



TOWNSHIP OF SPRING

Board of Supervisors

BERKS COUNTY, PA
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REGULAR MEETING MINUTES MARCH 10, 2025

CALL TO ORDER: Chairperson Smith called a regular business meeting of the Board of Supervisors to order on Monday, March 10, 2025, at 7:00 p.m. in the Public Meeting Room of the Township of Spring Administration Building, located at 2850 Windmill Road, Spring Township, Berks County, Pennsylvania.

ROLL CALL: Upon the roll call, Supervisors Stuck, Kocher, and Smith were present. Also present were John Groller, Dean Murray, Mary Rossi, Jen Bensinger, Jeremy Baez-Reyes, Chief Hackman, Judy Houck, Paul Darrah, Aaron Wozniak, Chief Powell, Jason Reichert, Dan Becker, Esq., Greg Bogia, and Troy Spayd.

After the roll call, Supervisor Royer joined the meeting via teleconference.

AGENDA AMENDMENTS: None

OPEN TO THE FLOOR: None

ACTION ITEMS FOR APPROVAL:

Below are all items requiring action by the Board. Comments and discussion points are listed under the corresponding item.

1. Minutes from February 24, 2025
2. List of Bills for Approval
 1. 01-General Fund - \$274,670.58
 2. 03-Fire Hydrant Tax Fund- \$3.04
 3. 04-Refuse Tax Fund - \$204,951.42
 4. 08-Sewer District #3 Fund- \$60,315.01
 5. 14-Fire Protection-\$10,812.98
 6. 18-Capital Fund-\$17,710.70
3. Berks County Cooperative Purchasing Council: Road Salt for 2025-26
4. Formal Offer of Employment-Public Works Maintenance Worker
5. Resolution Approval-West Wyomissing Park-Phase II Development Project
Ms. Houck requested approval from the Board to approve the resolution for the DCNR Grant application and for authorization for Ms. Smith to complete the online signature for the grant application. It also states that the Township agrees to the terms and conditions of the grant. Ms. Smith questioned whether Mr. Becker reviewed the agreement.

ACTION ITEMS FOR APPROVAL: (Continued)

6. Harvard Boulevard-Approval Engineering Proposal
Mr. Murray stated that the Township received a grant for Harvard Boulevard for \$250,000.00, and he is looking for approval for the Township Engineer to start laying out the project.
7. Police Chief Succession Plan-Tabled
8. Authorization to Purchase Vehicle for the Engineering Department
Mr. Murray said he received three (3) bids, the lowest from Tom Masano coming in under budget at \$37,827.00. The vehicle is equipped with underground protection and a fog light system, which is needed when Mr. Reichert does MS4 inspections.
9. Authorization to Advertise Yard Waste Ordinance
Mr. Groller stated that the Solicitor's office had reviewed the ordinance and that a revision is needed to include the Yerger Boulevard Yard Waste Site and removal of language referencing paper waste.
10. Borgatta Minor Subdivision Scale Waiver
Mr. Reichert reviewed the applicant's request, noting that the applicant will apply for Conditional Use for a single-family home. The Planning Commission (PC) has recommended approval of the typical Plan Scale waiver request for the Subdivision Plan.
11. 2408 Jefferson Ave-Lots 1,2,3 Stormwater O&M Execution
Mr. Reichert reviewed the request for authorization to execute a typical Stormwater Operations and Maintenance Agreement to construct a single-family home on lot one and a two-family semi-detached home on lots 2 and 3 of the 2408 Jefferson Ave subdivision.

Motion to Approve Action Items #1-6 (5 is approved subject to Solicitor's review) & #8-11 were made by Mr. Stuck and seconded by Mr. Kocher. Upon roll call, All Supervisors present voted affirmatively, with Mr. Stuck abstaining from voting on payment of checks 113443 & 113475 and Ms. Smith abstaining from voting on Action Item #1 (Minutes) and payment of check # 113494.

MOTION CARRIED

TOWNSHIP DIRECTORS

- A. Zoning/Building Codes Department- Mr. Wozniak submitted a monthly report for February.
- B. Parks and Recreation Department. Houck stated that the Parks and Recreation Department has tickets for Spring Township night at the Reading Fightin Phils, scheduled for Saturday, April 5, 2025.
- C. Engineering/Planning Department
 - 1) Hofmann Industries Minor Subdivision-Mr. Reichert reviewed the proposed plan and the conditional plan approval process with the Planning Commission (PC), the Board of Supervisors, and the Zoning Hearing Board. At the PC's March 6, 2025, public meeting, the PC recommended to the Board of Supervisors that the Plans be granted final approval conditioned upon resolving the comments found in the Engineering letter dated March 5, 2025, as well as providing a revised cost estimate, and execution of a Municipal Improvement Agreement.

