

**TOWNSHIP OF SPRING  
BOARD OF SUPERVISORS  
JANUARY 6<sup>th</sup>, 2025**

**RE-ORGANIZATION MEETING AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Appointment of Chairperson Pro-Tem
5. Election of Chairperson
6. Election of Vice-Chairperson

**APPOINTMENT OF TOWNSHP POSITIONS & SETTING OF BONDS:**

7. Appointment of Township Manager/Right-to-Know Officer – John Groller
8. Appointment of Assistant Township Manager– Dean Murray
9. Appointment of Assistant Right-to-Know Officer – Kelly Reifsnyder
10. Appointment of Township Secretary – Mary L Rossi
11. Appointment of Township Assistant Secretary – John Groller
12. Appointment of Township Treasurer – Tracy Daniels
13. Appointment of Township Assistant Treasurer – Kelly Reifsnyder
14. Appointment of Township Solicitor – The firm of Kozloff-Stoudt, Attorneys
15. Setting Bond for Township Manager – \$100,000.00
16. Setting Bond for Treasurer and Assistant Treasurer – \$1,000,000.00/each
17. Setting Blanket Bond for Secretary, Assistant Secretary, Treasurer and Board of Supervisors– \$500,000.00/each
18. Setting of Bond for Tax Collector – \$25,000,000.00

**RESOLUTIONS #2025-01 – #2025-08:**

19. Naming Depositories– Resolution #2025-01
20. Withdrawal of Funds– Resolution #2025-02
21. Naming Collector of Unpaid Real Estate Taxes, Fire Hydrant, Street Lighting and Refuse Taxes –  
Resolution #2025-03 – Stephen B Skrocki
22. Naming of Chief Administrative Officer for the Township Pension Fund for Uniformed & Non-Uniformed, Spring Township Fire Fighters, and Spring Township Police Officers Pension Plan. –  
Resolution #2025-04 – Tracy Daniels
23. Fee Schedule – Resolution #2025-05
24. Naming of Auditing Firm – Herbein + Company, Inc. – Resolution #2025-06

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25. Appointment of Systems Design Engineering, Inc., as Sewage Enforcement Officer (per attached list),  
Resolution #2025-07 – Alternate SEO – Aaron Wozniak
  26. Resolution #2025-08 – Police Pension Contribution
- ADDITIONAL APPOINTMENTS & CONFIRMATIONS:**
27. Appointment of Emergency Management Coordinator – Thomas M. Bausher and Assistant  
Emergency Management Coordinator – Colin Hackman
  28. Appointment of two members to the West Side Emergency Management Agency  
(1-member, 1 alternate) – Mike Kocher, Jesse Royer
  29. Appointment of the following terms:
    - a. Planning Commission – Sarah E Ehrlich 4-year term (1/8/29)
    - b. Library Board – Andrea Dillway-Huber and Sherry Auman 3-year term (1/10/28)
    - c. Zoning Hearing Board– Brad Schaefer -3-year term (1/10/28)
    - d. Parks & Recreation Board – Mike Kocher 5-year term (1/7/30)
  30. Appointment of Infrastructure Committee – 1-year term (1/5/26)  
Jesse Royer, Paul Darrah, Allan Kreider, Sarah Ehrlich, LeRoy Schannauer
  31. Appointment of Transportation Advisory Committee – 1-year term (1/5/26)  
Mike Wertz, Paul Darrah, Patti Smith, Steve Powell, Brad Weisman
  32. Appointment of Agricultural Security Area Advisory Committee – 1-year term (1/5/26)  
Jesse D. Royer, Ed Hartman, James Balthaser, Diane Young, Al Kreider
  33. Appointment of Planning/Roads &Traffic Consultant – Kraft Engineering, LLC – Scott Anderson
  34. Appointment of Township Engineer– Great Valley Consultants
  35. Appointment of Entech Engineering, Inc. – Waste Water Treatment Facilities Consulting Engineer
  36. Appointment of Commercial Inspectors – LTL Consultants
  37. Confirmation of Fire Police Officers – Ron Zdunowski; Special Fire Police Captain, Keith Kerns;  
Special Fire Police Lieutenant, Art Folk; Special Fire Police Officer, and Frederick Wolfe; Special Fire  
Police Officer.
  38. Appointment of Fire Marshall/Fire Code Official – Troy Hatt
  39. Appointment of Vacancy Board Chairperson – 1-year term-Richard Bashore
  40. Appointment of Special Counsel for Personnel Matters – Joseph C. Rudolf, Esq., Clark Hill
  41. Appointment of delegates to the State Association’s Convention and Voting Delegate – All Supervisors  
and George Stuck III as Voting Delegate
  42. Emergency Declaration Authorization – Tom Bausher and Board Chairperson.
  43. Appointment of Representatives to Berks County Cooperative Purchasing Council – Dean Murray,  
Assistant Township Manager and Judy Houck

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44. Ambulance Service Committee – John Groller, Colin Hackman, Patti Smith, and Dean Murray
45. Appointment of Zoning Hearing Board Solicitor – Frederick R. Mogel, Esq.
46. Announcements
47. Adjournment

ZOOM

**Topic: Board of Supervisors Meeting**

Time: Jan 6, 2025 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89982221746?pwd=la8q7ZcJtsXuRboNFtq56z3n6yK4Ba.1>

Meeting ID: 899 8222 1746

Passcode: 587830

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- +1 305 224 1968 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
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- +1 507 473 4847 US
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