR APPROVAL: (Continued)

7. Resolution 2024-21- Right-to-Know Policy

Mr. Murray stated that the revision staff prepared required some language changes, so the solicitor's office reviewed and revised the document.

Motion to approve Action Items 1&2 & 4-7 was made by Mr. Wertz and seconded by Mr. Kocher. Upon roll call, All Supervisors present voted affirmatively, with Mr. Wertz abstaining from voting on approval of Action Item #1 and from voting on Fire Fund 14. Ms. Smith abstained from voting on the payment of check 112224, and Mr. Stuck abstained from voting on the payment of checks 112188, 112224, 112210, and 112239. MOTION CARRIED

TOWNSHIP DIRECTORS:

A. Zoning/Building Codes Department

- 1) Monthly Report-Mr. Wozniak submitted a monthly report for August.
- 2) Wilson Soccer Club-Public Gathering-Tabled

B. Parks and Recreation Department -No Report.

C. Engineering/Planning Department

1) Wilson School District (WSD) Southern Middle School Variance Request

Mr. Reichert reviewed the request submitted to the Township by the WSD. The applicant proposes constructing a small building addition along Windmill Road, a small expansion along the frontage near the parking lot, and a small parking lot expansion. The applicant requested a variance from the 30-foot front yard setback. Mr. Reichert said that the Planning Commission (PC) recommended approval of the Zoning Variance.

The Board opted not to make a recommendation to the ZHB.

2) Grings Hill Section 5 Conditional Final Plan Approval

Mr. Reichert reviewed the final plan submission, an eleven (11) lot subdivision along Grings Hill Road. Mr. Reichert stated that the project was reviewed by Great Valley Consultants (GVC). The PC recommended Conditional Final Plan Approval, conditional upon the items listed in the Engineering review letter dated September 3rd, 2024, from GVC and conditional upon consultation with Kraft Engineering regarding signage at the proposed crosswalk.

Motion to authorize Conditional Final Plan Approval for Grings Hill Section 5, conditional upon addressing items in the Engineering review letter dated September 3rd, 2024, from GVC and consultation with Kraft Engineering regarding signage at the proposed crosswalk, was made by Mr. Wertz and seconded by Mr. Royer. Upon roll call, All Supervisors present voted affirmatively. MOTION CARRIED

D. Finance Department- No Report

E. Human Resources - No Report

F. Public Works-No Report

PUBLIC SAFETY

- A. Police Department- Chief Powell said that Crime Alert Berks is holding their awards breakfast on Thursday, September 26th, from 7:15 a.m. to 9:00 a.m. The Township receives four tickets, if anyone is interested in attending, please let him know before September 14th.

Chief Powell confirmed for Mr. Stuck that the electronic speed sign on Gelsinger Road was temporary, noting the Department moves the electronic signs around and installs them where they receive complaints.

- B. Township of Spring Fire Rescue Services -Chief Hackman submitted a monthly report for August.
- C. West Side Regional EMA-No Report
- D. Western Berks Ambulance Association-Monthly Report

SOLICITOR-No Report

OLD BUSINESS:

Yerger Blvd Yard Waste Site

Mr. Groller said that the Township has yet to receive definitive fence installation dates, noting that the contractors would like the site closed during the installation. Mr. Groller requested approval from the Board to close the site once the staff receives confirmation of the dates of the installation. Mr. Groller reviewed the status of the approximate timing to have card access at the site.

NEW BUSINESS: None

ANNOUNCEMENTS/COMMUNICATIONS

1. The next Regular BOS Meeting will be held at 5:30 p.m. on Monday, September 23rd, 2024. The meeting will include a combined Budget Meeting and a Regular Board Meeting.

ADJOURNMENT:

There being no further business, Vice-Chairperson Stuck adjourned the meeting at 7:50 p.m.

Respectfully submitted,



Mary L. Rossi, Township Secretary