TOWNSHIP DIRECTORS (Continued)

C. Engineering/Planning Department (Continued)

1) Hofmann Industries Minor Subdivision-

Motion to approve Conditional Final Plan approval for Hofmann Industries Minor Subdivision, addressing all comments in the Engineering review letter dated March 5, 2025, providing a revised cost estimate, and the execution of a Municipal Improvements Agreement was made by Mr. Stuck and seconded by Mr. Kocher. Upon a roll call, All Supervisors present voted affirmatively. MOTION CARRIED

2) Broadcast District- Sewage Planning Module Resolution

Mr. Reichert reviewed the applicant's next step, submitting a Sewer Planning Module to the DEP, noting the requirement of an approved resolution.

Motion to approve the Resolution for revision of the Sewer Planning Module for the Broadcast District was made by Mr. Kocher and seconded by Mr. Stuck. Upon roll call, All Supervisors present voted affirmatively. MOTION CARRIED

D. Finance Department- Mr. Groller stated that the auditors completed the fieldwork last week.

E. Human Resources–No Report

F. Public Works -No Report

G. IT Department-No Report

PUBLIC SAFETY

A. Police Department –No Report.

B. Township of Spring Fire Rescue Services – Chief Hackman submitted a monthly report

C. West Side Regional EMA – No Report

D. Western Berks Ambulance Association– WBAA provided a monthly report.

E. Transportation Advisory Committee Report

1) Portland Ave Parking Issues-Mr. Darrah stated that there is an issue getting Township trucks down Portland Avenue during snowstorms, and there have been issues with emergency vehicles obtaining access. Mr. Darrah reviewed suggestions from the Transportation Committee (TAC) and said that the Committee is seeking the Board's guidance to address this safety issue. After discussion, the Board confirmed for Mr. Darrah that the TAC Committee should review and consider in the study making the road in that area one-way.

2) Grizzly Road-Dumping Issues- Mr. Darrah stated that Grizzly Road is right along SR 222 along the Gouglersville exit. Mr. Darrah stated that while investigating a complaint about tractor-trailers parking in the location, staff discovered that people were dumping tires and debris along the median strip against SR 222. A PennDOT representative told Mr. Darrah that they would investigate as it is in their area. While PennDOT was at the site, they witnessed two (2) truckloads of debris being unloaded in that area. Mr. Darrah stated that the TAC Committee recommends installing "No Dumping" signs in the area and that PennDOT approved the installation of signs. The Board agreed with the TAC Committee's recommendation to install "No Dumping Signs".

PUBLIC SAFETY (Continued)

E. Transportation Advisory Committee Report (Continued)

- 3) West Wyomissing Park Update-Mr. Darrah reviewed the issue of traffic calming in that area. YSM Consultants had drawn up the plans and included bump-outs. Mr. Darrah noted after review with police, fire, and the TAC Committee that everyone agrees that bump-outs will not work, adding that if they were installed, it would not be a large enough radius for fire trucks to go around.

Ms. Houck stated that she and Randy Fultz went down and measured the street, measured how far out from each sidewalk the bump-outs would come, which is approximately 8 ft (the width of a vehicle) which only leaves a 13ft, 9-inch travel lane. Chief Hackman confirmed for Ms. Houck and Mr. Fultz that a fire truck would be unable to make that turn without going up on the curb. Ms. Houck presented a display depicting that two (2) cars could not pass each other. Ms. Houck reviewed additional issues, including where a proposed raised curb would be, which will require the stop sign to be moved from its current location, impeding fire trucks. Ms. Houck stated that a PennDOT (LTAP) representative came out and looked at the intersection. Ms. Houck said there are some less permanent ways to install the bump-outs but noted that it still creates a bottleneck in that area, and the fire department could not make the radius. Ms. Houck stated that the proposal with the bump-outs was presented to the TAC Committee and that they recommended that the Township omit the bump-outs.

Ms. Houck stated that she is preparing the grant application, and if the Township omits the bump-outs, they need to come off the drawing and the budget for the submittal.

After a discussion and review of the area, Mr. Stuck made a motion, seconded by Mr. Kocher, to remove the curb bump-outs from the plan and the grant application for the West Wyomissing Playground. Upon roll call, All Supervisors present voted affirmatively.
MOTION CARRIED

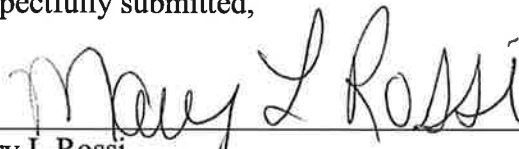
SOLICITOR – No Report
OLD BUSINESS: –None
NEW BUSINESS: –None

ANNOUNCEMENTS:

- 1) The next Board Meeting is scheduled for Monday, March 24 at 7:00 p.m.
- 2) The Board of Supervisors met in Executive Session prior to this meeting to discuss personnel matters.

ADJOURNMENT: There being no further business, Chairperson Smith adjourned the meeting at 7:32 p.m.

Respectfully submitted,



Mary L Rossi
Township Secretary