



# TOWNSHIP OF SPRING

Board of Supervisors

**BERKS COUNTY, PA**  
2850 WINDMILL RD.  
READING, PA 19608  
Tel. (610) 678-5393  
Fax. (610) 678-4571  
Website: springtwpberks.org

## REGULAR MEETING MINUTES DECEMBER 23<sup>rd</sup>, 2024

**CALL TO ORDER:** The Regular Meeting of the Township of Spring Board of Supervisors was called to order by Chairperson Smith on Monday, December 23<sup>rd</sup>, 2024, at 8:00 a.m. in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

**MOMENT OF SILENCE:**

A moment of silence was observed to honor and remember Leon Mazurie, long-term Parks & Recreation Director, Township Manager, and friend.

**ROLL CALL:** Upon roll call, Supervisors Koch, Stuck, Wertz, and Smith were present. Mr. Royer arrived at 8:05 a.m. John Groller, Dean Murray, Mary Rossi, Jen Bensinger, Jeremy Baez-Reyes, Judy Houck, Paul Darrah, Aaron Wozniak, Chief Hackman, Chief Powell, Jason Reichert, Dan Becker; Solicitor, Jim Moll, and Tracy Daniels also attended. Assistant Fire Chief Johnathan Fritz and WFMZ attended via ZOOM.

**ANNOUNCEMENTS:** An Executive Session was held on December 17<sup>th</sup>, 2024, to discuss personnel matters.

**EMPLOYEE RECOGNITION:**

Ms. Smith stated that the Board would like to recognize a long-term employee of the Township who recently retired, Mr. James Moll. Ms. Smith read the following Resolution:

**Resolution 2024-31** *Resolved that the Board of Supervisors of the Township of Spring, Berks County, Pennsylvania, recognizes James I. Moll for his years of service as a consultant for the Planning Commission and 17 years of service as Director of Engineering & Planning for the Township of Spring. Resolved that the Township of Spring Board of Supervisors, staff, and residents acknowledge his years of community service with appreciation. Be it further resolved that this Resolution and, therefore, official verification of his years of service to the Township will become a permanent record of this municipality and a copy shall be forwarded to Mr. Moll. On behalf of the Township of Spring, the Board of Supervisors wishes Mr. Moll success in his future endeavors. Duly Enacted by the Board of Supervisors of the Township of Spring, Berks County, Pennsylvania, meeting in public session on this 23<sup>rd</sup> day of December 2024.*

Ms. Smith read a letter addressed to Jim from PSATS honoring Mr. Moll from David M. Sanko, the Executive Director of PSATS.

Board of Supervisors  
12/23/24

**AGENDA AMENDMENTS:** None

**OPEN TO THE FLOOR:** None

**ACTION ITEMS FOR APPROVAL:** All items requiring action by the Board are listed below.

Comments and discussion points are listed under the corresponding item.

1. Minutes from the December 9<sup>th</sup> Regular Meeting
2. List of Bills for Approval
  1. **General Fund - \$315,451.33**
  2. **Refuse Tax Fund - \$22,676.37**
  3. **Sewer District #3 Fund - \$57,560.24**
  4. **Fire Protection- \$ 65,524.76**
  5. **Capital Fund-\$12,934.60**
3. Resolution 2024-30 Budget-2025

Mr. Groller requested approval of Resolution 2024-30 for the final adoption of the 2025 Budget in the amount of \$41,375,588.00. The general-purpose real estate tax millage will increase by .40 mills to 3.65 mills or \$365.00 for every \$100,000.00 of assessed property value. The fire protection millage will increase by .40 to 2.10 mills or \$210.00 for every \$100,000.00 assessed property value. The street light and fire hydrant tax will remain the same. Due to the issuance of the new Trash Contract, fees for trash & recycling have increased. Fees for trash service will be \$265.00 per totor annually in the urban district and \$360.00 per totor for the rural district. Recycling fees will increase to \$120.00 per unit. Fees for sewer will remain unchanged for 2025.
4. 2025 Non-Union Employee Pay Rates
5. Worker's Compensation Renewal

Mr. Groller stated that he and the Township's insurance broker recommend renewing the Township's workers' compensation insurance with AM Trust at a cost of \$314,992.00.
6. Release of Financial Security

Mr. Reichert requested authorization for the release of an existing escrow for GH Spring Ridge Associates, Inc., for Pad A, at Broadcasting Square, at the new Outback Steakhouse location in the amount of \$21,289.02, which represents the satisfactory completion of the work associated with the Improvements Agreement Security. The Township will retain a balance of \$16,350.96 due to the developer relocating an existing Township sewer line in the event there are any issues that would need to be resolved.
7. Authorization to Advertise & Schedule Conditional Use Hearing

Mr. Reichert stated that an application for a Minor Subdivision at 231 Wheatfield Road has been submitted to the Township. The request is for conditional use approval to create a 3.16-acre lot intended for a single-family residence served by public water and sewer. The plans have been reviewed for conditional approval and will go before the Planning Commission on January 2, 2025.

**ACTION ITEMS FOR APPROVAL:** *(Continued)*

7. Authorization to Advertise & Schedule Conditional Use Hearing *(Continued)*  
Approval is requested to advertise and hold a hearing for the Board of Supervisors to review the proposal on January 27, 2025, at the Board of Supervisors Public Meeting.
8. Township Garage-Open Positions  
Authorization is requested to advertise an open position due to a employee transferring from the garage to the Sewer Plant.
9. Sewer Siphon Cost Sharing  
Requesting authorization for the approval of staff and the Solicitor to work on a Sewer Siphon Cost Sharing Agreement with the developer for the hospital tract. They have undertaken some procedures for the Tulpehocken Trunk Line to clean out the siphon that is part of that trunk line, and they are asking the Township to consider sharing those costs. Mr. Goller stated that after review with staff, it has been determined that this would significantly benefit the Township.
10. Conditional Offers of Employment- Fire Department  
Chief Hackman stated that he respectfully requests approval from the Board to authorize Fire & Rescue to make four (4) Conditional Offers of Employment for the full-time Firefighter/EMT position.
11. BCERT Resolution Authorization  
Chief Powell stated that BCERT (Berks County Emergency Response Team) requires a resolution from each member agency naming the Chief of Police and alternate Chief's designee in the event of his absence to vote on behalf of the Township.
12. Public Works Truck Replacement Request  
Mr. Groller requested authorization to sign the Purchase Order for the Public Works truck replacement project that was discussed as part of the 2025 budgeting process. No funds will be spent until the trucks are delivered, and the amount of the purchase order for the three (3) trucks is \$472,439.61.
13. Information Sharing Agreement-Wilson School District
14. Conditional Offer of Employment-Police Department  
Chief Powell requested authorization to offer a Conditional Offer of Employment to a candidate.

*Motion to approve Action Items #1-#14 was made by Mr. Stuck and seconded by Mr. Kocher. Upon roll call, All Supervisors present voted affirmatively with Mr. Stuck abstaining from voting on payment of check 112935, Mr. Wertz abstaining from voting on payment of Fire Fund 14 and Action Item #10, and Ms. Smith abstained from voting on payment of check 112975. MOTION CARRIED*

**TOWNSHIP DIRECTORS**

- A. Zoning/Building Codes Department – No Report.
- B. Parks and Recreation Department- No Report
- C. Engineering Department
  - 1. Camelot Plan for Signatures
- D. Finance Department –No Report
- E. Human Resources –No Report
- F. Public Works –No Report

**PUBLIC SAFETY**

- A. Police Department – Chief Powell submitted a monthly report.
- B. Township of Spring Fire Rescue Services – No Report
- C. West Side Regional EMA – No Report
- D. Western Berks Ambulance Association –No Report

**SOLICITOR** – No Report

**OLD BUSINESS:**

- 1. Rural Trash-Mr. Groller stated that staff have reviewed farm exemptions and thanked Ms. Bensinger and everyone who worked on this. After a thorough review, staff determined exemptions for rural trash will be for those whose properties are registered with the Business Privilege Tax as a farm and are able to provide records that the farm is an income generator property as well as properties that are in the AG Security District.

**NEW BUSINESS:** -None

**ANNOUNCEMENTS:**

- 1. There will be an Executive Session after this meeting to discuss matters of personnel.
- 2. The next meeting will be held at 7:00 p.m. on Monday, January 6<sup>th</sup>, 2024.

**ADJOURNMENT:**

There being no further business, Chairperson Smith adjourned the meeting at 8:25 a.m.

Respectfully submitted,



Mary L Rossi  
Township Secretary